

**Student's Name** : **Arnab Maity**  
**Email ID** : [arnabmaity510@gmail.com](mailto:arnabmaity510@gmail.com) **Cell No** : 9930227460  
**PGPM Domain(s)** : Human Resources  
**UG Degree** : B.COM ACCOUNTING AND FINANCE  
**Work Experience** : Worked at HR CONNECTONE as HR Recruiter.



### **Career Objective**

To make a career in Human Resources as a manager. I look forward to helping the workforce of my organization to evolve by formulating an effective employee engagement scheme. I am determined, hardworking and believe that I can be a good leader and guide and motivate employees towards meeting the goals.

### **Work Experience (if any)**

Organization: \_\_\_\_\_ Tenure: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Description: \_\_\_\_\_

### **Projects and Assignments**

#### **Summer Internship (February to May 2016)**

Organization : HR CONNECTONE COUNSULTANT  
Title : Recruitment Process and Employment Turnover in Consultancy Industry  
Description : **RESPONSIBILITIES :**

I was asked to handle the end to end recruitment process , with help of various job portals . At first I had to make a job description for the position I was working on, then search candidate on various portals carry on a telephonic interview with them, and select them for the personal interview.

#### **DOMAIN APPLICATION :**

Making of job description, job analysis and excel knowledge of making mapping sheet are the one I could use during my internship period.

#### **LEARNING :**

Efficiency to deal with both client as well as candidate. Different industry and their requirement. Handling of various search engines (PORTALS).How the counsultancy industry works.

### **Additional Projects (if any)**

## Academic Profile

Course & Specialization	College/Institute & Board/University	Year of Passing	Percentage Marks/CGPA
PGPM	IBS Business School, Bangalore	2017	6
MBA			
Graduation Degree	PILLAIS COLLEGE	2015	6
PUC / XII Std	D.P.V.N	2012	65%
SSLC / X Std	Bengali Education Society HIGH SCHOOL	2010	80%
Remarks (if any)			

## Additional Qualifications

- Tally ERP 9.0
- MS- EXCEL
  1. PIVOT TBALE
  2. SLICER DICER
  3. VLOOKUP
  4. DATA ANALYSIS

## Extra and Co-curricular Achievements

- Won 3RD place in the fest held by ST.XAVIERS , Mumbai for cultural event in 2013
- Participated in MUMBAI STANDARD CHARTERED Marathon 2015.
- Organized E-MELA 2016 for IBS, Bangalore.
- Organized URJA 2017 IBS, BANGALORE.

## Personal Profile

Gender : Male  
State : Maharashtra  
Date of Birth : 05/10/1994  
Languages Known : English, Hindi, BENGALI , MARATHI

## References

1. Francis Gama  
Key Catalyst Cornerstone Consulting.  
francis\_gama@yahoo.com

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**Signature**