

ROHIT MUDGIL

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H. No- 1234/5, UTTAM VIHAR
BEHIND SEC-6, ROHTAK-124001
HARYANA

PROFILE SUMMARY

- A skilled communicator with strong interpersonal skill & focus on relationship building.
- A team player & quick learner demonstrating high degree of effectiveness in a fast pace.
- Always inquisitive to learn new concepts.
- Task oriented with strong determination on initiators attitude.

Objective:

Looking forward to a bright career, where I can scale new heights of success and also I would like to share my ideas in an environment, where my keen interest would add value.

EDUCATIONAL QUALIFICATION:

Institution	Percentage	Subjects
B.Sc from M.D.U Rohtak	73%(2015)	Physics, Chemistry, Math
Saini Sr. Sec school ,Rohtak (12 th)	83.6%(2012)	Physics, Chemistry, Math
K.D High school (10th)	92.8%(2010)	All Subjects

WORK EXPERIENCE SUMMARY :- (2.9Years)

Central Park 2, Gurgaon (Dec 2014-Aug 2016)

Industry	Real – Estate
Designation	Executive – CRM
Duration	Dec 2014 –Aug 2016 (20 Months)
Role	<ul style="list-style-type: none">• Checking of Booking Forms & Inquiry Forms.• Preparing Intimation or Welcome Letter, Demand Letter's, Reminders, Payment Receipts.• Preparing Allotment Letter's, Cancellation Letter & Sale Agreement's.• Regular follow-up on phone and email for payment collection also Handling customers & Bankers grievances on telephone / walk in and escalation it to senior if not able to resolve.• To ensure collection of payments within due dates and timely recovery of payments from as per the decided terms and conditions• Implementing effective strategies to maximize revenue & collection targets.• Daily MIS, DSR and Database Maintenance.• Co-Ordination with Financial Institution for home loan approval & payment collection.• Co-Ordinate with Accounts, Site Engineer, Architect, Legal Department & Liaison Department to resolve Customer & Bank query.• Daily Reconciliation of Payments.• Preparing Reports such as collection, inventories and Sales• Accept & execute any additional responsibility given from time to time by the Manager or Mgt.• Responsible for all the consumer touch points, from the time of sale to the handover of the residence, for the project(s) assigned.

Carte Blanche Solutions Pvt .Ltd (Gurgaon)

About CBS Inc's staffing division is a recruitment-centric organization focused on providing talent acquisition services (both IT and non-IT) in the Technology, Engineering, Clinical, Scientific, Finance, Marketing, Professional and Payroll Management arenas to clients across the US, Canada and India. Founded in 2010, CBS is a certified diversity business (MBE) and was ranked by Staffing Industry Analysts (SIA) as the 10th fastest growing staffing firm in the US in 2012. With over 1,200 resources supporting targeted industry verticals, Mindlance has annual revenues close to \$100M and has a goal of becoming a US\$ 500M Global organization.

To handle leadership/ niche hiring for CBS Clients.

To head hunt top level management from the market.

Responsible for market mapping & research.

To recruit talent from social media channels (LinkedIn)

Responsible for screening, conducting interview, negotiation, closure and joining of the candidate.

Industry	Recruitment
Designation	Senior Talent Acquisition
Duration	Aug 2016 – Till Date
Clients Handled Details	IT & NON IT DOMAINS
	<ul style="list-style-type: none">• Tech. Mahindra• (Java Developer along with Big Data Technologies e.g. Scala, Hadoop)• Genpect Headstrong (Java with Angular JS)• Sopra Steria (Pega Developer, SSIS Developer, Mainframe Developer)• Magic Bricks (SEO Head)• Swiggy (SDE-2 With Data Algorithms)• Hike-• HCL Technologies• NON IT DOMAINS-• Rbl Bank Ltd.(RMPA,SR.RMPA,RM Insignia ,SDA Cash, SDA Non Cash)• Kotak Mahindra Bank Ltd.(RM SME Banking)• Religare Securities.(Sales Manager)• SMC Global (Wealth Manager, Sales Manager-PL)• Veggie Craft (HR Manager , EA to Director)
Portals Used	Naukri.Com

Monster.Com
Shine.Com

ReferHire.Com
Indeed.Com
IimJobs.Com
More than 5k Professional Network on LinkedIn.

Knowledge and Skills

- Proficient in Microsoft office
- Ability to plan, prioritize and organize workload
- Awareness of the need to maintain confidentiality when handling sensitive information
- Ability to work well without direct supervision
- Excellent planning and organization skills.
- Computer literacy - Internet surfing and Browsing.

Reference

Available in every Industry.

PERSONAL INFORMATION:

▪ Date Of Birth	4 th Oct 1994
▪ Relationship	Unmarried
▪ Language Known	English, Hindi, Haryanvi
▪ E-mail id	sifarthestar@gmail.com rohit.sharma@carteworld.com

The above furnished information is correct up to my knowledge

Date:

Rohit Mudgil

Place:

