

ADVANT INSTITUTE MANAGEMENT SYSTEM (AIMS)

USER MANUAL



Advant Technologies Inc.

ADVANT

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About this guide

This guide discusses the AIMS Application and provides information to help you:

- Understand AIMS
- Configure, use and troubleshoot AIMS Application.

Intended audience

This guide is intended for customers who use AIMS Application.

Prerequisites

- Microsoft Internet Explorer 8.

ADVANT technical support

For any queries, send an email to: "support@advant-tech.com", with the subject as "AIMS query".

AIMS URL

<http://www.advantims.com>

Documentation feedback

We welcome your feedback.

To make comments and suggestions about product documentation, please send Email to:

"support@advant-tech.com ", with subject as "AIMS Documentation Feedback".

Product feedback

To make comments and suggestions about AIMS, please send a message to:

"support@advant-tech.com", with subject as "AIMS Product Feedback".

1 OVERVIEW

AIMS Application provides convenient and easier way to manage the activities of an Institute and its branches.

1.1 FEATURES OF THE AIMS APPLICATION

AIMS Application has the following features:

- AIM S is the only Multi-Tenant solution in India.
- Easy & efficient management of Schools, Colleges and Training Institutes.
- Management of Multiple Branches.
- Accessible anywhere through Internet.
- No investments in servers & software or IT Professionals.
- India's most comprehensive cloud based ERP for education Institutes globally.

Benefits:

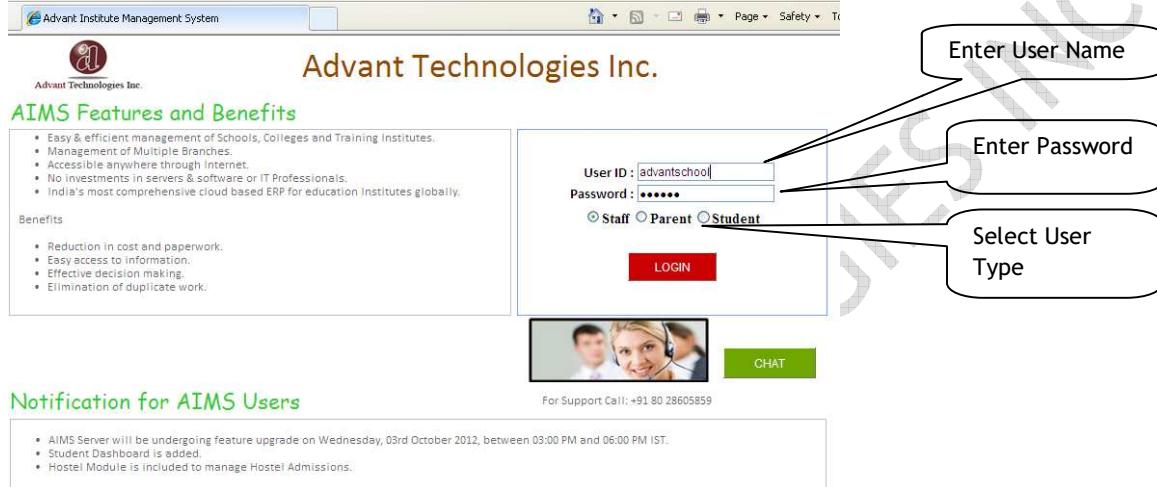
- Reduction in cost and paperwork.
- Easy access to information.
- Effective decision making.
- Elimination of duplicate work.

1.2 SOFTWARE RECOMMENDED CONFIGURATION

- Microsoft Windows XP, Service Pack 3 Operating System.
- Internet Explorer 8.
- Broadband Speed 256Kbps and above.

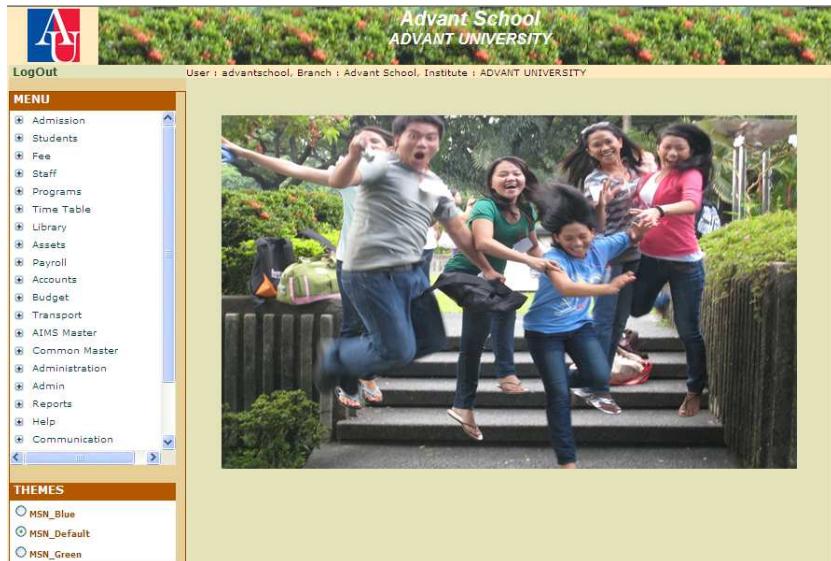
2 USING AIMS APPLICATION

2.1 LOGGING INTO AIMS APPLICATION



1. Open the web browser  on the system and type the URL www.advantims.com
 2. A Welcome page appears where you can log in using the username and the password. Click Login.
 3. A Home Page appears where you can perform the operations on the AIMS Application.
- NOTE: Suggested Browser for AIMS Application is Internet Explorer 8.

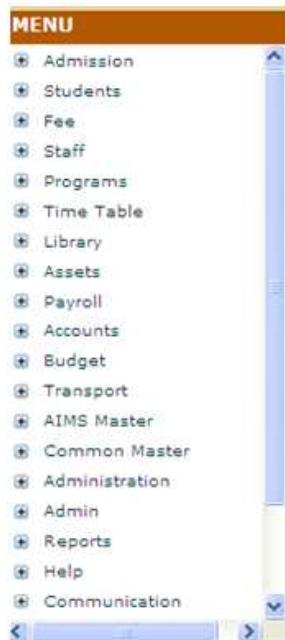
2.2 LOGOUT from AIMS APPLICATION



1. To Logout from application, select the Label Logout at the upper-left corner.

2.3 To Expand and Minimize the Tree view

Before Expand



After Expand



2.4 MODULES IN AIMS APPLICATION

- After Logging In, Home Page appears, Left Corner of the Page has the MENU, Listing Name of the Modules and the forms associated with the modules.
- The List of the Modules and the forms are:
 - **ADMISSION**
 - General Enquiry
 - Issue prospectus
 - Admission Register
 - Qualification Details
 - Roll Over
 - **STUDENTS**
 - Enter Attendance
 - Enter Student marks
 - Student report card
 - Batch Report Card
 - Student performance
 - Batch Performance
 - **FEE**
 - Fee Heads
 - Fee Structure
 - Fee Collection
 - Fee Due Statement
 - **STAFF**
 - Employee Attendance
 - Employee Transfer
 - **PROGRAMS**
 - Course Planner
 - Course Semester Mapping
 - Create Batch
 - Batch Planner
 - Batch Semester Mapping
 - Elective Map
 - **TIME TABLE**
 - Time Table
 - Time Table calendar
 - Faculty Allocation
 - Faculty Time Utilization
 - **LIBRARY**
 - Search
 - Issue
 - Return

- **ASSETS**
 - Receive Asset
 - Receive Book
 - Asset Allocation
- **PAYROLL**
 - Payroll Details
 - Monthly Pay Details
 - Generate Salary Slip
 - Income Tax
 - Leave Register
 - Leave Application
 - Leave Type
 - Loan Master
 - Investment Form
- **ACCOUNTS**
 - Account Head
 - Day Book
 - Cash Book
 - Bank Book
 - General Ledger
 - General Party Ledger
 - Income & Expenditure
 - Profit /Loss
 - Trial Balance
 - Balance Sheet
 - BRS
 - Account Head Ledger
- **BUDGET**
 - Project master
 - Budget
- **TRANSPORT**
 - Vehicle Details
 - Driver Details
 - Route Master
 - Transport Registration
 - Vehicle maintenance
- **AIMS MASTER**
 - Academic Year
 - Assessment Details
 - Certificate Details
 - Course Master
 - Course Type
 - Department Details

- Grade master
- House Master
- Medium Details
- Semester Details
- Sponsor Details
- Student Category
- Subject Details
- **COMMON MASTER**
 - Asset Type Master
 - Bank Details
 - Category
 - Company Master
 - Depreciation Rates
 - Designation
 - Holiday Master
 - Maintenance Type
 - Manufacturer Details
 - Other Party Details
 - Supplier Details
 - Source Of Information
- **ADMINISTRATION**
 - ID Card Purchase
 - Issue Identity card
 - Placement Details
 - Letter Pad
 - Visiting Details
- **ADMIN**
 - Self Details
 - Employee Master
 - Role Master
 - Role Map
 - User Management Form
 - Parent/Student Management
 - Select Branch
 - Reset Password
 - Branch Master
 - Approval Form
 - Work Flow
- **REPORTS**
 - **Admission Reports**
 - 1. Admission Register

- 2. Enquiry Details
- 3. Qualification Details
- **Student Reports**
 - 4. Batch Performance
 - 5. Batch Report Card
 - 6. Student Register
 - 7. Student Attendance
 - 8. Student Result
 - 9. Student Report Card
 - 10. Student Performance
- **Employee Reports**
 - 11. Employee Attendance
 - 12. Employee Details
- **Payroll Reports**
 - 13. Leave Register
- **Fee Reports**
 - 14. Fee Head
 - 15. Fee Structure
 - 16. Fee Collection
 - 17. Fee Due Statement
 - 18. Student wise Fee Collection Report
- **Library Reports**
 - 19. Issue Book
 - 20. Receive Book
- **Programs/Time Table Reports**
 - 21. Batch Details
 - 22. Batch Planner
 - 23. Batch Semester Map
 - 24. Course Planner
 - 25. Course Semester Mapping
 - 26. Time Table
 - 27. Teacher Time Table
 - 28. Faculty Utilization
 - 29. Subject wise Faculty Utilization
- **Masters**
 - 30. Academic year Details
 - 31. Assessment Details
 - 32. Asset Type
 - 33. Bank Master
 - 34. Course Type
 - 35. Course Master
 - 36. Company Master
 - 37. Department Details

- 38. Depreciation Rate
- 39. Designation Master
- 40. House Master
- 41. Other Party Details
- 42. Subject Details
- 43. Semester Details
- 44. Student Category
- 45. Supplier Details
- 46. Sponsor Master
- **Accounts**
 - 47. Day Book
 - 48. Account Head
 - 49. Daily Balance Sheet
- **Transport**
 - 50. Driver Details
 - 51. Vehicle Details
 - 52. Vehicle Maintenance Details
 - 53. Route Master
 - 54. Transport Registration Report
- **Budget**
 - 55. Project Master
 - 56. Budget
- **Admin**
 - 57. User Management Report
- **Hostel**
 - 58. Room Type Master
 - 59. Hostel Master
 - 60. Hostel Room Details
 - 61. Hostel Admission
- **HELP**
 - Service Request
 - Change password
- **COMMUNICATION**
 - Communication Center
 - Approve message
 - Notice Board
 - SMS Template
- **Dashboard**
 - Management Dashboard
 - Compare Course Across Branches
 - Principal Dashboard
 - Student Dashboard



- **HOSTEL**
 - Hostel Admission

2.5 ADMISSION MODULE

2.5.1 GENERAL ENQUIRY

GENERAL ENQUIRY

Branch* :	Advant School
Enquiry No* :	212
Date* :	04-Oct-2012
Title* :	Mr.
Name* :	Virej
Date of Birth :	02-Oct-2007
Age :	5
Street Address :	Hanumath Nager
City :	Bangalore
PinCode :	567390
District :	Bangalore
State* :	Karnataka
Country :	India
Phone No. :	080438878
Mobile No* :	9877889098
Caste :	Hindu
Parent's Name :	Nagappa
Counselor :	Kisan
Parent's Occupation :	Engineer
Annual Income :	600000
Email :	nsq@gmail.com
Qualification :	BE
Enquiry Related To* :	Fee
Course Type* :	PrimarySchool
Course Name* :	1st Standard
Source Of Information* :	TV/NewsPapers
Remarks :	Enquiry about fee
<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="checkbox"/> Transport <input type="checkbox"/> Hostel	
ADD VIEW	

To add enquiry details

To display added records

Enquiry No	Branch Name	Date	Title	Name	Phone No	Mobile No	Email
11	Advant School	20-Jul-2012	Mr.	Panmaleshwar H.	080212451	8542101201	sham@gmail.com
2	Advant	20-Jul-2012	Mr.	Pedma M.R	080241243	9988441123	sdwsh@gmail.com

- **Branch*:** Select a Branch name.
- **Enquiry No.*:** Enter enquiry number.
- **Date*:** Enter Date on which enquiry is done.
- **Title*:** Select a Title.
- **Name*:** Enter Name of the student.
- **Date of Birth:** Enter date of birth of the student
- **Age:** It is auto filled based on DOB.
- **Street address:** Enter address where student is staying.

- **City:** Enter city name.
- **Pin code:** Enter pin code of that place.
- **District:** Enter district name.
- **State*:** select a state Name.
- **Country:** enter country name.
- **Phone No.:** Enter phone number.
- **Mobile No*:** Enter mobile number.
- **Caste:** Enter Caste of the student.
- **Parent's Name:** Enter parent's name.
- **Counselor:** Enter Counselor's name.
- **Parent's Occupation:** Enter parent's occupation.
- **Annual Income:** Enter annual income of parent.
- **Email:** Enter Email Id of parent.
- **Qualification:** enter qualification of parent.
- **Enquiry related to*:** Select a field from list.
- **Course Type*:** select a course type from list.
- **Course name*:** select a course name from list.
- **Source of Information*:** select a source from drop down list.
- **Remarks:** If any remarks are there fill it here.
- **Prospectus given:** select any radio button – Yes/No.

NOTE: Added data can be viewed in grid view which includes enquiry no, Branch name, date , time, name, phone no, mobile no, Email, street address, city, pin code, district, state, country, counselor, caste, enquiry related to, course type, course name, source of information, prospectus, remarks, parent's name, parent's occupation, annual income. It also has edit and delete facility.



2.5.2 ISSUE PROSPECTUS

PROSPECTUS ISSUE DETAILS

Name* :	standard 5
Prospectus No* :	21
Entry Date* :	04-Oct-2012
Quantity* :	50
Receipt No :	12345
Price* :	10000
Remarks :	prospectus given

To add a record
ADD
VIEW
To display added records

	Name	Entry Date	Prospectus No	Price	Receipt No	Quantity	Remarks
Edit	Standard 4	30-Jul-2012	84	1225	84967	40	prospectus given
Edit	Standard 3	30-Jul-2012	95	990	75395	35	prospectus given

- **Name*:** Enter name to whom prospectus is given.
- **Prospectus no.*:** Enter prospectus number.
- **Entry Date*:** Enter date on which prospectus is given.
- **Quantity*:** Enter number of prospectus given.
- **Receipt No:** Enter receipt number.
- **Price*:** Enter price of prospectus given.
- **Remarks:** This field is meant for any remarks which can be added about the prospectus.

NOTE: Added data can be viewed in grid view which includes name, entry date, prospectus no, price, and receipt no, quantity, remarks. It also has edit and delete facility.



2.5.3 ADMISSION REGISTER

ADMISSION REGISTER

Enquiry No.:	11_Parameeshwar H.	Course*:	2nd Standard																																											
Application No.*:	2134	Academic Year*:	2012-13																																											
Admission Date*:	04-Oct-2012	Batch*:	2STD-2012																																											
Student Code / Registration No.*: A5001 Total Number of Seats: 45 Number of Seats Available: 41		To upload photo																																												
Title: Mr. Student Name*: Parameeshwar H. Student Category*: Select Date of Birth*: 04-Jul-2008 Age*: 8		<div style="border: 1px solid #ccc; width: 40px; height: 40px; margin-right: 10px;"></div> <div style="background-color: #800000; color: white; padding: 2px 5px; border-radius: 5px;">Photo UPLOAD</div> Browse...																																												
Permanent Address*: #43 , Hanum nagar ,Bangalore		Correspondence Address: #43,Bangalore																																												
		<input checked="" type="checkbox"/> Hostel <input checked="" type="checkbox"/> Transport																																												
Gender*: Select Father Name: Vignesh Father Contact No.: 9768990989 Father Email ID: vignesh@gmail.com Student Email ID: District: Bangalore City: Bangalore PinCode: 561401 State: Karnataka Country: India DD No.: 12345667 Prospectus No.: 212 Fee Collected: No		Caste / SubCaste: Hindu Mother Name: Sharmi L Mother Contact No.: 9844101201 Mother Email ID: sharmi@gmail.com Student Contact No.: House Name*: Select Occupation: Farmer Annual Income: 300000.00 Admission Type: Select Sponsor Name: Select Receipt No.: From Branch: Select Leaving Date:																																												
Name as in Passport: parameeshwar Passport No.: JG345672		Place of Issue: Bangalore Passport Expiry Date: 10-Nov-2019																																												
To add a record ADD To display added records VIEW																																														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Application No.</th> <th>Student Name</th> <th>Middle Name</th> <th>Course</th> <th>Student Code</th> <th>Academic Year</th> <th>Batch No</th> <th>Date of Birth</th> <th>Age</th> <th>Sex</th> <th></th> </tr> </thead> <tbody> <tr> <td>edit/delete</td> <td>1000</td> <td>Pedma M.R.</td> <td>Krishna</td> <td>1st Standard</td> <td>1000</td> <td>2012-13</td> <td>1STD-2012</td> <td>13-Jul-2007</td> <td>5</td> <td>Female</td> <td></td> </tr> <tr> <td>edit/delete</td> <td>202</td> <td>Karan</td> <td>Shrawan</td> <td>2nd Standard</td> <td>2002</td> <td>2012-13</td> <td>2STD-2012</td> <td>28-Nov-2008</td> <td>7</td> <td>Male</td> <td></td> </tr> </tbody> </table>		Application No.	Student Name	Middle Name	Course	Student Code	Academic Year	Batch No	Date of Birth	Age	Sex		edit/delete	1000	Pedma M.R.	Krishna	1st Standard	1000	2012-13	1STD-2012	13-Jul-2007	5	Female		edit/delete	202	Karan	Shrawan	2nd Standard	2002	2012-13	2STD-2012	28-Nov-2008	7	Male											
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edit/delete	202	Karan	Shrawan	2nd Standard	2002	2012-13	2STD-2012	28-Nov-2008	7	Male																																				

- **Enquiry No.:** Select an enquiry number if student had come for enquiry before admission (then some of fields are auto filled) otherwise no need of selecting enquiry number.
- **Application No.:** Enter the application number.
- **Admission Date*:** Enter date on which admission is done.
- **Course:** select a course from list.
- **Academic Year:** Select the academic year.

- **Batch*:** Select a batch from the list.
- **Student code/ Registration no. *:** Enter student code.
- **Total number of seats:** This field is auto filled.
- **Number of seats Available:** This field is auto filled.
- **Title:** select a title from list.
- **Student name*:** Enter student name.
- **Student Category*:** Select a student category from list.
- **Date of Birth*:** Enter date of birth of the student.
- **Age:** Age field is auto filled.
- **Upload Photo:** Browse location of photo and select the location then click on upload.
- **Permanent Address*:** Enter permanent address of student.
- **Correspondence Address:** Enter Correspondence address of the student.
- **Gender*:** select gender of the student.
- **Father Name:** Enter Father's name.
- **Father contact No.:** Enter Father's contact Number.
- **Father Email ID:** Enter Father's Email ID.
- **Student Email ID:** Enter Student's Email ID.
- **District:** Enter District name.
- **City:** Enter City name.
- **Pin code:** Enter pin code.
- **State:** Enter state name.
- **Country:** Enter country name.
- **DD No.:** Enter DD number.
- **Prospectus No.:** Enter prospectus number.
- **Fee Collected:** select Yes/No from dropdown list.
- **Caste/ Sub Caste:** Enter the caste to which student belongs.
- **Mother Name:** Enter Mother's name.
- **Mother contact No:** Enter mother's contact number.
- **Mother Email ID:** Enter mother's email id.
- **Student contact No.:** Enter student contact number.
- **House name:** Enter house name.
- **Occupation:** Enter occupation of parent.
- **Annual Income:** Enter annual income of the parent.
- **Admission Type:** Select Admission type.
- **Sponsor Name:** Select sponsor's name.
- **Receipt Number:** Enter receipt number.
- **From Branch:** select a branch.
- **Leaving Date:** Enter leaving Date.
- **Name as in passport:** Enter Name of Student as in passport.
- **Passport No.:** Enter passport number.
- **Place of issue:** Enter place of passport issue.
- **Passport Expiry Date:** Enter passport expiry date.

NOTE: Added data can be viewed in grid view which includes Application No., Student name, House name, Course, Student code, Academic year, Batch No., date of Birth, Age, Sex, Email ID, Father name, Permanent address, City, Pin code, Country, state, Contact No., Category, caste, Sponsor, Admission date, Fee collected. It also has edit and delete facility.

2.5.4 QUALIFICATION DETAILS

Student Code* : <input type="text" value="AS007:Gambhir Singh"/>														
QUALIFICATION DETAILS														
Examination* : <input type="text" value="UKG"/> Board/University* : <input type="text" value="Private School"/> Year* : <input type="text" value="2011"/> Marks%* : <input type="text" value="99"/> Submitted Certificate : <input type="text" value="Original"/> <input type="button" value="ADD"/> <input type="button" value="VIEW"/>														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Edit</th> <th style="width: 10%;">Delete</th> <th style="width: 10%;">Examination</th> <th style="width: 10%;">Board Of University</th> <th style="width: 10%;">Marks</th> <th style="width: 10%;">YearofPassing</th> <th style="width: 10%;">Submitted Certificate</th> </tr> </thead> <tbody> <tr> <td>Edit</td> <td>Delete</td> <td>1STD</td> <td>Examination Board</td> <td>87</td> <td>2012</td> <td>Original</td> </tr> </tbody> </table>	Edit	Delete	Examination	Board Of University	Marks	YearofPassing	Submitted Certificate	Edit	Delete	1STD	Examination Board	87	2012	Original
Edit	Delete	Examination	Board Of University	Marks	YearofPassing	Submitted Certificate								
Edit	Delete	1STD	Examination Board	87	2012	Original								
EXPERIENCE DETAILS														
Organisation Name* : <input type="text"/> No of Years* : <input type="text"/> Nature of Job* : <input type="text"/> <input type="button" value="ADD"/> <input type="button" value="VIEW"/>														
To add Data To View Added data														
CERTIFICATES RECEIVED														
Certificate Name* : <input type="text"/> Remarks : <input type="text"/> <input type="button" value="ADD"/> <input type="button" value="VIEW"/> <input type="button" value="Fee Collection"/>														
To Move To Fee Collection														

QUALIFICATION DETAILS

- **Student Code***: Enter student code to add details or to view details.
- **Examination***: Enter the name of examination the Student has qualified.
- **Year***: Enter year of passing.
- **Submitted Certificate**: Select any one data from list.
- **Board/University***: Enter the board/ university the exam was taken.
- **Marks%***: Enter the marks obtained in percentage.

EXPERIENCE DETAILS

- **Organization name***: Enter name of organization student has worked.

- **Nature of Job*:** Enter the kind of job which the student has done.
- **No of Years*:** Enter number of years that the student has worked.

CERTIFICATES RECEIVED

- **Certificate Name*:** Enter certification name student has received if any.
- **Remarks*:** This field is meant for any remarks which can be added about the Certificates Received.

NOTE: Added data can be viewed in grid view which includes Examination, Board of University, Marks, Year of passing, Submitted Certificate, name of Organization, No. of years, Nature of job, Certificate name, Remarks. It also has edit and delete facility.

2.5.5 ROLL OVER

ROLL OVER/STUDENT TRANSFER

<input checked="" type="radio"/> Student Roll Over <input type="radio"/> Student Transfer	
Date* : <input type="text" value="07-Oct-2012"/>	
From Branch* : <input type="text" value="Advant School"/>	To Branch* : <input type="text" value="Select"/>
From Course* : <input type="text" value="1st Standard"/>	To Course* : <input type="text" value="2nd Standard"/>
From Batch* : <input type="text" value="1STD-2012-2012-13"/>	To Batch* : <input type="text" value="2STD-2012-2012-13"/>
TRANSFER ➤	
ROLL OVER ➤	
<- ROLL BACK	
LOCK/UNLOCK	
To transfer a student	
To roll over a student	
To lock/unlock data	
To roll back a student	

- **Student Roll Over:** Select this radio button to roll over a student from one course/branch to another course/branch.
- **Student Transfer:** Select this radio button to transfer student from one branch to another branch.
- **Date*:** This field is auto filled with current date.
- **From Branch*:** Select a Branch from list from which student has to be moved.
- **From Course*:** Select a Course from list from which student has to be moved.
- **From Batch*:** Select a Batch from list from which student has to be moved.
- **To Branch*:** Select a Branch from list to which student has to be moved.

- **To Course*:** Select a Course from list to which student has to be moved.
- **To Batch*:** Select a Batch from list to which student has to be moved.
- **Transfer:** Click on a check box to select a student and click on transfer to transfer a student.
- **Roll Over:** click to roll over a student.
- **Roll back:** click to roll back a student.
- **Lock/Unlock:** Click to lock or unlock.

NOTE: When we select all fields grid view appears which has list of students which includes Batch, Student Code, student name. We have to check the check box of required student and perform further actions.

2.6 STUDENTS

2.6.1 ENTER ATTENDANCE

ENTER STUDENT ATTENDANCE

Academic Year* :	<input type="text" value="2012-13"/>	Batch* :	<input type="text" value="1STD-2012"/>	Semester* :	<input type="text" value="1st Semester"/>
Subject :	<input type="text" value="Arts & Crafts"/>	Class Type :	<input type="text" value="Theory"/>	Attendance Date* :	<input type="text" value="07-Oct-2012"/>
				Period No. :	<input type="text" value="1"/>

SUBMIT
VIEW
UPDATE
LOCK/UNLOCK
CLEAR
SEND MESSAGE

Academic Year	Batch	Semester	Subject	ClassType	Attendance Date	Period No	Student Code	Student Name	Present
2012-13	1STD -2012	1st Semester	Arts & Crafts	Theory	07-Oct-2012	1	AS007	Gambhir Singh	<input checked="" type="checkbox"/>
2012-13	1STD -2012	1st Semester	Arts & Crafts	Theory	07-Oct-2012	1	AS008	Jithin Rao	<input checked="" type="checkbox"/>
2012-13	1STD -2012	1st Semester	Arts & Crafts	Theory	07-Oct-2012	1	1000	Padma M.R	<input checked="" type="checkbox"/>

- **Academic Year*:** Select academic year from the list.
- **Batch*:** Select a batch from list to which attendance has to be generated.
- **Semester*:** Select a semester from list.
- **Subject:** Select a subject from the list.
- **Class Type:** select a class type from the list.

- **Attendance Date*:** select attendance date.
- **Period No.:** Enter period number.

NOTE: Added data can be viewed in grid view which includes Academic year, Batch, semester, Subject, Class type, Attendance Date, Period No, Student code, Student Name and check box. To put attendance click the check box of the student present and click on update.

2.6.2 ENTER STUDENT MARKS

ENTER STUDENT MARKS

Academic Year* :	2012-13
Batch* :	1STD-2012
Semester* :	1st Semester
Subject* :	Arts & Crafts
Assessment Type* :	Exam
Class Type* :	Theory
Max Marks* :	100
Min Marks* :	35

Student Code	Student Name	Subject	Assessment Type	Class Type	Max Marks	Min Marks	Actual Marks	Grade	% Marks	Remarks
07	Gambhir Singh	Arts & Crafts	Exam	Theory	100	35	60	B	60.00	Need to improve
08	Jithin Rao	Arts & Crafts	Exam	Theory	100	35	87	A	87.00	Good

- **Academic Year*:** Select academic year from the list.
- **Batch*:** Select a batch from list to which marks has to be filled.
- **Semester*:** Select a semester from list.
- **Subject*:** Select a subject from the list.
- **Assessment Type*:** Select an assessment type.
- **Class Type*:** select a class type from the list.
- **Max Marks*:** Enter maximum marks to be obtained.
- **Min Marks*:** Enter minimum marks to be obtained.

NOTE: After entering all fields click on generate a grid view appears where enter student marks and remarks if any and click on update. Added data can be viewed in grid view which includes Academic year, batch, semester, Student Code, student name, subject, assessment type, Class type, max marks, Min Marks, Actual Marks, Grade, % Marks, remarks.

2.6.3 STUDENT REPORT CARD

STUDENT REPORT CARD

Branch* :	Advant School
Course* :	1st Standard
Academic Year* :	2012-13
Batch* :	1STD-2012
Semester :	1st Semester
Assessment Type :	Exam
Class Type :	Theory
Student Code :	AS007:Gambhir Singh
Report Type:	Marks and Grade

To generate report REPORT BACK Goes to report module

Advant School

BTM Layout, Mico road, Bangalore-54, - 560098, .
Tel No: 0802254212 Fax: 2253644

STUDENT REPORT CARD						
Branch Name : Advant School			Branch Type : Center			
Course : 1st Standard			Batch : 1STD-2012			
Academic Year : 2012-13						
Subject Name	Min Marks	Max Marks	Marks Obtained	% Obtained	Grade	Pass/Fail
<hr/>						
Student Name : Gambhir Singh			Student Code : AS007			
<hr/>						
Semester : 1st Semester						
Assessment Type : Exam			Class Type : Theory			
English	35	100	74	74.00	B	PASS
Kannada	35	100	94	94.00	A+	PASS
Hindi	35	100	95	95.00	A+	PASS
Science 1	35	100	74	74.00	B	PASS
Social 1	35	100	56	56.00	D	PASS
Mathematics 1	35	100	69	69.00	C	PASS
Arts & Crafts	35	100	85	85.00	A	PASS
Edu Sports & Skating	35	100	84	84.00	A	PASS
Total	280	800	630	78.75		

08-Oct-2012 03:41 PM Software by Advant Technologies Inc. (Website: www.advant-tech.com) Ph. No: (+91) 080 28805859 1/1

- **Branch*:** Select a branch from list.

- **Course*:** Select a course from list.
- **Academic Year*:** Select Academic year.
- **Batch*:** select batch.
- **Semester:** Select semester from list.
- **Assessment Type:** Select assessment type.
- **Class type:** Select class type.
- **Student Code:** Select student code.
- **Report Type:** select report type.

NOTE: After entering all fields click on report. A pop up window appears which shows Student report card as shown above.

2.6.4 BATCH REPORT CARD

BATCH REPORT CARD

Branch* :	<input type="text" value="Advant School"/>
Course* :	<input type="text" value="1st Standard"/>
Academic Year* :	<input type="text" value="2012-13"/>
Batch* :	<input type="text" value="1STD-2012"/>
Semester :	<input type="text" value="1st Semester"/>
Subject :	<input type="text" value="English"/>
Assesment Type :	<input type="text" value="Exam"/>
Class Type :	<input type="text" value="Theory"/>

To generate report
 REPORT
 BACK

Goes to report module

A
Advant School
BTM Layout, Mico road, Bangalore-54, - 560098,,
Tel No: 0802254212 Fax: 2253644

BATCH REPORT CARD

Branch Name : Advant School	Branch Type : Center							
Course : 1st Standard	Batch : 1 STD-2012							
Academic Year : 2012-13								
Sl. No.	Student Code	Student Name	Min Marks	Max Marks	Marks Obtained	Percentage	Grade	Pass/Fail
Semester : 1st Semester			Subject : English			Class Type : Theory		
Assessment Type : Exam			Total Students : 2			Passed : 2 Failed : 0		
1	AS007	Gambhir Singh	35	100	74	74.00	B	PASS
2	AS008	Jithin Rao	35	100	64	64.00	C	PASS
Average Marks : 69.00			Highest Marks : 74			Lowest Marks : 64		

- **Branch***: Select a branch from list.
- **Course***: Select a course from list.
- **Academic Year***: Select Academic year.
- **Batch***: select batch.
- **Semester**: Select semester from list.
- **Subject**: Select a subject from list.
- **Assessment Type**: Select assessment type.
- **Class type**: Select class type.

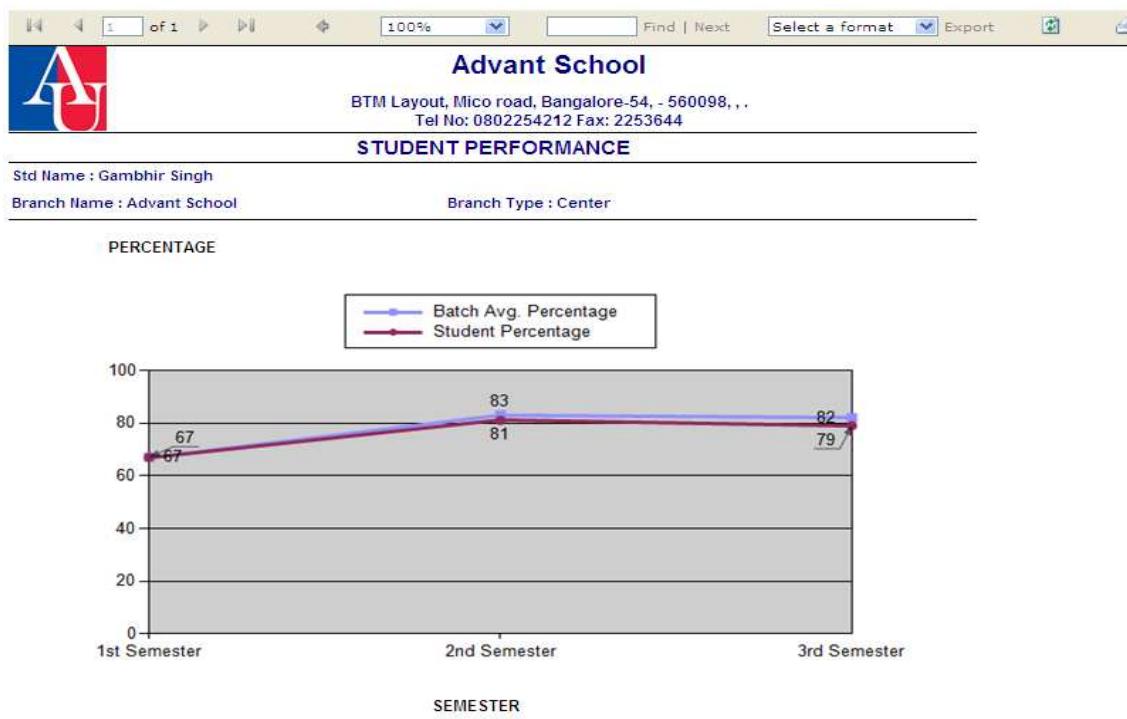
NOTE: After entering all fields click on report. A pop up window appears which shows Batch report card as shown above.

2.6.5 STUDENT PERFORMANCE

STUDENT PERFORMANCE

Batch* :	1STD-2012
Student* :	Gambhir Singh
Semester :	All
Subject :	All

To generate report REPORT BACK Goes to report module



11-Oct-2012 02:16 PM Software by Advant Technologies Inc. (Website: www.advant-tech.com) Ph. No. (+91) 080 28605859 1/1

- **Branch*:** Select a branch from list.
- **Student*:** Select a student name from list.
- **Semester:** Select semester from list.
- **Subject:** Select a subject from list.

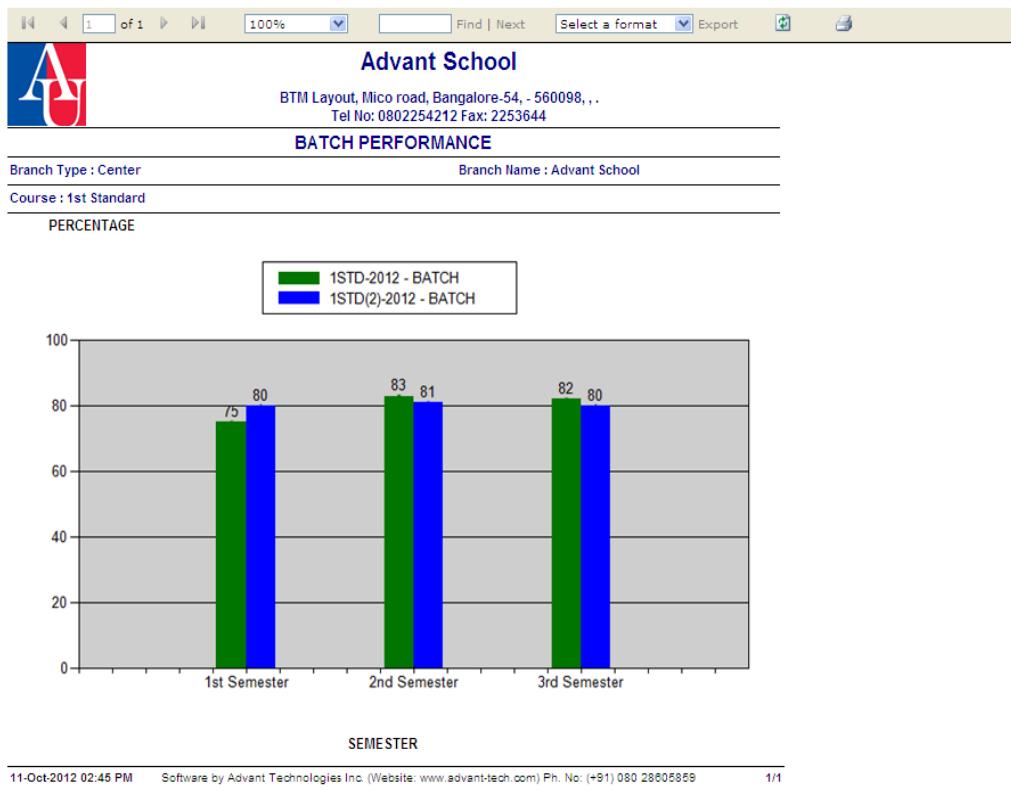
NOTE: After entering all fields click on report. A pop up window appears which shows Student performance report as shown above.

2.6.6 BATCH PERFORMANCE

BATCH PERFORMANCE REPORT

Course* :	1st Standard
Subject :	All
Batch1* :	1STD-2012
Batch2 :	1STD(2)-2012

To generate report **REPORT** BACK Goes to report module



- **Course***: Select a course from drop down list.
- **Student**: Select a student name from list.
- **Batch1***: Select a batch from list.
- **Batch2**: Select another batch from list.

NOTE: After entering all fields click on report. A pop up window appears which shows batch performance report as shown above.

2.7 FEE

2.7.1 FEE HEADS

FEE HEADS

Fee Head Type* :

To add data
ADD
VIEW
To view added data

	Fee Head Type
Edit Delete	Admission Fee
Edit Delete	Development Fee
Edit Delete	Maintenence Fee
Edit Delete	Sports Fee
Edit Delete	Tuition Fee

- **Fee Head Type*:** Enter the fee head type.

NOTE: Added data can be viewed in grid view which includes Fee head types. It also has edit and delete facility.

2.7.2 FEE STRUCTURE

FEE STRUCTURE

Academic Year*^ :

Batch*^ :

Semester*^ :

Student Category*^ :

Fee Head* :

Fee Amount* :

Due Date :

To add data
ADD
VIEW
To view added data

	Batch	Semester	Category	FeeHead	Amount
Edit Delete	2STD-2012	1st Semester	General	Maintenence Fee	300
Edit Delete	3STD-2012	1st Semester	General	Tuition Fee	5000

- **Academic Year*:** Select academic year from the list.
- **Batch*:** Select a batch from list to which Fee has to be filled.
- **Course:** This field is auto filled.
- **Semester*:** Select a semester from list.
- **Student Category*:** Select a student category.
- **Fee Head*:** Select a Fee head from the list.

- **Fee Amount*:** Enter Fee amount for the specific fee head.
- **Due Date:** Enter due date to pay the fee amount.

NOTE: Added data can be viewed in grid view which includes Batch, Semester, Category, Fee Head, amount, Due Date. It also has edit and delete facility.

2.7.3 FEE COLLECTION

FEE COLLECTION

Batch* :	1STD-2012	Student Name* :	Gambhir Singh																								
Student Code* :	AS007	Semester* :	1st Semester																								
<input type="button" value="VIEW"/> To View balance Fee and Fee structure																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Category</th> <th>Fee Head</th> <th>Amount</th> <th>Due Date</th> </tr> </thead> <tbody> <tr> <td>General</td> <td>Development Fee</td> <td>1000.00</td> <td>04-Aug-2012</td> </tr> <tr> <td>General</td> <td>Sports Fee</td> <td>1400.00</td> <td>04-Aug-2012</td> </tr> <tr> <td>General</td> <td>Admission Fee</td> <td>5000.00</td> <td>04-Aug-2012</td> </tr> <tr> <td>General</td> <td>Tuition Fee</td> <td>11500.00</td> <td>04-Aug-2012</td> </tr> <tr> <td colspan="4" style="text-align: center; font-weight: bold;">Total Fee : 18900.00</td> </tr> </tbody> </table>				Category	Fee Head	Amount	Due Date	General	Development Fee	1000.00	04-Aug-2012	General	Sports Fee	1400.00	04-Aug-2012	General	Admission Fee	5000.00	04-Aug-2012	General	Tuition Fee	11500.00	04-Aug-2012	Total Fee : 18900.00			
Category	Fee Head	Amount	Due Date																								
General	Development Fee	1000.00	04-Aug-2012																								
General	Sports Fee	1400.00	04-Aug-2012																								
General	Admission Fee	5000.00	04-Aug-2012																								
General	Tuition Fee	11500.00	04-Aug-2012																								
Total Fee : 18900.00																											
Amount Paid* : <input type="text" value="400"/> Fine/Discount : <input type="text"/> Balance : <input type="text" value="0.00"/> Remarks : <input type="text" value="fee paid"/>		Bank : Canara Bank Payment Method* : Demand Draft(DD) CC/DC/DD/Chq No. : 335667 Cheque Date : 09-Oct-2012 Payment Date* : 07-Oct-2012																									
To add data To view details		<input type="button" value="ADD"/> <input type="button" value="VIEW"/> <input type="button" value="RECEIPT"/> To generate receipt																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Total Fee</th> <th>Fine/Discount</th> <th>Amount Paid</th> <th>Bank</th> <th>Payment Method</th> <th>CC/DC/DD/Chq No.</th> <th>Payment Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="button" value="Edit"/></td> <td>18900.00</td> <td>0.00</td> <td>18500.00</td> <td>Canara Bank</td> <td>Demand Draft(DD)</td> <td>243562</td> <td>28-Jul-2012 <input type="checkbox"/></td> </tr> </tbody> </table>					Total Fee	Fine/Discount	Amount Paid	Bank	Payment Method	CC/DC/DD/Chq No.	Payment Date	<input type="button" value="Edit"/>	18900.00	0.00	18500.00	Canara Bank	Demand Draft(DD)	243562	28-Jul-2012 <input type="checkbox"/>								
	Total Fee	Fine/Discount	Amount Paid	Bank	Payment Method	CC/DC/DD/Chq No.	Payment Date																				
<input type="button" value="Edit"/>	18900.00	0.00	18500.00	Canara Bank	Demand Draft(DD)	243562	28-Jul-2012 <input type="checkbox"/>																				

- **Batch*:** Select a batch from list or after selecting student code its auto filled.
- **Student Code*:** Enter a student code.
- **Student Name*:** Select a student name from list or after selecting student code its auto filled.
- **Semester*:** Select a semester from list or after select student code its auto filled.
- **Total Fee:** This is auto filled.
- **Amount paid*:** Enter the fee amount paid.
- **Fine/Discount:** Enter the fine or discount amount.
- **Balance:** This is auto filled.
- **Remarks:** Enter if any remarks.
- **Bank:** Select a bank name where fee is paid.
- **Payment Method*:** Select a payment method.
- **CC/DC/DD/Chq No:** Enter cheque or Demand Draft No.
- **Cheque Date:** Enter cheque date.
- **Payment Date*:** Enter payment date.

NOTE: Fee Structure grid view includes Category, Fee Head, Amount, and Due Date. Added data can be viewed in grid view which includes Total Fee, Fine/Discount, Amount Paid, Bank, Payment Method, CC/DC/DD/Chq No and Payment Date. It also has edit and delete facility.

2.7.4 FEE DUE STATEMENT

FEE DUE STATEMENT

Batch* :	1STD-2012
Semester :	1st Semester
Student Name :	Gambhir Singh
Student Category :	General

To generate report
REPORT
BACK
Goes to report module

Advant School

BTM Layout, Mico road, Bangalore-54, - 560098, , ,
Tel No: 0802254212 Fax: 2253644

Fee Due Statement

Branch Name : Advant School			Branch Type : Center			
Sl.No	Student Name	Student Code	Student Category	Total Fee	Fee paid	Balance
Batch Name : 1STD-2012						
Semester : 1st Semester						
1	Gambhir Singh	AS007	General	18,900.00	18,500.00	400.00
11-Oct-2012 03:34 PM			Software by Advant Technologies Inc. (Website: www.advant-tech.com) Ph. No: (+91) 080 28605859			1/1

- **Batch*:** select a batch from list.
- **Semester:** Select a semester from list.
- **Student Name:** select a student name from list.
- **Student Category:** Select a student category from list.

NOTE: After entering all fields click on report. A pop up window appears which shows batch performance report as shown above.

2.8 STAFF

2.8.1 EMPLOYEE ATTENDANCE

EMPLOYEE ATTENDANCE

Date :	11-Oct-2012	From Date* :	11-Oct-2012				
Employee Code :	a004						
Employee Name :	Kusum						
Time In :	4:07PM						
Time Out :	5:37PM						
Remarks :	Took 1hr class						
		TIME IN	TIME OUT				
		VIEW					
To enter in time To view attendance details							
To enter the out time							
	Attendance Date	Employee Code	Employee Name	LogIn Time	LogOut Time	Total Hours	Remarks
Delete	11-Oct-2012	A004	Kusum	4:07PM	5:37PM	1.50	Took 1hr class

- **Date:** It will be auto filled with today's date.
- **Employee Code:** It will be auto filled with user who has logged in.
- **Employee Name:** It will be auto filled with user who has logged in.
- **Time In:** When we click on time in current time will be filled in this field.
- **Time Out:** When we click on time out current time will be filled in this field.
- **Remarks:** Enter if any remarks. It should be filled before time out.
- **From Date*:** Enter the date from which you want to view added data.

NOTE: Added data can be viewed in grid view which includes Attendance Date, Employee Code, Employee name, Login Time, Logout Time, Total Hours, and Remarks. It also has delete facility.



2.8.2 EMPLOYEE TRANSFER

EMPLOYEE TRANSFER

Employee Code* :	S018
Employee Name :	Sushma
Date of Leaving* :	27-Oct-2012
From Branch* :	Advant School
To Branch* :	Center:Advant College of Engineering
Date of Joining* :	02-Nov-2012

To transfer employee
 SUBMIT
 VIEW
 To view transfer details

Employee Code	Employee Name	DOL	New Branch	DOJ
S003	Pramod	31-Jul-2012	Advant College of Engineering	01-Aug-2012

- **Employee Code*:** Enter employee code.
- **Employee Name:** Employee Name is auto filled.
- **Date of Leaving*:** Enter date of leaving.
- **From Branch*:** Select a branch from which employee has to be transferred.
- **To Branch*:** Select a branch to which employee has to be transferred.
- **Date of Joining*:** Enter date of joining for new branch.

NOTE: Added data can be viewed in grid view which includes Employee Code, Employee Name, DOL, New Branch, and DOJ.

2.9 PROGRAMS

2.9.1 COURSE PLANNER

COURSE PLANNER

Course* : <input style="border: 1px solid black; padding: 2px 10px; width: 150px; height: 20px;" type="button" value="1st Standard"/>		
Subject* :	Theory(Hrs) :	Lab(Hrs) :
Edu Sports & Skating	40	10
Project(Hrs) :	Total Hours :	Semester* :
5	55	2nd Semester
<input style="border: 1px solid black; background-color: #8B4513; color: white; padding: 5px 10px; border-radius: 5px; margin-right: 10px;" type="button" value="ADD"/> <input style="border: 1px solid black; background-color: #8B4513; color: white; padding: 5px 10px; border-radius: 5px;" type="button" value="VIEW"/>		
To add data To view added data		
<input style="border: 1px solid black; background-color: #8B4513; color: white; padding: 5px 10px; border-radius: 5px;" type="button" value="Print"/>		

	Subject	Theory Hours	Lab Hours	Project Hours	Total Hours	Semester
Edit	General Knowledge	80	20	10	110	1st Semester
Delete	Arts & Crafts	15	15	0	30	1st Semester

- **Course*:** select a course from drop down list.
- **Subject*:** Select a subject from list.
- **Theory (Hrs):** Enter number of theory classes in hours.
- **Lab (Hrs):** Enter number of lab classes in hours.
- **Project (Hrs):** Enter number of project classes in hours.
- **Total Hours:** This field is auto filled.
- **Semester*:** select a semester from list.

NOTE: Added data can be viewed in grid view which includes Subject, Theory Hours, Lab Hours, project Hours, Total Hours and Semester. It also has edit and delete facility.

2.9.2 COURSE SEMESTER MAPPING

COURSE SEMESTER MAP

Course* : <input style="border: 1px solid black; padding: 2px 10px; width: 150px; height: 20px;" type="button" value="1st Standard"/>	
Semester* : <input style="border: 1px solid black; padding: 2px 10px; width: 150px; height: 20px;" type="button" value="1st Semester"/>	
Duration(Days)* : <input style="border: 1px solid black; padding: 2px 10px; width: 150px; height: 20px;" type="button" value="90"/>	
Sequence* : <input style="border: 1px solid black; padding: 2px 10px; width: 150px; height: 20px;" type="button" value="1"/>	
<input style="border: 1px solid black; background-color: #8B4513; color: white; padding: 5px 10px; border-radius: 5px; margin-right: 10px;" type="button" value="ADD"/> <input style="border: 1px solid black; background-color: #8B4513; color: white; padding: 5px 10px; border-radius: 5px;" type="button" value="VIEW"/>	
To add data To view added data	
<input style="border: 1px solid black; background-color: #8B4513; color: white; padding: 5px 10px; border-radius: 5px;" type="button" value="Print"/>	

	Course	Semester	Duration(Days)	Sequence
Edit	UKG	Term 1	90	1
Delete	LKG	Term 2	90	2

- **Course***: Select a course from list.
- **Semester***: select a semester from list.
- **Duration (Days)***: Enter duration in days.
- **Sequence***: Enter sequence of semester selected.

NOTE: Added data can be viewed in grid view which includes Course, Semester, Duration (Days), Sequence. It also has edit and delete facility.

2.9.3 CREATE BATCH

CREATE BATCH

New Batch* :	<input type="text" value="1STD-2012"/>
Course*^ :	<input type="text" value="1st Standard"/>
Academic Year*^ :	<input type="text" value="2012-13"/>
Start Date* :	<input type="text" value="12-Oct-2012"/>
No of Seats* :	<input type="text" value="50"/>
Class Teacher :	<input type="text" value="Chandan"/>
Associated Teacher :	<input type="text" value="Aman"/>

To add data ADD VIEW To view added data

Edit	Delete	Batch	Course	Academic Year	Start Date	Generate Status	No of Seats	Class Teacher	Actions
		3STD(2)-2012	3rd Standard	2012-13	01-Jul-2012	Y	45	Pramatha :S	 
		2STD(2)-2012	2nd Standard	2012-13	01-Jul-2012	Y	45	sapna :S016	 

- **New Batch***: Enter the new batch name.
- **Course***: Select a course from list.
- **Academic year***: select a academic year from list.
- **Start Date***: Enter start date of the batch.
- **No of Seats***: Enter number of seats available in batch.
- **Class Teacher**: Select Class Teacher for the batch.
- **Associated Teacher**: Select Associated Teacher for the batch.

NOTE: Added data can be viewed in grid view which includes Batch, Academic Year, Star Date, Generate Status, No of Seats, Class teacher, associated Teacher. It also has edit and delete facility.



2.9.4 BATCH PLANNER

BATCH PLANNER

Select Batch* :	1STD-2012:1st Standard
Course :	1st Standard
Academic Year :	2012-13
Start Date :	01-Jul-2012
Gen Status :	Y
Batch Closed :	N

Subject	Total Hours	Theory	Lab	Project	Lecturer/Teacher	Semester
English	30	30	0	0	Kusum	1st Semester
Kannada	30	30	0	0	Lakshmi	1st Semester

- **Select Batch*:** Select a batch from list.
- **Course:** This field is auto filled after selecting batch.
- **Academic year:** This field is auto filled after selecting batch.
- **Start Date:** This field is auto filled after selecting batch.
- **Gen status:** This field is auto filled after selecting batch. By default it will be N. After generating batch it becomes Y.
- **Batch Closed:** This field is auto filled after selecting batch. By default it will be N. After closing batch it becomes Y.

NOTE: Generated batch can be viewed in grid view which includes subject, Total Hours, Theory, Lab, project, lecturer/Teacher, Semester. Select a teacher for each student and click on update.

2.9.5 BATCH SEMESTER MAP

BATCH SEMESTER MAP

Batch* :	<input type="text" value="1STD-2012:1st Standard"/> ▼																
<input type="button" value="VIEW"/>																	
To view batch details																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Semester Name</th> <th>Start Date</th> <th>End Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="button" value="Edit"/></td> <td>1st Semester</td> <td>01-Jul-2012</td> <td>29-Sep-2012</td> </tr> <tr> <td style="text-align: center;"><input type="button" value="Edit"/></td> <td>2nd Semester</td> <td>30-Sep-2012</td> <td>29-Dec-2012</td> </tr> <tr> <td style="text-align: center;"><input type="button" value="Edit"/></td> <td>3rd Semester</td> <td>30-Dec-2012</td> <td>30-Mar-2013</td> </tr> </tbody> </table>			Semester Name	Start Date	End Date	<input type="button" value="Edit"/>	1st Semester	01-Jul-2012	29-Sep-2012	<input type="button" value="Edit"/>	2nd Semester	30-Sep-2012	29-Dec-2012	<input type="button" value="Edit"/>	3rd Semester	30-Dec-2012	30-Mar-2013
	Semester Name	Start Date	End Date														
<input type="button" value="Edit"/>	1st Semester	01-Jul-2012	29-Sep-2012														
<input type="button" value="Edit"/>	2nd Semester	30-Sep-2012	29-Dec-2012														
<input type="button" value="Edit"/>	3rd Semester	30-Dec-2012	30-Mar-2013														

- **Batch*:** Select a batch from DDL.

NOTE: Batch semester details can be viewed in grid view which includes Semester Name, Start Date, and End Date. It also has edit facility.

2.9.6 ELECTIVE MAP

ELECTIVES MAP

Course* :	Batch* :	Semester* :	Elective* :												
<input type="text" value="1st Standard"/> ▼	<input type="text" value="1STD-2012"/> ▼	<input type="text" value="1st Semester"/> ▼	<input type="text" value="Arts & Crafts"/> ▼												
<input type="button" value="GENERATE"/> <input type="button" value="VIEW"/> <input type="button" value="CLEAR"/> <input type="button" value="LOCK/UNLOCK"/>															
To generate grid To view grid details To clear grid <input type="button" value="UPDATE"/>															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Student Code</th> <th>Student Name</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>AS007</td> <td>Gambhir Singh</td> <td>Arts & Crafts</td> </tr> <tr> <td>AS008</td> <td>Jithin Rao</td> <td>Arts & Crafts</td> </tr> <tr> <td>1000</td> <td>Padma M.R</td> <td>Arts & Crafts</td> </tr> </tbody> </table>				Student Code	Student Name	Subject	AS007	Gambhir Singh	Arts & Crafts	AS008	Jithin Rao	Arts & Crafts	1000	Padma M.R	Arts & Crafts
Student Code	Student Name	Subject													
AS007	Gambhir Singh	Arts & Crafts													
AS008	Jithin Rao	Arts & Crafts													
1000	Padma M.R	Arts & Crafts													

- **Course*:** Select a course from list.
- **Batch*:** Select a batch from list.
- **Semester*:** Select a semester from list.
- **Elective*:** Select an elective subject from list.



NOTE: Generated grid view contains Student Code, Student name and subject. Select subject from list for each student and click update.

2.10 TIME TABLE

2.10.1 TIME TABLE

TIME TABLE						
Course*:		Batch* :		Semester* :		
<input style="width: 100px; height: 25px; border: 1px solid black; border-radius: 5px; padding: 2px; margin-right: 10px;" type="button" value="1st Standard"/>		<input style="width: 100px; height: 25px; border: 1px solid black; border-radius: 5px; padding: 2px; margin-right: 10px;" type="button" value="1STD-2012"/>		<input style="width: 100px; height: 25px; border: 1px solid black; border-radius: 5px; padding: 2px;" type="button" value="1st Semester"/>		
Period	Day 1 - Mon		Day 2 - Tue		Day 3 - Wed	
1	Subject :	Subject :		Subject :		Day
	Arts & Crafts	Edu Sports & Skating		English		Subj Hind
	Teaching Staff :	Teaching Staff :		Teaching Staff :		Teac Sele
	sapna	Chandan		Samhitha		Start 10:00
	Start Time :	Start Time :		Start Time :		Star 10:00
	10:00 AM	10:00 AM		10:00 AM		
	End Time :	End Time :		End Time :		End 11:00
	11:00 AM	11:00 AM		11:00 AM		
To add data ADD To view added data VIEW						
	Period	Day 1 - Mon		Day 2 - Tue		
Edit Delete	3	Hindi, Pramod , 10:40AM - 11:20AM		Social 1, 10:40AM - 11:20AM		Hindi, Anthony , 10:40AM - 11:20AM
Edit Delete	6	Science 1, Anu , 1:25PM - 2:05PM		English, 1:25PM - 2:05PM		Kannada, Ganesh , 1:25PM - 2:05PM

- **Course*:** Select a course from list.
- **Batch*:** Select a batch from list.
- **Semester*:** Select a semester from list.
- **Period:** Enter a period number.
- **Subject:** select a subject from list.
- **Teaching Staff:** Select a teaching staff from list.
- **Start time:** Enter start date of period.
- **End Time:** Enter end date of period.

NOTE: Added data can be viewed in grid view which includes period, Day1 - Mon, Day2 - Tue, Day3 - Wed, Day4 - Thu, Day5 - Fri, Day6 - Sat, day7 - Sun. It also has edit and delete facility.



2.10.2 TIME TABLE CALENDAR

TIME TABLE CALENDAR

Course* :	Batch* :	Semester* :					
1st Standard	1STD-2012	1st Semester					
Teaching Staff : Subject : <input type="button" value="Select"/> <input type="button" value="Select"/>							
<input style="background-color: #8B4513; color: white; padding: 5px; border: none; border-radius: 5px; width: 100px; height: 30px; font-weight: bold; font-size: 10px; margin-bottom: 5px;" type="button" value="VIEW"/> To view time table depending on selected fields.							
Period	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
2	Kannada Rita 9:40AM 10:20AM	Hindi Kushal 9:40AM 10:20AM	Social 1 Shwetha 9:40AM 10:20AM	Science 1 Anu 9:40AM 10:20AM	Mathematics 1 Vinay 9:40AM 10:20AM	Kannada Lakshmi 9:40AM 10:20AM	
3	Hindi Premod 10:40AM 11:20AM	Social 1 10:40AM 11:20AM	Hindi Anthony 10:40AM 11:20AM	Mathematics 1 Nethra 10:40AM 11:20AM	Science 1 Ganesh 10:40AM 11:20AM	Mathematics 1 Premod 10:40AM 11:20AM	
4	Social 1 Rita 11:20AM 12:00PM	Mathematics 1 Nitin 11:20AM 12:00PM	Mathematics 1 Rita 11:20AM 12:00PM	English Kushal 11:20AM 12:00PM	English Shwetha 11:20AM 12:00PM	English Anu 11:20AM 12:00PM	
5	Science 1 Anu 1:25PM 2:05PM	English 1:25PM 2:05PM	Kannada Ganesh 1:25PM 2:05PM	Social 1 Anu 1:25PM 2:05PM	Social 1 Shwetha 1:25PM 2:05PM		
6	English Nethra 2:00PM 2:55PM	English Anu 2:00PM 2:55PM	Hindi Shwetha 2:00PM 2:55PM	Kannada Nethra 2:00PM 2:55PM	Science 1 Rita 2:00PM 2:55PM		

October 2012						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
24	25	26	27	28	29	30
1	2 Gandhi Jayanthi	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23 Dasara	24	25	26	27	28
29	30	31	1 Kannada Rajostava	2	3	4

- **Course*:** Select a course from list.
- **Batch*:** Select a batch from list.
- **Semester*:** Select a semester from list.
- **Teaching Staff:** Select a Teaching staff from list.
- **Subject:** Select a Subject from list.

NOTE: After clicking on view time Table is displayed according to selected fields. Also current month's calendar will be displayed.

2.10.3 FACULTY ALLOCATION

FACULTY ALLOCATION

Course* :	Batch* :	Semester* :																					
1st Standard	1STD-2012	1st Semester																					
GENERATE VIEW CLEAR LOCK/UNLOCK																							
To generate grid To view grid details To clear grid To lock/unlock grid																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"> </th> <th style="width: 20%;">Subject</th> <th style="width: 10%;">Total Hours</th> <th style="width: 10%;">Lock Status</th> <th style="width: 20%;">Teacher</th> <th style="width: 10%;">Hours</th> <th style="width: 20%;">Teacher</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Update</td> <td>English</td> <td style="text-align: center;">30</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Aatreya</td> <td style="text-align: center;">7</td> <td style="text-align: center;">Chandan</td> </tr> <tr> <td style="text-align: center;">Update</td> <td>Kannada</td> <td style="text-align: center;">30</td> <td style="text-align: center;">N</td> <td style="text-align: center;">Akshay</td> <td style="text-align: center;">7</td> <td style="text-align: center;">Ganesh</td> </tr> </tbody> </table>				Subject	Total Hours	Lock Status	Teacher	Hours	Teacher	Update	English	30	N	Aatreya	7	Chandan	Update	Kannada	30	N	Akshay	7	Ganesh
	Subject	Total Hours	Lock Status	Teacher	Hours	Teacher																	
Update	English	30	N	Aatreya	7	Chandan																	
Update	Kannada	30	N	Akshay	7	Ganesh																	

- **Course*:** Select a course from list.
- **Batch*:** Select a batch from list.
- **Semester*:** select a semester from list.
- **Teacher:** Select a teacher for particular subject.
- **Hours:** Enter Number of hours.

NOTE: Generated data can be view in grid view which includes Subject, Total Hours, Teacher, Hours. It has update facility for each subject separately.

2.10.4 FACULTY TIME UTILIZATION

FACULTY TIME UTILIZATION

Faculty* :	a004 : Kusum														
Date* :	12-Oct-2012														
Course* :	1st Standard														
Batch* :	1STD-2012														
Semester* :	1st Semester														
Subject* :	Edu Sports & Skating														
Hours* :	9														
To add data ADD VIEW To view added data															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Date</th> <th>Course</th> <th>Batch</th> <th>Semester</th> <th>Subject</th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Edit Delete</td> <td>14-Sep-2012</td> <td>1st Standard</td> <td>1STD-2012</td> <td>1st Semester</td> <td>Arts & Crafts</td> <td>2</td> </tr> </tbody> </table>			Date	Course	Batch	Semester	Subject	Hours	Edit Delete	14-Sep-2012	1st Standard	1STD-2012	1st Semester	Arts & Crafts	2
	Date	Course	Batch	Semester	Subject	Hours									
Edit Delete	14-Sep-2012	1st Standard	1STD-2012	1st Semester	Arts & Crafts	2									

- **Faculty*:** This field is auto filled with name of user logged in.
- **Date*:** Select a date.
- **Course*:** select a course from list.
- **Batch*:** Select a batch from list.
- **Semester*:** select a semester from list.
- **Subject*:** select a subject from list.
- **Hours*:** Enter number of hours.

NOTE: Added data can be viewed in grid view which includes Date, Course, Batch, Semester, Subject, Hours. It also has edit and delete facility.

2.11 LIBRARY

2.11.1 SEARCH

BOOK SEARCH

Book Name :	<input type="text" value="data"/>
Author Name :	<input type="text"/>
Publisher Name :	<input type="text"/>
* please enter any one of the field.	
<input type="button" value="SEARCH"/> To search book depending on key word	

Book Name	Book Code	Author	BookPublisher	Price	IssueBook	ReturnBook	Pending	Quantity	Available Book
Database System Concepts	B013	A.Silberschatz, H.F. Korth, S. Sudarshan	Tata McGraw-Hill	899	1	0	1	13	12
Data Structures Using C	B007	Rajni Jindal	Umesh Publications	750	1	1	0	4	4
Data Structures Using C	B007	Rajni Jindal	Umesh Publications	750	1	1	0	4	4

- **Book Name:** Enter any book name.
- **Author Name:** Enter author name.
- **Publisher Name:** Enter Publisher Name.

NOTE: Enter a key word in any one of the field and click search. Depending on key word, details of book is displayed in grid view which includes Book Name, Book Code, Author, Book Publisher, Price, Issue Book, Return Book, Pending, Quantity, Available Book.



2.11.2 ISSUE

BOOK ISSUE DETAILS

○ Student ○ Employee

Student Code* :	<input type="text" value="AS001"/>
Student Name :	<input type="text" value="Rohan Rao"/>
Book Code* :	<input type="text" value="B018"/>
Book Name :	<input type="text" value="Chemistry"/>
Issue Date* :	<input type="text" value="12-Oct-2012"/>
Due Date* :	<input type="text" value="27-Oct-2012"/>

To add data
ADD
VIEW
To view added data

	Std Code	Std Name	Book Code	Book Name	Issue Date	Due Date
Edit	AS001	Rohan Rao	B009	Computer Graphics with C	23-Jul-2012	31-Jul-2012

Select any radio button i.e. Student or Employee.

- **Student Code***: Enter student code.
- **Student Name**: This field is auto filled.
- **Book Code***: Enter Book Code.
- **Book Name**: This field is auto filled.
- **Issue Date***: Enter issue date.
- **Due Date***: Enter Due date.

NOTE: Added data can be viewed in grid view which includes Std Code, Std Name, Book Code, Book Name, Issue Date, Due Date. It has edit facility.

2.11.3 RETURN

BOOK RETURN

○ Student ○ Employee

Student Code* :	AS012
Student Name :	Ravi
Book Code* :	B001
Book Name :	DBMS
Due Date :	06-Aug-2012
Return Date* :	12-Oct-2012
Fine :	20

SUBMIT
VIEW

To return book

To view issued book

Student Code	Student Name	Book Code	Book Name	Due Date
AS012	Ravi	B001	DBMS	06-Aug-2012

- **Student Code***: Enter Student code.
- **Student Name**: This field is auto filled.
- **Book Code***: Select a book code.
- **Book Name**: This field is auto filled.
- **Due Date**: This field is auto filled.
- **Return Date***: This field is auto filled.
- **Fine**: Enter fine if any.

NOTE: Book details of issued books to particular student can be viewed in grid view before returning the book. Grid view includes Student Code, Student Name, Book Code, Book Name and due date.



2.12 ASSETS

2.12.1 RECEIVE ASSET

RECEIVE ASSET

Asset Type*^ :	Movable
Asset Name*^ :	BUS
Book Value Price* :	900000
Asset Code* :	B1
Supplier :	Arnav
Received By^ :	Prathik
Manufacturer :	TATA
Location :	Bangalore
Machine Sl. No :	357638
Payment Method :	Cash
Motor Sl.No :	4566587
Purchase Date^ :	08-Oct-2011
Model No :	575876
Bill Type :	Cash
Invoice No :	4645675
Brought By :	School
Amount Paid :	850000
Description :	School Bus
Quantity :	1
SentBy :	TATA
Insured To :	LIC
Insured Amt :	800000
Premium Amt :	1000
Due Date :	01-Dec-2012
Insurance amount paid :	3000

To add data ADD VIEW To view added data

	Asset Code	Asset Name	Asset Type	Book value price
Edit	D030	Table	Movable	50000.00
Delete	D040	Keyboard	Fixed	2500000.00

- **Asset Type*:** Select an asset type from list.
- **Asset Name*:** Enter asset name.
- **Book Value price*:** Enter price of the asset.
- **Asset Code*:** Enter asset code.
- **Supplier:** Select a supplier from list.
- **Received By:** Enter name who has received the asset.
- **Manufacturer:** select manufacturer name.
- **Location:** Enter location name.
- **Machine Sl. No:** Enter machine serial number.

- **Payment method:** Select payment method.
- **Motor serial No:** Enter motor serial number.
- **Purchase Date:** Enter purchase date.
- **Model No:** Enter model number.
- **Bill Type:** Select bill type.
- **Invoice No:** Enter invoice number.
- **Brought By:** Enter name who has brought the asset.
- **Amount Paid:** Enter amount paid.
- **Description:** Enter description of asset.
- **Quantity:** It's made default as 1.
- **Sent By:** Enter name who has sent the asset.
- **Insured To:** Enter insurance company name.
- **Insured Amount:** Enter insured amount.
- **Premium Amount:** Enter premium amount.
- **Due Date:** Enter due date to pay insurance amount.
- **Insurance Amount Paid:** Enter insurance amount paid.

NOTE: Added data can be viewed in grid view which includes Asset Code, Asset Name, Asset Type, Book value price. It also has edit and delete facility.

2.12.2 RECEIVE BOOK

RECEIVE BOOK

Book Name*^ :	Arts Knowledge
Book Code*^ :	B019
Receive Date^ :	10-Oct-2012
Author :	Simon
Publisher^ :	pearson
Subject :	Arts & Crafts
Edition No :	5
No of pages :	500
Quantity* :	1
Price :	250

To add data
ADD
VIEW
To view added data

	Book Name	Book Code	Receive Date	Author	
Edit	Chemistry	B018	09-Aug-2012	A S MIshra	
Edit	Image Processing	B017	26-Jul-2012	P. K. Ghosh, P. R. Sridhar	

- **Book Name***: Enter name of the book received.
- **Book Code***: Enter Book code.
- **Receive date**: Enter date on which book is received.
- **Author**: Enter author of book.
- **Publisher**: Enter publisher name.
- **Subject**: Select subject to which book belongs.
- **Edition No**: Enter edition number.
- **No of Pages**: Enter number of pages.
- **Quantity***: By default quantity is 1.
- **Price**: Enter price of the book.

NOTE: Added data can be viewed in grid view which includes Book name, Book Code, receive date, Author, Book publisher, Subject name, Book edition Number, No. of Pages, Quantity, Price. It also has edit and delete facility.

2.12.3 ASSET ALLOCATION

ASSET ALLOCATION

Asset Code* :	<input type="text" value="D020"/>																								
Asset Name*^ :	<input type="text" value="Bus"/>																								
Issued To*^ :	<input type="text" value="Kushal"/>																								
Issued Date :	<input type="text" value="13-Oct-2012"/>																								
Return Date :	<input type="text" value="10-Nov-2014"/>																								
Remarks :	<input type="text" value="Alloted"/>																								
To add data ADD To view added data VIEW																									
<table border="1" style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th></th> <th>Asset Code</th> <th>Asset Name</th> <th>Issued To</th> <th>Issue Date</th> <th>Return Date</th> <th>Employee Code</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Edit Delete</td> <td>D050</td> <td>Table</td> <td>Kusum</td> <td>09-Aug-2012</td> <td>20-Aug-2012</td> <td>S004</td> <td>Alloted</td> </tr> <tr> <td style="text-align: center;">Edit Delete</td> <td>D040</td> <td>Keyboard</td> <td>Arpita</td> <td>27-Jul-2012</td> <td>31-Jul-2012</td> <td>S030</td> <td>Alloted</td> </tr> </tbody> </table>			Asset Code	Asset Name	Issued To	Issue Date	Return Date	Employee Code	Remarks	Edit Delete	D050	Table	Kusum	09-Aug-2012	20-Aug-2012	S004	Alloted	Edit Delete	D040	Keyboard	Arpita	27-Jul-2012	31-Jul-2012	S030	Alloted
	Asset Code	Asset Name	Issued To	Issue Date	Return Date	Employee Code	Remarks																		
Edit Delete	D050	Table	Kusum	09-Aug-2012	20-Aug-2012	S004	Alloted																		
Edit Delete	D040	Keyboard	Arpita	27-Jul-2012	31-Jul-2012	S030	Alloted																		

- **Asset Code***: Enter asset code.
- **Asset Name***: Enter asset name.
- **Issued To***: Enter employee code and select an employee.
- **Issued Date**: Enter Issue date.
- **Return Date**: Enter Return date.
- **Remarks**: Enter if any remarks are there.

NOTE: Added data can be viewed in grid view which includes asset code, asset name, Issued To, Issued Date, Return Date, Employee Code, Remarks. It also has edit and delete facility.



2.13 PAYROLL

2.13.1 PAYROLL DETAILS

PAYROLL DETAILS																																												
Employee Code*^ :	<input type="text" value="S020"/>	PF Deduction :	<input type="text" value="50"/>																																									
Employee Name :	<input type="text" value="Aman"/>	VPF :	<input type="text" value="100"/>																																									
Salary Rev Date :	<input type="text" value="01-Oct-2012"/>	Prof Tax Deduction :	<input type="text" value="40"/>																																									
Basic Pay* :	<input type="text" value="50000"/>	Misc Deduction 1 :	<input type="text" value="25"/>																																									
Dearness Allw :	<input type="text" value="1000"/>	Misc Deduction 2 :	<input type="text" value="200"/>																																									
Special Allowance :	<input type="text" value="1000"/>	Misc Deduction 3 :	<input type="text" value="150"/>																																									
House Rent Allw :	<input type="text" value="500"/>	Misc Deduction 4 :	<input type="text" value="200"/>																																									
Medical Allw :	<input type="text" value="100"/>	Misc Deduction 5 :	<input type="text" value="250"/>																																									
Transport Allowance :	<input type="text" value="50"/>	Misc Deduction 6 :	<input type="text" value="50"/>																																									
Fixed Incentive :	<input type="text" value="20"/>	Misc Deduction 7 :	<input type="text" value="60"/>																																									
Misc Allw 1 :	<input type="text" value="100"/>	Misc Deduction 8 :	<input type="text" value="100"/>																																									
Misc Allw 2 :	<input type="text" value="80"/>	Misc Deduction 9 :	<input type="text" value="50"/>																																									
Misc Allw 3 :	<input type="text" value="90"/>	Misc Deduction 10 :	<input type="text" value="50"/>																																									
Misc Allw 4 :	<input type="text" value="200"/>	Misc Deduction 11 :	<input type="text" value="25"/>																																									
Misc Allw 5 :	<input type="text" value="250"/>	Misc Deduction 12 :	<input type="text" value="20"/>																																									
Misc Allw 6 :	<input type="text" value="300"/>	Misc Deduction 13 :	<input type="text" value="100"/>																																									
Misc Allw 7 :	<input type="text" value="250"/>	Misc Deduction 14 :	<input type="text" value="100"/>																																									
Misc Allw 8 :	<input type="text" value="130"/>	Misc Deduction 15 :	<input type="text" value="50"/>																																									
Misc Allw 9 :	<input type="text" value="120"/>	Misc Deduction 16 :	<input type="text" value="100"/>																																									
To add data		ADD	VIEW																																									
			To view added data																																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Employee Code</th> <th>Employee Name</th> <th>Salary Rev Date</th> <th>Basic Pay</th> <th>Dearness Allowance</th> <th>Special Allowance</th> <th>House Rent Allowance</th> <th>Medical Allowance</th> <th>Transport Allowance</th> <th>Fixed Incentive</th> </tr> </thead> <tbody> <tr> <td>Edit Delete</td> <td>S021</td> <td>Sandeep</td> <td>04-Jul-2012</td> <td>145000.00</td> <td>1000.00</td> <td>2000.00</td> <td>3000.00</td> <td>4000.00</td> <td>5000.00</td> <td>6000.00</td> </tr> <tr> <td>Edit Delete</td> <td>S023</td> <td>Astreyas</td> <td>05-Jul-2012</td> <td>140000.00</td> <td>1000.00</td> <td>1000.00</td> <td>1500.00</td> <td>1000.00</td> <td>550.00</td> <td>900.00</td> </tr> </tbody> </table>													Employee Code	Employee Name	Salary Rev Date	Basic Pay	Dearness Allowance	Special Allowance	House Rent Allowance	Medical Allowance	Transport Allowance	Fixed Incentive	Edit Delete	S021	Sandeep	04-Jul-2012	145000.00	1000.00	2000.00	3000.00	4000.00	5000.00	6000.00	Edit Delete	S023	Astreyas	05-Jul-2012	140000.00	1000.00	1000.00	1500.00	1000.00	550.00	900.00
	Employee Code	Employee Name	Salary Rev Date	Basic Pay	Dearness Allowance	Special Allowance	House Rent Allowance	Medical Allowance	Transport Allowance	Fixed Incentive																																		
Edit Delete	S021	Sandeep	04-Jul-2012	145000.00	1000.00	2000.00	3000.00	4000.00	5000.00	6000.00																																		
Edit Delete	S023	Astreyas	05-Jul-2012	140000.00	1000.00	1000.00	1500.00	1000.00	550.00	900.00																																		

- **Employee Code*:** Enter employee code.
- **Employee Name:** This field is auto filled.
- **Salary Rev Date:** Enter salary revenue date.
- **Basic Pay*:** Enter basic pay.
- **Dearness Allowance:** Enter dearness allowance.
- **Special Allowance:** Enter special allowance.
- **House Rent Allowance:** Enter house rent allowance.
- **Medical Allowance:** Enter medical allowance.
- **Transport Allowance:** Enter Transport allowance.
- **Fixed Incentive:** Enter fixed incentive.

- **Misc Allowance 1-9:** These are other miscellaneous allowances.
- **PF Deduction:** Enter provident fund deduction.
- **VPF:** Enter voluntary provident fund.
- **Prof Tax Deduction:** Enter Profession tax deduction.
- **Misc Deduction 1-16:** These are other miscellaneous Deductions.

NOTE: Added data can be viewed in grid view which includes Employee Code, Employee Name, Salary Rev Date, Basic Pay, Dearness Allowance, Special Allowance, House Rent Allowance, Medical Allowance, Transport Allowance, Fixed Incentive, Misc Allowance 1-9, Pf Deduction, VPF, Prof Tax Deduction, and Misc Deduction 1-16. It also has edit and delete facility.

2.13.2 MONTHLY PAY DETAILS

MONTHLY PAY DETAILS

Year* : Month* :

Employee Name	Employee Code	Days Worked	Monthly Incentive	Bonus	Reimbursements	Other Monthly Payments	IT Deduct
		25	5,000.00	100.00	500.00	500.00	250.00
Anthony	guest9	25	6,000.00	100.00	500.00	500.00	250.00
Nethra	S001	25	7,000.00	100.00	500.00	500.00	250.00
Ganesh	S002	25	8,000.00	100.00	500.00	500.00	250.00
Pramod	S003	25	2,000.00	100.00	500.00	500.00	250.00
Kusum	S004	25	3,000.00	100.00	500.00	500.00	250.00
Nitin	S006	25	4,000.00	100.00	500.00	500.00	250.00
Rita	S007	25	5,550.00	100.00	500.00	500.00	250.00
		25	5,550.00	100.00	500.00	500.00	250.00

To generate monthly pay details

To view pay details of selected month

To update added data

- **Year*:** It is auto filled with current year.
- **Month*:** Select any month from list.
- **Days Worked:** Enter number of days worked.
- **Monthly Incentive:** Enter monthly incentive.
- **Bonus:** Enter bonus amount.
- **Reimbursements:** Enter reimbursement amount.
- **Other Monthly payments:** Enter other monthly payment amount.
- **IT Deduction:** Enter IT deduction amount.
- **Loan deduction:** Enter loan deduction amount.

- **Transport Deduction:** Enter transport deduction amount.
- **Other Deduction:** Enter other deduction amount.
- **Salary Advance:** Enter Salary advance amount.
- **Advance Settlement Deduction:** Enter advance settlement deduction amount.
- **Remarks:** Enter if any remarks are there.

NOTE: After generating monthly pay details a grid view appears which include employee Name, Employee Code and all other fields shown above which are filled in grid and updated.

2.13.3 GENERATE SALARY SLIP

GENERATE SALARY SLIP

Steps:

1. Use Payroll Details to edit any changes.
2. Click on Monthly Pay Details to check and edit if any changes in Monthly Pay Details. Enter No of days worked for every employee.
3. Enter Working Days in Month.
4. Enter Total Days in Month.
5. Select Month and Enter Year.

Working Days in Month* : <input type="text" value="25"/>	<input type="button" value="GENERATE MONTH SALARY"/>	To generate month salary.
Total Days in Month* : <input type="text" value="30"/>	<input type="button" value="CLEAR MONTH SALARY"/>	To clear month salary.
Payment Date* : <input type="text" value="02-Oct-2012"/>	<input type="button" value="MONTHLY PAY DETAILS"/>	To connects to monthly pay details module.
Payment Run Date* : <input type="text" value="01-Oct-2012"/>	<input type="button" value="LOCK\UNLOCK"/>	To lock/unlock datas.
Month* : <input style="width: 100px;" type="text" value="January"/>	<input type="button" value="PRINT SALARY SLIP"/>	To print salary slip
Year* : <input type="text" value="2012"/>	<input type="button" value="VIEW"/>	To view salary slip

Employee Name	Employee Code	Gross Salary	Net Salary	Days Worked	Work Days In a Month	Basic	Locked/Unlocked	Special Allowance	HRA
Sandeep	S021	170041.92	165913.08	25	26	139423.08	No	1923.08	288
Aatreya	S023	150723.46	147061.92	25	26	134615.38	No	961.54	144

- **Working Days in Month*:** Enter working days in month.
- **Total Days in month*:** Enter total days in month.
- **Payment Date*:** Enter payment date.
- **Payment Run Date*:** Enter payment run date.
- **Month*:** Select a month from list.
- **Year*:** Enter year.

NOTE: Generated salary can be view in grid view which includes Employee Name, Employee Code, Gross Salary, Net salary, Days Worked, Work days in a Month, Basic, Lock/unlocked, Special Allowance, HRA, Medical Allowance, Transport Allowance, Dearness Allowance, Incentives, Miscellaneous, Bonus, Reimbursements, Other Monthly Payments, Salary Advance,

Professional Tax Deduction, IT Deduction, Advance Settlement Deduction, Other Deduction, Miscellaneous Deduction, Transport Deduction, Loan Deduction, TDS Refund, VPF, LOP.

2.13.4 INCOME TAX

INCOME TAX

Income Tax Description*	Income Tax
Financial Year*	2012-13
Category*	Senior Citizen
Standard Deduction*	10000
Lower Limit*	500
Upper Limit*	1000
Income Tax Percent*	5

To add data ADD VIEW To view added data

	IT Description	Lower Limit	Upper Limit	Category	Standard Deduction	Income Tax Percent	Financial	
Edit	Delete	Income Tax	600.00	1200.00	Women	10000.00	4	2012-13
Edit	Delete	IT Tax	500.00	1000.00	General	10000.00	5	2012-13

- **Income Tax Description***: Enter income Tax description.
- **Financial Year***: Enter financial year.
- **Category***: Select a category from list.
- **Standard Deduction***: Enter Standard Deduction.
- **Lower Limit***: Enter lower limit for deduction.
- **Upper Limit***: Enter upper limit for deduction.
- **Income Tax Percent***: Enter income tax percentage.

NOTE: Added data can be viewed in grid view which includes IT Description, Lower Limit, Upper Limit, Category, Standard Deduction, Income Tax Percent, and Financial Year. It also has edit and delete facility.

2.13.5 LEAVE REGISTER

LEAVE REGISTER

Employee Code* :	371:S0026:Prathik
Leave Type* :	casual leave
No of Days* :	10
Remarks :	casual

To credit all employee
To credit individual employee
To view added data

	Employee Code	Leave Type	No of Days	Balance Leave in Days	Remarks
Edit	S009: Kushal	casual leave	12	12	Casual
Delete	A004: Kusum	LOP	15	14	Not paid

- **Employee Code*:** Enter employee code.
- **Leave Type*:** Select a leave type.
- **No of Days*:** Enter number of days for that leave.
- **Remarks:** Enter if any remarks are there.

NOTE: Added data can be viewed in grid view which includes Employee Code, Leave Type, No of Days, and Balance Leave in Days, Remarks. It also has edit and delete facility.

2.13.6 LEAVE APPLICATION

LEAVE APPLICATION

Application date :	13-Oct-2012
Employee Code :	a004
Employee Name :	Kusum
Leave Type* :	LOP
Balance Leave :	13
Leave From* :	25-Oct-2012
Leave To* :	25-Oct-2012
No Of Days Applied :	1
Reason For Leave :	Attend a seminar

To add data
To view added data

Application Date	Employee Code	Employee Name	Leave Type	From Date	To Date	Days Applied	Reason	Ap S
13-Oct-2012	A004	Kusum	LOP	14-Oct-2012	14-Oct-2012	1	Attend function	Se ap
12-Oct-2012	A004	Kusum	LOP	13-Oct-2012	13-Oct-2012	1	Visiting Native	Ap

- **Application Date:** Date will be auto filled with current date.

- **Employee Code:** This field is auto filled with user logged in.
- **Employee Name:** This field is auto filled with user logged in.
- **Leave Type*:** Select a leave type.
- **Balance Leave:** This field is auto filled.
- **Leave From*:** Enter leave from date.
- **Leave To*:** Enter leave to date.
- **No Of Days Applied:** this field is auto filled.
- **Reason for Leave:** Enter reason for leave.

NOTE: Added data can be viewed in grid view which includes Application Date, Employee Code, Employee Name, Leave Type, From Date, To Date, Days Applied, Reason, and Approval Status.

2.13.7 LEAVE TYPE

LEAVE TYPE

Leave Type* :	Sick Leave
Leave Type Code* :	S1
Leave Description :	Not paid
Paid :	No

To add data ADD VIEW To view added data

	Leave Type	Code	Leave Description	Paid
Edit	casual leave	c1	Casual leave	N
Edit	LOP	001	Loss of pay	N

- **Leave Type*:** Enter leave type.
- **Leave Type Code*:** Enter code.
- **Leave Description:** Enter description.
- **Paid:** Select
 - Yes if leave is paid.
 - No if leave is not paid.

NOTE: Added data can be viewed in grid view which includes Leave Type, Code, Leave Description and Paid. It also has edit and delete facility.

2.13.8 LOAN MASTER

LOAN MASTER

Employee Code*^ :	S0035:Chandan
Loan Number*^ :	23455
Loan Type^ :	Car loan
Loan Date* :	30-Sep-2012
Loan Amount* :	400000
Interest Rate :	10
Cheque No & Bank :	4654675 ICICI
Cheque Date :	02-Oct-2012
Monthly Deduction :	4000
Balance Loan :	400000
Start Date* :	13-Oct-2012

To add data
To view added data

	Employee Name	Loan Number	Loan Type	Loan Date	Loan Amount	Interest Rate	ChequeNo & Bank	Cheque date
Edit	S0033 Akshay	2344	Home Loan	27-Aug-2012	700000.00	10	53657667 SBI	13-Sep-2012

- **Employee Code*:** Enter employee code.
- **Loan Number*:** Enter loan number.
- **Loan Type:** Enter loan type.
- **Loan Date*:** Enter Loan date.
- **Loan Amount*:** Enter loan amount.
- **Interest Rate:** Enter interest rate.
- **Cheque No & Bank:** Enter cheque number and bank name.
- **Cheque Date:** Enter cheque date.
- **Monthly Deduction:** Enter monthly deduction.
- **Balance loan:** Enter balance loan.
- **Start date*:** Enter start date of loan deduction.

NOTE: Added data can be viewed in grid view which includes Employee Name, Loan Number, Loan Type, Loan Date, Loan Amount, Interest Rate, Cheque No & Bank, Cheque Date, Monthly Deduction, Balance loan, start date. It also has edit and delete facility.



