

# **Offline Payment Addon**

Academy LMS

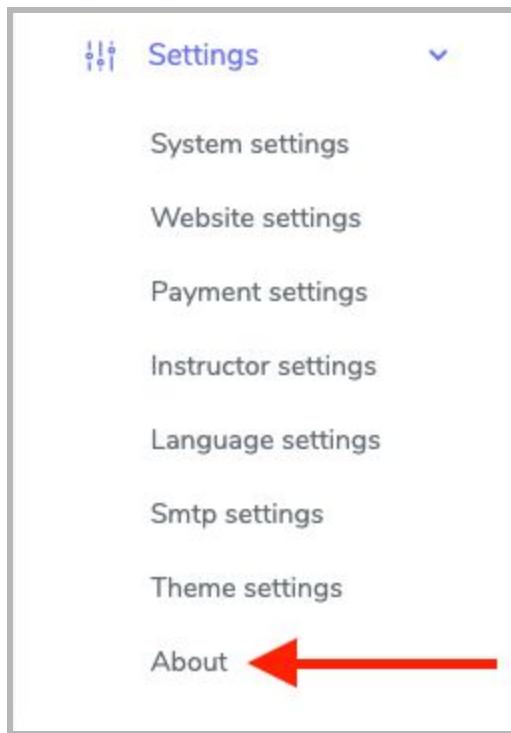
**Usage Guide**

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## **Addon Installation:**

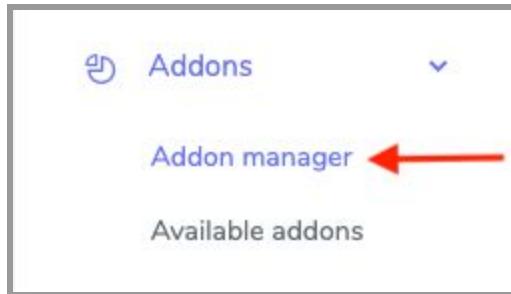
Please follow the below steps to complete the installation process of Offline Payment Addon.

1. Before starting the installation process, we would suggest you to check your application version. It has to be the latest one. For checking the application you can move to **About** section from **Settings** menu.



2. If you are running the latest version, You are now good to go.
3. First download the addon you want to install on your application from Codecanyon
4. Unzip the downloaded file.
5. You should get Two folders inside. One is for documentation and the other is for the addon file.
6. You do not need to change anything. Like renaming, removing or something else.
7. Now get back to your application. Login as Admin role. After logging in you will be able to keep following.

8. From the left navigation menu, Go to **Addon Manager** from **Addon** section.



9. You will find a list of addons you have so far.
10. Click on the “**Add New Addon**” button on the top. You should redirect to an upload addon view.
11. That view will contain a single field called “**Upload Addons File**”. Just upload the “**offline-payment-gateway.zip**” file.
12. After that hit the “**Install Addon**” button.
13. You should get a success message notification and you can also see your installed addon on the “**Installed Addon**” list below.

## **Addon Usage:**

If you've installed the addon successfully, You are welcome to this section. This allows you to receive payments through your local payment gateways.

### **Student Panel:**

Student get the facility to make payments through their local payment gateways through this service.

After you install the addon, there will be an option for offline payment.

The screenshot shows the 'Offline Payment' section of the Student Panel. On the left, there's a 'Payment Gateway' sidebar with 'PayPal' and 'stripe' buttons. The main area is titled 'Order Summary' and lists two items: 'Adobe Illustrator CC - Essentials Training Course' (1 item, \$12) and 'WordPress Theme Development with Bootstrap' (2 items, \$10). A 'Total' button shows a sum of \$22. Below the summary, a 'Payable amount' field contains the value '22'. There's a file upload field for 'Document of your payment (jpg, pdf, txt, png, docx)' with a 'Browse...' button and a message 'No file selected.'. At the bottom is a large green 'Submit payment document' button. A note at the bottom states: 'Instruction: Admin will review your payment document and then approve the course purchase.'

After the Student sends a payment document, the request will remain pending in Purchase history page.

Purchase history	Date	Total price	Payment type	Actions
 600X600	Thu, 13-Feb-2020	\$10	Offline	<a href="#">Invoice</a>
Pending purchase course	Date	Total price	Payment type	Status
 600X600	Sun, 16-Feb-2020	\$12	Offline	<a href="#">Pending</a>

### Admin Panel:

When a Student attach a payment document, you will see the notification in the admin panel.

## Offline payment

Pending request

1

Accepted request

Suspended request

### OFFLINE PAYMENTS

Show 10 entries

Search:

#	User	Price	Course	Payment document	Status	Actions
1	Jane Doe student@example.com	\$12	→ Adobe Illustrator CC - Essentials Training Course 16 Feb 2020	<a href="#">Payment document file</a>	Pending	

Showing 1 to 1 of 1 entries



Download the payment document and check the document to see if it is valid or invalid.

If you approve the request and if the course owner is an instructor then the data will be added to the Instructor Revenue table.

The process of purchase will be completed after approval of the request.

Upon purchase and approval of the course, instructors and students will be notified by mail.