



VNRIL/HR/2014-15

August, 16, 2014

Mr. Paramvir Singh Burmi  
S/o S. Tarlochan Singh Burmi  
Old Satnampura, Bhanoki Road,  
Back Side of Leo Health Club,  
Phagwara-144401  
Dist-Kapurthala  
Mobile:-+91 9780950043

**Sub:Offer Letter**

With reference to your application, interview and discussions had with us, we are pleased to offer you the position of **Technical Assistant** at our NF Rly Site (Dibrugarh) Assam and posted at "Bogibeel" Project, and its Head Office located at 8-2-310/17, Road no 14, Banjara Hills, Hyderabad-500034, you are requested to join us on or before 1<sup>st</sup> September 2014 on the following terms and conditions:

You will be reporting and accountable to the Project manager of the Site.

You have to work till completion of the Project (Bogibeel), further you may be transferred to any of the Site, depends on work.

You will be on Probation for a period of 3 (Three) months. The probation period may be extended further period depending on your work performance and behavior. During this period or after confirmation, if you want to leave the services, you are required to give one month notice or pay in thereof on the either side.

Your gross monthly emoluments are Rs. 18,000/- (Rupees Eighteen Thousand only) including all and deductions are applicable as per the Company rule. Salary breakup and detailed Appointment Letter will be issued after your joining the duty to completed threemonths probation period.

The terms and conditions are subject to the organization policy, and it may change from time to time or upon situation.

In accordance with the administrative requirements of the Company, you are required to submit the following documents (Xerox copies) at the time of joining:

- Copy of the Relieving Letter, from the last Organization you worked for (if applicable)
- Certificate in support of your Educational Qualification (School Leaving Certificate onwards)
- Certificate in support of your Professional Experience.
- 2 nos. Passport Size Photographs (color)
- Proof of Residence
- Certificate/Salary Slip, in support of last salary drawn
- Xerox copy of your PAN Card
- Copy of savings (if any) particulars for calculation TDS

As a token of your acceptance, please sign the duplicate copy of this letter and acknowledge.

We welcome and wish you a successful employment with our Group of Companies.

Thanking You,

For VNR Infrastructures Limited,

  
Authorized Signatory

**VNR Infrastructures Limited**

8-2-310/17, Road No. 14, Banjara Hills, Hyderabad - 500 034, Andhra Pradesh, India,

Ph : +91 40 23558511 / 22 / 33 / 44 Fax : +91 40 23558566, [www.vnril.com](http://www.vnril.com)

VNRIL CIN NO. : U45200AP2005PLC047812