2.13.9 INVESTMENT FORM

INVESTMENT & INCOME DECLARATION FORM
**SECTION-I
PERSONAL INFORMATION**

FINANCIAL YEAR

2012-13

EMPLOYEE CODE

A004

ADDRESS

Bangalore

ADVANT

NAME OF EMPLOYEE

Kusum

PAN NO.

DATE OF JOINING(REQUIRED ONLY
IF JOINED ON OR AFTER 1ST APRIL 2012)

05-May-2009

CELL NO.

0802235654

E-MAIL ID

kusum@advanttech.com

BANK ACCOUNT NUMBER(BANK NAME)

265311

**SECTION-II
INVESTMENT PROFILE**
Sl.No. Description
1 SECTION 80C-(Max of Rs. 100,000 for 80C and 80CCC)

LIC Premium

1000

PPF

200

NSCs

1000

Interest on NSCs

100

ULIP

200

ELSS

300

Notified Mutual Fund

200

Principal on Housing Loan(including stamp duty, registration fees &
other Expenses incurred for the purpose of transfer of property

100000

Child Education Fees-Tuition Fees for full time education to Indian
School, University

1000000



Term Deposit for a fix period of not less than 5 year with a Scheduled Bank	50000
Notified Annuity Plan of LIC or any other Insurer(New Jeevan dhara, New Jeevan Dhara-I, New Jeevan akshay, New Jeevan Akshay-I and New Jeevan Akshay-II)	20000
CPF/GPF/LIC(Salary Saving Scheme)	30000
Others	10000
2 SECTION 80CCC	
Pension Scheme Investment	1000
3 SECTION 80D(Max Rs.35,000)	
Medical/Health Insurance Premium/Annual Health Checkup	30000
4 SECTION 80DD	
Maintenance Including Medical Treatment Of Handicapped Dependent	10000
5 SECTION 80E	
Interest on Education Loan(No limit)	2000
6 SECTION 80U	
Deduction in respect of Disability	1000 2200
7 SECTION 80G	
SECTION-III	
DECLARATION OF RENT FOR THE PURPOSE OF EXEMPTION U/S 10(13A)	
1 Rent[Per Month]	7000
2 Location of Property taken on rent with Landlord name	2000
SECTION-IV	
DECLARATION FOR THE PURPOSE OF DEDUCTION U/S 24 OF INCOME TAX ACT, 1961	
1 Interest on housing loan repaid during the year	4000

ADVANT

**SECTION-V****Breakup of Flexible Benefit Plan and other information**

		Max per year	Amt for 12-13
1	LTA	One month basic	100000
2	Medical Reimbursement	15000	12000
3	Internet Expenses	12000	10000
4	Telephone Expenses	12000	10000
5	Petrol/diesel reimbursement	21600	20000

Following are my dependants for claiming reimbursements

		Relationship
1	Shankar	Father
2	Reka	Mother
3	Arjun	Brother
4		
5		
6		
7		

DECLARATION

I do here by declare that the aforesaid information is true and correct to the best of my information and belief and I shall indemnify the company against all costs and consequences if any information is later on found to be incorrect.

(Signature of Employee)

Place :

Date :

All fields in SECTION-I are auto filled depending on user logged in. Fill all other fields under other sections and click on submit to submit the investment form.

2.14 ACCOUNTS

2.14.1 ACCOUNT HEAD

ACCOUNT HEAD DETAILS

System Code :	<input type="text"/>
Account Head*^ :	Expense against credit/ Cr
User Defined Code* :	1146
Account Group One*^ :	Assets
Account One* :	Cash (in Bank)
Account One Treatment* :	Credit
Account Group Two*^ :	Liabilities
Account Two* :	Short Term Liability
Account Two Treatment* :	Debit

|

To add data
To view added data

Edit Delete	Account Head	User Defined Code	Account Code	Account Group One	Account One	Account Treatment One	Account Group Two	Account Two	Account Treatment Two
1 [2]	Advance - Rental Deposit - By Cheque	1148	1148	Assets	Advances Given	Debit	Assets	Cash (in	
	Advance - Rental Deposit - By Cash	1147	1147	Assets	Advances Given	Debit	Assets	Cash (in	

- **System Code:** It is automatically generated by system.
- **Account Head*:** Enter account head name.
- **User Defined Code*:** Enter user defined code.
- **Account Group One*:** select a data from list.
- **Account one*:** select a data from list.
- **Account One Treatment*:** select a data from list.
- **Account Group Two*:** select a data from list.
- **Account two*:** select a data from list.
- **Account Treatment Two*:** select a data from list.

NOTE: Added data can be viewed in grid view which includes Account Head, User Defined Code, Account Code, Account Group One, Account One, Account Treatment One, Account Group Two, Account Two, and Account Treatment Two. It also has edit and delete facility.



2.14.2 DAY BOOK

DAY BOOK

Account Head*^ :	Purchase Movable Asset - by Cheque - 1007
Item Description*^ :	Laptop
Currency :	Indian Rupee
Exchange Rate :	1.00
Party Type^ :	None
Party Name^ :	Type first 3 characters
Project Name^ :	Select
Entry Date :	03-Oct-2012
Bill Date :	13-Oct-2012
Bill No^ :	464757
Amount* :	380000
Bank :	Canara Bank
Branch :	BSK
Cheque/DD Bank :	canara
Cheque/DD No :	56357577
Cheque/DD Date :	10-Nov-2012
Remarks :	Purchased laptops for employees

To add data ADD VIEW To view added data

	Item Description	Acc_Sub_Grp	Credit	Debit	Bill Date	Bill No
Edit	staff welfare	Expenses - Direct	0.00	60,000.00	03-Oct-2012	7878 0
Delete	staff welfare	Cash (in Hand)	60,000.00	0.00	03-Oct-2012	7878 0

- **Account Head*:** Select an account head from list.
- **Item Description*:** Enter item description.
- **Currency:** Select a currency type.
- **Exchange Rate:** Enter exchange rate.
- **Party Type:** select a party type.
- **Party Name:** Enter a party name.
- **Project name:** Select a project name.
- **Entry date:** Enter entry date.
- **Bill Date:** Enter Bill date.
- **Bill No:** Enter bill number.
- **Amount*:** Enter amount.
- **Bank:** Enter bank name.
- **Branch:** Enter Branch name of bank.
- **Cheque/ DD Bank:** Enter bank name.
- **Cheque/ DD No:** Enter DD/Cheque number.
- **Cheque/ DD Date:** Enter Cheque/DD date.
- **Remarks:** Enter if any remarks are there.

NOTE: Added data can be viewed in grid view which includes Item Description, Acc_Sub_Grp, Credit, Debit, Bill Date, Bill No, Entry Date, Bank Name, Cheque/DD No, Currency Name, and Exchange Rate. It also has edit and delete facility.

2.14.3 CASH BOOK

CASH BOOK

Start Date* :

End Date* :

REPORT

To generate report

Advant School

BTM Layout, Mico road, Bangalore-54, - 560098, ,
Tel No: 0802254212 Fax: 2253644

CASH BOOK							
Branch Type : Center			Branch Name : Advant School				
From : 20-Jul-2012			To : 27-Jul-2012				
Bill Date	Particulars	Account Head	Party Name	Bill No	Debit/ Recept	Credit/ Pymnt	Balance
21-Jul-2012	Fee Collection - AS001	Fee Collection - by Cash	Rohan Rao	100000	17,500.00	0.00	17,500.00
21-Jul-2012	Fee Collection - AS004	Fee Collection - by Cash	Taruni Lassado	100001	1,600.00	0.00	19,100.00
24-Jul-2012	Fee Collection - AS002	Fee Collection - by Cash	Charan K	100002	14,000.00	0.00	33,100.00
26-Jul-2012	Fee Collection - AS030	Fee Collection - by Cash	Jeshma	100003	8,500.00	0.00	41,600.00
41,600.00							0.00
Balance b/d							41,600.00

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- **Start date*:** Enter date from where we want to generate day book report.
- **End Date*:** Enter date till where we want to generate day book report.

NOTE: After entering all fields click on report. A pop up window appears which shows Cash Book report as shown above.



2.14.4 BANK BOOK

BANK BOOK

Start Date* :

End Date* :

REPORT To generate report

Advant School
BTM Layout, Mico road, Bangalore-54, - 560098, ,.
Tel No: 0802254212 Fax: 2253644

BANK BOOK

Branch Type : Center		Branch Name : Advant School					
From : 01-Apr-2012		To : 13-Oct-2012					
Entry Date	Account Head	Particulars	Bill No	Cheque No	Debit (Received)	Credit (Paid)	Balance
Bank Name : Canara Bank							
28-Jul-2012		Fee Collection - AS007	100004	243662	18,500.00	0.00	18,500.00
					18,500.00	0.00	
					Balance b/d for Bank	18,500.00	0.00
						Gross Total	18,500.00
							0.00

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- **Start date***: Enter date from where we want to generate Bank book report.
- **End Date***: Enter date till where we want to generate Bank book report.

NOTE: After entering all fields click on report. A pop up window appears which shows Bank Book report as shown above.

2.14.5 GENERAL LEDGER

GENERAL LEDGER

Start Date* :
 End Date* :

To generate report


Advant School
 BTM Layout, Mico road, Bangalore-54, - 560098, , .
 Tel No: 0802254212 Fax: 2253644

SI No	Bill Date	Particulars	Account Head	Party	Debit	Credit
Assets						
Cash (in Hand)						
1	21-Jul-2012	Fee Collection - AS004	Fee Collection - by Cash	Taruni Lasrado	1,600.00	0.00
2	21-Jul-2012	Fee Collection - AS001	Fee Collection - by Cash	Rohan Rao	17,500.00	0.00
3	24-Jul-2012	Fee Collection - AS002	Fee Collection - by Cash	Charan K	14,000.00	0.00
4	26-Jul-2012	Fee Collection - AS030	Fee Collection - by Cash	Jeshma	8,500.00	0.00
					Balance b/d :	41,600.00
					Total for A/C Group :	41,600.00
					Balance b/d for A/C Group :	41,600.00
Income						
Fee Collection						
5	21-Jul-2012	Fee Collection - AS001	Fee Collection - by Cash	Rohan Rao	0.00	17,500.00
6	21-Jul-2012	Fee Collection - AS004	Fee Collection - by Cash	Taruni Lasrado	0.00	1,600.00
7	24-Jul-2012	Fee Collection - AS002	Fee Collection - by Cash	Charan K	0.00	14,000.00
8	26-Jul-2012	Fee Collection - AS030	Fee Collection - by Cash	Jeshma	0.00	8,500.00
					Balance b/d :	41,600.00
					Total for A/C Group :	0.00
					Balance b/d for A/C Group :	41,600.00
					Gross Total :	41,600.00

13-Oct-2012

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1/1

- **Start date***: Enter date from where we want to generate General Ledger report.
- **End Date***: Enter date till where we want to generate General Ledger report.

NOTE: After entering all fields click on report. A pop up window appears which shows General Ledger report as shown above.



2.14.6 GENERAL PARTY LEDGER

GENERAL PARTY LEDGER

Party Type* :	Student
Party Name :	Type first 3 characters
Start Date* :	01-Apr-2012
End Date* :	15-Oct-2012
REPORT	To generate report

Advant School

BTM Layout, Mico road, Bangalore-54, - 560098, , .
Tel No: 0802254212 Fax: 2253644

GENERAL PARTY LEDGER

Branch Type : Center	Branch Name : Advant School						
From : 01-Apr-2012	To : 15-Oct-2012						
A/C Type : Student							
A/C Name : Rohan Rao							
Entry Date	Particulars	Acct	Account Head	Bill No	Bill Date	Debit	Credit
21-Jul-2012	Fee Collection - AS001	Cash (in Hand)	Fee Collection - by Cash	100000	21-Jul-2012	17,500.00	0.00
21-Jul-2012	Fee Collection - AS001	Fee Collection	Fee Collection - by Cash	100000	21-Jul-2012	0.00	17,500.00
						<u>17,500.00</u>	<u>17,500.00</u>
Total Balance b/d :							
A/C Type : Student							
A/C Name : Charan K							
Entry Date	Particulars	Acct	Account Head	Bill No	Bill Date	Debit	Credit
24-Jul-2012	Fee Collection - AS002	Cash (in Hand)	Fee Collection - by Cash	100002	24-Jul-2012	14,000.00	0.00
24-Jul-2012	Fee Collection - AS002	Fee Collection	Fee Collection - by Cash	100002	24-Jul-2012	0.00	14,000.00
						<u>14,000.00</u>	<u>14,000.00</u>
Total Balance b/d :							

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1/2

- **Party Type*:** Select party type.
- **Party Name:** Enter party name.
- **Start date*:** Enter date from where we want to generate General Ledger report.
- **End Date*:** Enter date till where we want to generate General Ledger report.

NOTE: After entering all fields click on report. A pop up window appears which shows General party Ledger report as shown above.



2.14.7 INCOME AND EXPENDITURE

INCOME AND EXPENDITURE

Start Date* : 01-Apr-2012
End Date* : 13-Oct-2012

To generate report

Advant School

BTM Layout, Mico road, Bangalore-54, - 560098, , .
 Tel No: 0802254212 Fax: 2253644

INCOME AND EXPENDITURE REPORT

Branch Type : Center	Branch Name : Advant School		
From : 01-Apr-2012	To : 13-Oct-2012		
Expenses	Income		
Expenses - Direct			
Employee Bonus - by Cash	60,000.00		
	Fee Collection		
	Fee Collection - by Cash	235,550.00	
	Fee Collection - by Cheque	18,500.00	
Excess of Expenditure over Income	0.00	Excess of Income over Expenditure	194,050.00
Grand Total	254,050.00		254,050.00

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- **Start date*:** Enter date from where we want to generate Income and Expenditure report.
- **End Date*:** Enter date till where we want to generate Income and Expenditure report.

NOTE: After entering all fields click on report. A pop up window appears which shows Income and Expenditure report as shown above.

2.14.8 PROFIT/LOSS

INC.

PROFIT / LOSS

Start Date* :
End Date* :

To generate report

A
Find | Next
Select a format
Export
Print

Advant School

BTM Layout, Mico road, Bangalore-54, - 560098, ,.
Tel No: 0802254212 Fax: 2253644

PROFIT / LOSS

Branch Type : Center	Branch Name : Advant School
From : 01-Apr-2012	To : 13-Oct-2012
Expenses	Income
Employee Bonus - by Cash	Fee Collection
60,000.00	Fee Collection - by Cash
	Fee Collection - by Cheque
235,550.00	18,500.00
Grand Total	264,050.00
Profit(Loss)	194,050.00

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- **Start date*:** Enter date from where we want to generate Profit/Loss report.
- **End Date*:** Enter date till where we want to generate Profit/Loss report.

NOTE: After entering all fields click on report. A pop up window appears which shows Profit/Loss report as shown above.



2.14.9 TRIAL BALANCE

TRIAL BALANCE

Start Date* : 01-Apr-2012
 End Date* : 31-Mar-2013

REPORT To generate report

Find | Next Select a format Export

Advant School
 BTM Layout, Mico road, Bangalore-54, - 560098, , .
 Tel No: 0802254212 Fax: 2253644

TRIAL BALANCE

Branch Type : Center	Branch Name : Advant School		
From : 01-Apr-2012	To : 31-Mar-2013		
SL NO	Account Sub Group	Credit	Debit
Assets			
1	Cash (in Bank)	0.00	18,500.00
2	Cash (in Hand)	0.00	175,550.00
	TOTAL	0.00	194,050.00
Income			
3	Fee Collection	254,050.00	0.00
	TOTAL	254,050.00	0.00
Expenses			
4	Expenses - Direct	0.00	60,000.00
	TOTAL	0.00	60,000.00

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- **Start date*:** Enter date from where we want to generate Trial Balance report.
- **End Date*:** Enter date till where we want to generate Trial Balance report.

NOTE: After entering all fields click on report. A pop up window appears which shows Trial Balance report as shown above.

2.14.10 BALANCE SHEET

BALANCE SHEET					
Start Date* :		01-Apr-2012	End Date* :		31-Mar-2013
To view report in grid view		VIEW	REPORT		To generate report
Account Group	Account Sub Group	Amount	Account Group	Account Sub Group	Amount
			Assets	Cash (in Bank)	18,500.00
			Assets	Cash (in Hand)	175,550.00
Income	Fee Collection	254,050.00			
Expenses	Expenses - Direct	-60,000.00			
GrandTotal :		194,050.00			194,050.00

Branch Type : Center		Branch Name : Advant School	
From : 01-Apr-2012		To : 31-Mar-2013	
Liabilities		Assets	
		Assets	
		Cash (in Bank) 18,500.00	
		Cash (in Hand) 175,550.00	
Income			
Fee Collection 254,050.00			
Expenses			
Expenses - Direct -60,000.00			
Grand Total		194,050.00	

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- **Start date***: Enter date from where we want to generate Balance Sheet report.
- **End Date***: Enter date till where we want to generate Balance Sheet report.

NOTE: After entering all fields click on report. A pop up window appears which shows Balance Sheet report as shown above.

