

Date : Monday, October 7, 2015

Name : G Dhana Jagan Kalyan

Designation : Digital Sales Constlant

Grade : S5

DOJ : 7th October 2015

Offer Annexure

Assured Gross Salary	Rupees Per Month	Rupees Per Annum
Basic	13,000	156,000
House Rent Allowance	1,713	20,556
Statutory Bonus***	292	3,504
Total Assured Gross	15,005	180,060
Statutory Earnings**		
Employer's contribution to PF **	1,560	18,720
Gratuity	625	7,500
Earning Potential		
CTC with Variable Earnings at Maximum	17,190	206,280

**** Statutory Components**

- Employer's contribution to Provident Fund shall be deducted & deposited with PF Authorities, along with employee's contribution, as per the statutory requirements.
- Gratuity will be governed by the Payment of Gratuity Act, 1972, which is payable after 5 years of continuous service with the organization.
- All applicable tax liability will be borne by the employee as per relevant statutory tax rules.

***Daily Allowance**

- The Daily allowance of Rs. 150/- per day will be released subject to submission of Daily Sales Reports.
- Laptop & Data Card Reimbursement
- The Laptop & Data Card reimbursements of Rs. 850 will be released subject to submission of original Invoice as per the Laptop Policy.

Additional Commission Payout

- Also, Additional Entitlement to Sales Commission as per the attached Illustrative Commission Plan.

With best wishes,

Rajat Narain

Vice President HR & Training

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