2.14.11 BANK RECONCILIATION

BANK RECONCILIATION

Bank :	Canara Bank	REPORT	To generate report		
From Date* :	01-Apr-2012	To Date* :	15-Oct-2012		
Select Table* :					
Fee Collection					
To view grid		ALL	CLEAR	UNCLEAR	To unclear cheque
Cheque Date	Cheque No	Cheque Bank	Amount	Status	
01-Jan-9100	243562	Canara Bank	18,500.00	<input checked="" type="checkbox"/>	Not Cleared
To clear cheque			UPDATE	To update grid	

1 of 1 | Find | Next | Select a format | Export | Print

Advant School

BTM Layout, Mico road, Bangalore-54, - 560098, ,
Tel No: 0802254212 Fax: 2253644

BANK RECONCILIATION STATEMENT

Branch Type : Center	Branch Name : Advant School		
FOR GEN A/C.-WITH : Canara Bank			
BALANCE AS PER BANK BOOK AS ON			
18,500.00			
Party Name	Cheque No	Cheque Date	Amount(Rs)
ADD: CHEQUE ISSUED BUT NOT PRESENTED			
Gambhir Singh	243562	01-Jan-9100	18,500.00
			TOTAL : 18,500.00
BALANCE AS PER STATEMENT AS ON		37,000.00	
15-Oct-2012 10:04 AM Software by Advant Technologies Inc. (Website: www.advant-tech.com) Ph. No: (+91) 080 28605859 1/1			

- **Bank:** Select a bank from list.
- **From Date*:** Enter date from where we want Bank Reconciliation report.
- **To Date*:** Enter date till where we want to generate Bank Reconciliation report.
- **Select Table*:** Select a field of which we want to see details in grid view.

NOTE: After selecting bank click on report. A pop up window appears which shows Bank Reconciliation report as shown above.



2.14.12 ACCOUNT HEAD LEDGER

ACCOUNT HEAD LEDGER

Start Date* :
 End Date* :

REPORT To generate report

 Advant School
 BTM Layout, Mico road, Bangalore-54, - 560098, , .
 Tel No: 0802254212 Fax: 2253644

ACCOUNT HEAD LEDGER						
Branch Name : Advant School			Branch Type : Center			
From : 28-Jul-2012			To : 25-Oct-2012			
Sl No	Bill Date	Particulars	Party Details	Cheque No	Debit	Credit
Account Head : Fee Collection - by Cheque						
1	28-Jul-2012	Fee Collection - AS007	Student - Gambhir Singh	243562	18,500.00	0.00
Account Head Wise Total :						18,500.00
Account Head : Fee Collection - by Cash						
2	28-Jul-2012	Fee Collection - AS11	Student - Ramprasad	22,000.00	0.00	
3	28-Jul-2012	Fee Collection - AS15	Student - Deepika	20,000.00	0.00	
4	28-Jul-2012	Fee Collection - AS021	Student - Aarthi	950.00	0.00	
5	28-Jul-2012	Fee Collection - AS021	Student - Aarthi	15,000.00	0.00	
6	28-Jul-2012	Fee Collection - AS026	Student - Akshata	10,000.00	0.00	
7	28-Jul-2012	Fee Collection - AS028	Student - Arvindh	20,000.00	0.00	
8	28-Jul-2012	Fee Collection - AS031	Student - Ameera	9,000.00	0.00	
9	28-Jul-2012	Fee Collection - AS0035	Student - Spoorthy	20,000.00	0.00	
10	28-Jul-2012	Fee Collection - AS041	Student - Reshma	21,000.00	0.00	
11	28-Jul-2012	Fee Collection - AS049	Student - Madhurya	19,000.00	0.00	
12	28-Jul-2012	Fee Collection - AS051	Student - Anish	18,000.00	0.00	
13	28-Jul-2012	Fee Collection - AS043	Student - Roopa	19,000.00	0.00	
Account Head Wise Total :						193,950.00
Account Head : Employee Bonus - by Cash						
14	03-Oct-2012	staff welfare		0.00	60,000.00	
Account Head Wise Total :						0.00
Balance b/d :						152,450.00
Gross Total :						212,450.00
						60,000.00

15-Oct-2012

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- **Start date***: Enter date from where we want to generate Account head ledger report.
- **End Date***: Enter date till where we want to generate Account head ledger report.



NOTE: After entering all fields click on report. A pop up window appears which shows Account head ledger report as shown above.

2.15 BUDGET

2.15.1 PROJECT MASTER

PROJECT MASTER

Project Name*^ :	Auditorium
Description :	Building for functions
Submitted By* :	Nitin
Submitted Date* :	30-Sep-2012
Approved By :	Nethra
Approved Date :	03-Oct-2012
Project Start Date^ :	12-Oct-2012
Project End Date :	02-Nov-2013

To add records ADD VIEW To view Records

	Project Name	Description	Submitted By	Submitted Date	Approved By	Approved Date	Project St Date
Edit Delete	Auditorium	Building for Functions	Kushal	30-Sep-2012		18-Oct-2012	03-Nov-2012
Edit Delete	Canteen	School canteen	Akshay	30-Jul-2012	Ganesh	17-Oct-2012	31-Oct-2012
Edit Delete	School Building	For high school	Prathik	01-Oct-2012	Nitin	11-Oct-2012	30-Oct-2012

- **Project Name*:** Enter project name.
- **Description:** Enter description.
- **Submitted By*:** Enter employee code and select who submitted project.
- **Submitted Date*:** Enter submitted date.
- **Approved By:** Enter employee code and select who approved project.
- **Approved Date:** Enter approved date.
- **Project Start Date:** Enter project start date.
- **Project End Date:** Enter project end date.

NOTE: Added Data can be viewed in the grid which includes Project Name, Description, Submitted By, Submitted Date, Approved By, Approved Date, Project Start Date, and Project End Date. It also has edit and delete facility.

2.15.2 BUDGET

BUDGET

Academic Year*^ :	2012-13
Project Name*^ :	Auditorium
Project Estimate* :	9000000
Estimate Date* :	26-Aug-2012
Approved Budget* :	8500000
Approved Date* :	10-Oct-2012
Revised Budget :	8500000
Revised Budget Date :	18-Oct-2012
Amount Used :	2000000
Amount Used(%):	
Project Progress(%):	25
Status Date :	10-Nov-2012
Remarks :	In progress

To add records ADD VIEW To view Records

Edit	Delete	Year	Project Name	Project Estimate	Date Of Estimation	Approved Budget	Approved date	
Edit	Delete	2012-13	Canteen	8,000,000.00	01-Oct-2012	8,000,000.00	02-Oct-2012	8,00
Edit	Delete	2012-13	School Building	900,000.00	30-Sep-2012	850,000.00	02-Oct-2012	85

- **Academic Year*:** Select an academic year.
- **Project Name*:** Select a project name.
- **Project Estimate*:** Enter project estimate date.
- **Estimate Date*:** Enter estimate date.
- **Approved Budget*:** Enter approved budget.
- **Approved date*:** Enter approved date.
- **Revised Budget:** Enter revised budget.
- **Revised Budget Date:** Enter revised budget date.
- **Amount Used:** Enter amount used.
- **Amount Used (%):** This field is auto filled.
- **Project Progress (%):** Enter project progress in percent.
- **Status Date:** Enter status date.
- **Remarks:** Enter if any remarks are there.

NOTE: Added Data can be viewed in the grid which includes Year, Project Name, Project Estimate, Date of Estimation, Approved Budget, Approved date, Revised Budget, Revised



Budget Date, Amount Used, % Amount Used, Project Progress, Status Date, Balance Amount, and Remarks. It also has edit and delete facility.

2.15 TRANSPORT

2.15.1 Vehicle Details

VEHICLE DETAILS

Vehicle Registration Number*^ :	<input type="text" value="KA12RC717"/>
Date of Registration* :	<input type="text" value="15-Oct-2012"/>
Vehicle Type*^ :	<input type="text" value="BUS"/>
Vehicle Make*^ :	<input type="text" value="TATA"/>
Year of Make* :	<input type="text" value="2011"/>
Model Name* :	<input type="text" value="Corona"/>
Engine Number* :	<input type="text" value="45677"/>
Chassis Number* :	<input type="text" value="34567"/>
No of Seats :	<input type="text" value="50"/>
Fuel Type*^ :	<input type="text" value="Diesel"/>
Insurance Company Name :	<input type="text" value="LIC"/>
Insurance Contact No :	<input type="text" value="9833002837"/>
Policy No :	<input type="text" value="7"/>
Insurance Expiry Date :	<input type="text" value="02-Nov-2013"/>
Renewal of Permit Date :	<input type="text" value="31-Oct-2013"/>
Purchase Price :	<input type="text" value="800000"/>
Vehicle Status :	<input checked="" type="radio"/> Own <input type="radio"/> Contract

ADD
VIEW

To add data
To view added data

	Vehicle Registration Number	Year of Registration	Vehicle Type	Vehicle Make	Year of Make	Model Name	Engine Number	Chassis Nu
Edit	KA16R6154	22-Aug-2012	Car	Tata	2010	V34S23	416656	C56
Delete	KA14E9154	25-Apr-2012	Car	Hyundai	2001	i20	232333	1

- **Vehicle Registration Number***: Enter a registration number.
- **Date of Registration***: Enter date of registration.
- **Vehicle Type***: Enter vehicle type.
- **Vehicle Make***: Enter company name of vehicle make.
- **Year of Make***: Enter vehicle year make.
- **Model Name***: Enter model number of vehicle.
- **Engine Number***: Enter engine number.
- **Chassis Number***: Enter chassis number.
- **No of Seats**: Enter number of seats in vehicle.

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- **Fuel Type***: Enter fuel type.
- **Insurance Company Name**: Enter Insurance company name.
- **Insurance Contact No**: Enter contact number.
- **Policy No**: Enter policy number.
- **Insurance Expiry Date**: Enter insurance expiry date.
- **Renewal of Permit Date**: Enter renewal of permit date.
- **Purchase Price**: Enter purchase price.
- **Vehicle Status**: Select a radio button whether it vehicle is owned or on taken on contract basis.

NOTE: Added data can be viewed in grid view which includes Vehicle Registration Number, Year of Registration, Vehicle Type, Vehicle Make, Year of Make, Model Name, Engine Number, Chassis Number, No of Seats, Fuel Type, Insurance Company Name, Insurance Contact Number, Policy Number, Insurance Expiry, Renewal of Permit, and Purchase Price. It also has edit and delete facility.

2.15.2 Driver Details

DRIVER DETAILS

Driver Name*^ :	<input type="text" value="mahesh"/>
Address* :	<input type="text" value="#453, BSK, bangalore"/>
Contact No.* :	<input type="text" value="7844667876"/>
Date of Birth* :	<input type="text" value="10-Oct-1988"/>
Date of Joining* :	<input type="text" value="15-Oct-2012"/>
Driving License No.*^ :	<input type="text" value="KA2345"/>
Blood group* :	<input type="text" value="A+ve"/>
Driving License expiry date* :	<input type="text" value="26-Oct-2018"/>
RTO Name* :	<input type="text" value="BSK"/>
City* :	<input type="text" value="Bangalore"/>
State* :	<input type="text" value="Karnataka"/>

ADD
VIEW

To add data
To view added data

	Driver Name	Address	Contact No	Date Of Birth	Date Of Joining	Driving License No	Blood Group
Edit	Rangappa	#563,Chamrajpet,Bangalore	8050469220	20-Jun-1972	16-Aug-1996	78524	O+
Delete	Ishant	#54,Kalasipalys,Bangalore	8972470540	04-Jul-1976	16-Aug-1996	75894	B+

- **Driver Name***: Enter driver name.
- **Address***: Enter address of driver.
- **Contact No***: Enter driver contact number.
- **Date of Birth***: Enter driver's date of birth.
- **Date of Joining***: Enter date of joining.
- **Driving License No***: Enter driving license number.
- **Blood Group***: Select a blood group from DDL.
- **Driving License Expiry Date***: Enter driving license expiry date.
- **RTO Name***: Enter RTO name.
- **City***: Enter city name.
- **State***: Select a state name.

NOTE: Added data can be viewed in grid view which includes Driver Name, Address, Contact No, Date Of Birth, Date Of Joining, Driving License No, Blood Group, Driving License Expiry Date, RTO Name, City, and State. It also has edit and delete facility.

2.15.3 Route Master

ROUTE MASTER

Route Number*^ :	<input type="text" value="210N"/>
Route Name* :	<input type="text" value="Pabmanabha nagat"/>
Departure Time(HH:MM)* :	<input type="text" value="09:00 AM"/>
Arrival Time(HH:MM)* :	<input type="text" value="10:00 AM"/>
Vehicle Number*^ :	<input type="text" value="KA-02"/>
Driver Name*^ :	<input type="text" value="Ishant"/>
For more than one Pick Up Points enter separated by commas. Ex: _____, _____	
Pick Up Points*^ : <input type="text" value="Lila palace, Hel, RR arch"/>	
Remarks : <input type="text" value="route fixed"/>	

ADD
VIEW

To add data
To view added data

	Route No	Route Name	Departure Time	Arrival Time	Vehicle No	Driver Name	Pick Up Points	Remarks	
Edit	Delete	81	Kormangla	11:00 AM	11:30 AM	KA-88	Naveen	Forum	Reporting at forum
Edit	Delete	75	Rajajinagar	09:15 AM	10:10 AM	KA-30	Rajiv	Big Bazar	Reporting at rajajinagar big bazar

- **Route Number***: Enter route number.
- **Route Name***: Enter route name.
- **Departure Time (HH:MM)***: Enter departure time in hours: minutes.
- **Arrival Time (HH:MM)***: Enter arrival time in hours: minutes.
- **Vehicle Number***: Enter vehicle number.
- **Driver Name***: Enter driver name.

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Advant Technologies Inc. Bangalore, India.

- **Pick up Points***: Enter pick up points.
- **Remarks**: Enter remarks if any.

NOTE: Added data can be viewed in grid view which includes Route No, Route Name, Departure Time, Arrival Time, Vehicle No, Driver Name, Pick up Points, Remarks. It also has edit and delete facility.

2.15.4 Transport Registration

TRANSPORT REGISTRATION

<input checked="" type="radio"/> Student <input type="radio"/> Employee										
Academic Year*^ :	2012-13									
Student Code*^ :	AS001									
Student Name^ :	Rohan Rao									
Route Name*^ :	Banashankari		Route Number :	82						
Pick Up Point* :	Bus Stop		Vehicle Number :	KA-01						
Pick Up time :	09:00 AM									
Registration Date :	15-Oct-2012									
Remarks :	Registered									
To add data			ADD	VIEW	To view added data					
Edit Delete	Academic Year	Student Code	Student Name	Route Name	Route Number	Pickup Point	Pickup Time	Regist Da		
Edit Delete	2012-13	AS008	Jithin Rao	Rajajinagar	75	Big Bazar	09:45 AM	30-Jul		
Edit Delete	2012-13	AS006	Sameer Shastry	Kormangla	81	Forum	09:00 AM	28-Jul		

Select a radio button i.e. student or Employee of whom registration has to be done.

- **Academic Year***: Select academic Year.
- **Student Code***: Enter student code.
- **Student Name**: Enter student name.
- **Route Name***: Select Route name.
- **Route Number***: This field is auto filled.
- **Pickup Point**: Select a pick up point.
- **Vehicle number**: This field is auto filled.
- **Pickup Time**: Enter pick up time.
- **Registration Date**: Enter registration date.
- **Remarks**: Enter if any remarks.



NOTE: Added data can be viewed in grid view which includes Academic Year, Student Code, Student Name, Route Name, Route Number, Pickup Point, Pickup Time, Registration Date, Remarks. It also has edit and delete facility.

2.15.5 Vehicle Maintenance

VEHICLE MAINTENANCE

Vehicle Number*^ :	<input type="text" value="KA13GH678"/>																								
Service Detail* :	<input type="text" value="Repair breaks"/>																								
Service Date*^ :	<input type="text" value="30-Sep-2012"/>																								
Amount* :	<input type="text" value="5000"/>																								
Next Service Date :	<input type="text" value="19-Dec-2012"/>																								
Remarks :	<input type="text" value="Repaired"/>																								
To add data ADD VIEW To view added data																									
<table border="1" style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th></th> <th>VehicleRegnNo</th> <th>Amount</th> <th>Service Detail</th> <th>Service Date</th> <th>Next Service Date</th> <th>Remarks</th> <th style="width: 5%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Edit</td> <td>KA13E4567</td> <td>6000.00</td> <td>Tail light repair</td> <td>03-Jan-2012</td> <td>10-Nov-2012</td> <td>Repaired</td> <td style="text-align: center;">Delete</td> </tr> <tr> <td style="text-align: center;">Edit</td> <td>KA12RC717</td> <td>6000.00</td> <td>Regular service</td> <td>15-Oct-2012</td> <td>14-Mar-2013</td> <td>regular service</td> <td style="text-align: center;">Delete</td> </tr> </tbody> </table>			VehicleRegnNo	Amount	Service Detail	Service Date	Next Service Date	Remarks		Edit	KA13E4567	6000.00	Tail light repair	03-Jan-2012	10-Nov-2012	Repaired	Delete	Edit	KA12RC717	6000.00	Regular service	15-Oct-2012	14-Mar-2013	regular service	Delete
	VehicleRegnNo	Amount	Service Detail	Service Date	Next Service Date	Remarks																			
Edit	KA13E4567	6000.00	Tail light repair	03-Jan-2012	10-Nov-2012	Repaired	Delete																		
Edit	KA12RC717	6000.00	Regular service	15-Oct-2012	14-Mar-2013	regular service	Delete																		

- **Vehicle Number***: Select vehicle number.
- **Service Detail***: Enter service detail.
- **Service Date***: Enter service date.
- **Amount***: Enter service amount.
- **Next Service Date**: Enter next service date.
- **Remarks**: Enter if any remarks are there.

NOTE: Added data can be viewed in grid view which includes Vehicle Reg No, Amount, Service Detail, Service Date, Next Service Date, Remarks. It also has edit and delete facility.



2.16 AIMS MASTER MODULE

2.16.1 ACADEMIC YEAR

ACADEMIC YEAR

Academic Year* :	<input type="text" value="2012-13"/>
Start Date* :	<input type="text" value="01-Jul-2012"/>
End Date* :	<input type="text" value="30-Jun-2013"/>
Current Year* :	<input type="text" value="Yes"/>
To add records	ADD
	VIEW
	To view Record

	Academic Year	Start Date	End Date	Current Year
Edit	2012-13	01-Jul-2012	30-Jun-2013	Y
Edit	2010-11	01-Jul-2010	30-Jun-2011	N
Edit	2011-12	01-Jul-2011	30-Jun-2012	N

- **Academic Year*:** Enter the academic years.
- **Start Date*:** Enter start date of an academic year.
- **End Date*:** Enter end date of an academic year.
- **Current Year* :**
 - Enter yes, if academic year is current year.
 - Enter no, if academic year is not current year.

NOTE: Added Data can be viewed in the grid which includes Academic year, Start date, End date, Current year with Edit facility.



2.16.2 ASSESSMENT DETAILS

ASSESSMENT DETAILS

Name* : Project

To add details ADD VIEW To view details

Assessment Name	
Edit	project
Edit	Internals
Edit	Exam

- **Name*:** Enter the name of assessment. E.g. internal, exam, class test etc.

NOTE: Added Data can be viewed in the grid which includes Assessment Name with Edit facility.

2.16.3 CERTIFICATE DETAILS

CERTIFICATE DETAILS

Certificate Name* : Academic

To add details ADD VIEW To view details

	Certificate Name
Edit	Academic
Edit	Sports

- **Certificate Name***: Enter the name of the certificate.

NOTE: Added Data can be viewed in the grid which includes Certificate Name with Edit facility.

2.16.4 COURSE MASTER

COURSE MASTER

Course Type* :	<input type="text" value="College"/>
Course Name* :	<input type="text" value="12th Standard"/>
Code* :	<input type="text" value="S014"/>

To add course ADD VIEW To view grid

	Course Type	Course Name	Code
Edit	College	12th Standard	S014
Edit	College	11th Standard	S013
Edit	Highschool	10th Standard	S012
Edit	Highschool	9th Standard	S011

- **Course Type***: Enter type of course. E.g. College, High School etc.
- **Course Name***: Enter name of course. E.g. 1st std , 2nd std etc.
- **Code***: Enter code.

NOTE: Added Data can be viewed in the grid which includes Course type, Course name and Code with Edit facility.

2.16.5 COURSE TYPE

COURSE TYPE

Course Type*:

To add course type → **ADD** **VIEW** → To view grid

	CourseType
Edit	College
Edit	Highschool
Edit	Primaryschool

- Course Type*: Enter type of course. E.g. College, High School etc.

NOTE: Added Data can be viewed in the grid which includes Course Type with Edit facility.

2.16.6 DEPARTMENT DETAILS

DEPARTMENT DETAILS

Department Name* : Management

Department Code* : S002

To add record → **ADD** **VIEW** → To view grid

	Department Name	Code
Edit	Management	S002
Edit	Administration	S001

- **Department Name***: Enter name of the department. E.g. management, administration etc.
- **Department Code***: Enter code of the department.

NOTE: Added Data can be viewed in the grid which includes Department Name and Department Code with Edit facility.



2.16.7 GRADE MASTER

GRADE MASTER

Course* :	<input type="text" value="1st Standard"/>																									
% Min* :	<input type="text" value="71"/>																									
% Max* :	<input type="text" value="80"/>																									
Grade* :	<input type="text" value="A"/>																									
To add grade ADD VIEW To view grid																										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Course</th> <th>% Min</th> <th>% Max</th> <th>Grade</th> </tr> </thead> <tbody> <tr> <td>Edit</td> <td>1st Standard</td> <td>71</td> <td>80</td> <td>A</td> </tr> <tr> <td>Edit</td> <td>1st Standard</td> <td>60</td> <td>69</td> <td>B</td> </tr> <tr> <td>Edit</td> <td>1st Standard</td> <td>51</td> <td>59</td> <td>C</td> </tr> <tr> <td>Edit</td> <td>1st Standard</td> <td>36</td> <td>50</td> <td>D</td> </tr> </tbody> </table>			Course	% Min	% Max	Grade	Edit	1st Standard	71	80	A	Edit	1st Standard	60	69	B	Edit	1st Standard	51	59	C	Edit	1st Standard	36	50	D
	Course	% Min	% Max	Grade																						
Edit	1st Standard	71	80	A																						
Edit	1st Standard	60	69	B																						
Edit	1st Standard	51	59	C																						
Edit	1st Standard	36	50	D																						

- **Course***: Enter name of the course e.g. 1st STD, 2nd STD etc.
- **% min***: Enter minimum percentage of the course.
- **% max***: Enter maximum percentage of the course.
- **Grade***: Enter grade for the entered marks.

NOTE: Added Data can be viewed in the grid which includes Course, Min %, Max% and Grade with Edit facility.

2.16.8 HOUSE MASTER

HOUSE MASTER

House Name* :

To add record **ADD** **VIEW** To view record

	House Name
Edit	Tunga
Edit	Sharavathi
Edit	Krishna

- **House Name***: Enter name of the house. E.g. Tunga, Krishna, Kaveri etc.

NOTE: Added Data can be viewed in the grid which includes House Name with Edit facility.

2.16.9 MEDIUM DETAILS

MEDIUM DETAILS

Medium Name* :

To add medium → **ADD** **VIEW** → To view records

	Medium Name
Edit	Hindi
Edit	Urdu
Edit	English

- **Medium Name***: Enter the name of the medium e.g. Hindi, English, Kannada etc.

NOTE: Added Data can be viewed in the grid which includes Medium Name with Edit facility.

2.16.10 SEMESTER DETAILS

SEMESTER DETAILS

Semester* :

Duration(Days)* :

ADD **VIEW**

	Semester Type	Duration(Days)
Edit	Term 2	90
Edit	Term 1	90
Edit	3rd Semester	130

- **Semester***: Enter the type of the semester e.g. semester1, semester2 etc.
- **Duration (Days)***: Enter the days for each semester.

NOTE: Added Data can be viewed in the grid which includes Semester and Duration with Edit facility.

2.16.11 SPONSOR DETAILS

SPONSOR DETAILS

Name* :	Sharath
Contact Number :	0802412410
Address :	Bangalore
Email :	sharath@gmail.com
Remarks :	well communicated

ADD
VIEW

To add sponsor

To view records

	Sponsor	Contact No	Address	Email	Remarks
Edit	Sharath	0802412410	Bangalore	sharath@gmail.com	well communicated
Edit	Emphasis	0802201001	#33,Bangalore	contact@emphasis.com	Good

- **Name*:** Enter the name of the sponsor.
- **Contact Number:** Enter contact number of the sponsor.
- **Address:** Enter address of the sponsor.
- **Email ID:** Enter email ID of the sponsor.
- **Remarks:** This field is meant for any remarks which can be added about the sponsor details.

NOTE: Added Data can be viewed in the grid which includes name of the Sponsor, Contact No, Address, Email, Remarks with Edit facility.

2.16.12 STUDENT CATEGORY

STUDENT CATEGORY

Category Name*:

To add student category → **ADD** **VIEW** → To view grid

	Name
Edit	SC/ST
Edit	General

- **Category Name***: Enter the name of the category e.g. General, SC/ST etc.

NOTE: Added Data can be viewed in the grid which includes Name of the Student Category with Edit facility.

2.16.13 SUBJECT DETAILS

SUBJECT DETAILS

Subject Name*^ :

Code*^ :

To add subject → **ADD** **VIEW** → To view records

	Subject Name	Code
Edit	NA	S031
Edit	Pick & Speak	S030
Edit	Dance	S029
Edit	Painting & Sketching	S028
Edit	Edu Sports & Skating	S027

- **Subject Name***: Enter the name of the subject.
- **Code***: Enter the code of the subject.

NOTE: Added Data can be viewed in the grid which includes Subject Name and Subject Code with Edit facility.

2.17 COMMON MASTER

2.17.1 ASSET TYPE MASTER

ASSET TYPE MASTER

Asset Type* :	Movable
Asset Type Code* :	S002
Asset Type Description :	Movable Type

To add asset type → ADD VIEW ← To view records

	Asset Type	Asset Type Code	Asset Type Description
Edit	Movable	S002	Movable Type
Edit	Fixed	S001	Fixed Type

- **Asset Type*:** Enter type of asset. E.g. fixed asset, movable asset etc.
- **Asset Type Code*:** Enter code for each asset type.
- **Asset Type Description:** Enter description for each asset type.

NOTE: Added Data can be viewed in the grid which includes Asset type, Asset type code, and Asset type description with Edit facility.

2.17.2 BANK DETAILS

BANK DETAILS

Name* :	<input type="text" value="Indian Overseas Bank"/>												
Address* :	<input type="text" value="Bangalore"/>												
Remarks :	<input type="text" value="RR Nagar Branch"/>												
<input type="button" value="ADD"/> <input type="button" value="VIEW"/>													
To add bank details To view records													
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th>Bank Name</th> <th>Bank Address</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Edit</td> <td>Corporation Bank</td> <td>Bangalore</td> <td>RR Nagar Branch</td> </tr> <tr> <td>Edit</td> <td>HDFC Bank</td> <td>Bangalore</td> <td>RR Nagar Branch</td> </tr> </tbody> </table>			Bank Name	Bank Address	Remarks	Edit	Corporation Bank	Bangalore	RR Nagar Branch	Edit	HDFC Bank	Bangalore	RR Nagar Branch
	Bank Name	Bank Address	Remarks										
Edit	Corporation Bank	Bangalore	RR Nagar Branch										
Edit	HDFC Bank	Bangalore	RR Nagar Branch										

- **Name*:** Enter Bank name.
- **Address*:** Enter bank address.
- **Remarks:** This field is meant for any remarks which can be added about the Bank.

NOTE: Added Data can be viewed in the grid which includes Bank name, Bank Address and Remarks with Edit facility.

2.17.3 CATEGORY

CATEGORY

Department* : 

Name* :

To add category → **ADD** **VIEW** → To view records

	Department	Name
Edit	Management	Suresh
Edit	Administration	Nagendra

➤ **Department*:** Enter the department type.

➤ **Name*:** Enter the name.

NOTE: Added Data can be viewed in the grid which includes Department and Name with Edit facility.



2.17.4 COMPANY MASTER

COMPANY MASTER

Company Name* :	<input type="text" value="Oracle"/>
Contact Person* :	<input type="text" value="Varun"/>
Contact No* :	<input type="text" value="7568912430"/>
Address* :	<input type="text" value="#51,Kormangla,Bangalore"/> [Up] [Down]

ADD
VIEW

	Name	ContactPerson	ContactNo	Address
Edit	Oracle	Tarun	7568912430	#51,Kormangla,Bangalore
Edit	Mphasis	Nagarjun	8972346001	#348,Rajajinagar,Bangalore
Edit	Keane	Nagendra	8050112200	#289,Jaynagar,Bangalore

- **Company Name***: Enter the name of the company.
- **Contact Person***: Enter the name of the contact person.
- **Contact no***: Enter the contact number of the person.
- **Address***: Enter the address of the company.

NOTE: Added Data can be viewed in the grid which includes Company Name, Contact Person, Contact No and Address with Edit facility.

2.17.5 DEPRECIATION RATES

DEPRECIATION RATES

Asset Type* :	<input style="width: 100%;" type="text" value="Fixed"/>																										
Govt Depreciation Rate* :	<input style="width: 100%;" type="text" value="8459"/>																										
Company Depreciation Rate* :	<input style="width: 100%;" type="text" value="9000"/>																										
To add depreciation rates	<input style="width: 100px; height: 30px; background-color: #8B4513; color: white; font-weight: bold; border: none; border-radius: 5px;" type="button" value="ADD"/>	<input style="width: 100px; height: 30px; background-color: #8B4513; color: white; font-weight: bold; border: none; border-radius: 5px;" type="button" value="VIEW"/>	To view records																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #8B4513; color: white;"> <th style="width: 5%;"> </th> <th style="width: 20%;">Asset Type</th> <th style="width: 25%;">GovtDepreciationRate</th> <th style="width: 25%;">CompanyDepreciationRate</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Edit</td> <td>Movable</td> <td style="text-align: center;">3075</td> <td style="text-align: center;">3900</td> </tr> <tr> <td style="text-align: center;">Edit</td> <td>Movable</td> <td style="text-align: center;">2500</td> <td style="text-align: center;">3050</td> </tr> <tr> <td style="text-align: center;">Edit</td> <td>Fixed</td> <td style="text-align: center;">8459</td> <td style="text-align: center;">9000</td> </tr> <tr> <td style="text-align: center;">Edit</td> <td>Fixed</td> <td style="text-align: center;">2600</td> <td style="text-align: center;">2985</td> </tr> <tr> <td style="text-align: center;">Edit</td> <td>Fixed</td> <td style="text-align: center;">3500</td> <td style="text-align: center;">4725</td> </tr> </tbody> </table>					Asset Type	GovtDepreciationRate	CompanyDepreciationRate	Edit	Movable	3075	3900	Edit	Movable	2500	3050	Edit	Fixed	8459	9000	Edit	Fixed	2600	2985	Edit	Fixed	3500	4725
	Asset Type	GovtDepreciationRate	CompanyDepreciationRate																								
Edit	Movable	3075	3900																								
Edit	Movable	2500	3050																								
Edit	Fixed	8459	9000																								
Edit	Fixed	2600	2985																								
Edit	Fixed	3500	4725																								

- **Asset Type*:** Enter the type of the asset.
- **Govt Depreciation Rate*:** Enter the govt depreciation rate.
- **Company Depreciation Rate*:** Enter the company depreciation rate.

NOTE: Added Data can be viewed in the grid which includes Asset type, Govt depreciation rate and Company depreciation rate with Edit facility.



2.17.6 DESIGNATION

DESIGNATION

Name* :

To add designation → **ADD** **VIEW** → To view records

	Name
Edit	Staff
Edit	Principal
Edit	Head Master
Edit	Teacher

- Name*: Enter the name of the designation.

NOTE: Added Data can be viewed in the grid which includes Designation Name with Edit facility.



2.17.7 HOLIDAY MASTER

HOLIDAY MASTER

Name* : Christmas

Date* : 25-Dec-2012

To add Holidays → ADD

VIEW → To view records

	Holiday Name	Date	Day
Edit	Christmaas	25-Dec-2012	Tuesday
Edit	Kannada Rajostava	01-Nov-2012	Thursday
Edit	Dasara	23-Oct-2012	Tuesday

- **Name*:** Enter the name of the holiday.
- **Date*:** Enter the date of the holiday.

NOTE: Added Data can be viewed in the grid which includes Holiday name, Date, Day with Edit facility.



2.17.8 MAINTENANCE TYPE

MAINTENANCE TYPE

Maintenance Type* :	Vehicle Maintenance	
Remarks :	maintenance of vehicle	
To add maintenance type	<input style="background-color: #804000; color: white; border: none; padding: 5px; width: 100px; height: 30px; border-radius: 5px; font-weight: bold; font-size: 0.8em;" type="button" value="ADD"/> <input style="background-color: #804000; color: white; border: none; padding: 5px; width: 100px; height: 30px; border-radius: 5px; font-weight: bold; font-size: 0.8em;" type="button" value="VIEW"/>	To view records
Edit	MaintenanceType	Remarks
Edit	Vehicle Maintenance	maintenance of vehicle

- **Maintenance Type*:** Enter the type of maintenance.
- **Remarks:** This field is meant for any remarks which can be added about the maintenance type.

NOTE: Added Data can be viewed in the grid which includes Maintenance Type and Remarks with Edit facility.



2.17.9 MANUFACTURER DETAILS

MANUFACTURER DETAILS

Manufacturer Name*:

To add manufacturer details → **ADD** **VIEW** → To view records

Manufacturer Name
Edit Corona Manufacturer

- **Manufacturer Name***: Enter the name of the manufacturer.

NOTE: Added Data can be viewed in the grid which includes Manufacturer Name with Edit facility.



2.17.10 OTHER PARTY DETAILS

OTHER PARTY DETAILS

Other Party Info		Account Info	
Name* :	Ravindra	Fax No :	1010
Code* :	B03	Email :	gangadar_raj@gmail.com
Address :	#34,Basveshwara Nagar,Ban		
City :	Bangalore	Credit Period(Days) :	90
Postal Code :	560098	Credit Limit(Amount) :	1000
State :	Karnataka	Party To Pay(CR) :	500
Contact Info		Party To Receive(DR) :	1000
Contact Person :	Gangadar	Opening Balance Date* :	08-Oct-2012
Contact No :	8050139460	Remarks :	Amount received

ADD
VIEW

	Name	Code	Address	City	Postal Code	State	Contact Person	Contact No	Fax Number	Email
Edit	Ravi	B02	#34,Basveshwara Nagar,Bangalore	Bangalore	560098	Karnataka	Gangadar	8050139460	1010	ganga@gn

To add other party details

To view records

- **Name***: Enter the name of the party.
- **Code***: Enter the code of the party.
- **Address**: Enter the address details of the party.
- **City**: Enter the name of the city.
- **Postal Code**: Enter the postal code of the city.
- **State**: Enter the state .

- **Contact Person:** Enter the contact person.
- **Contact No:** Enter the contact number.
- **Fax No:** Enter the fax number.
- **Email:** Enter the email address.
- **Credit Period (Days):** Enter the credit period in days.
- **Credit Limit (Amount):** Enter the credit limit in amount.
- **Party to Pay:** Enter the amount that party to pay.
- **Party to Receive:** Enter the amount that party to receive.
- **Opening Balance Date*:** Enter the opening balance date.
- **Remarks:** This field is meant for any remarks which can be added about the party details.

NOTE: Added Data can be viewed in the grid which includes Party Name, Code, Address, City, Postal Code, State, Contact Person, Contact No, Fax No, Email, Credit Period(days), Credit Limit(amount), Party to Pay, Party to Receive, Opening Balance Date, Remarks with Edit facility.



2.17.11 SUPPLIER DETAILS

SUPPLIER DETAILS

Supplier Info																															
Name*^ :	<input type="text" value="Nagendra"/>	Contact Person :	<input type="text" value="Raghuvveer"/>																												
Code*^ :	<input type="text" value="S001"/>	Contact No1 :	<input type="text" value="8050764958"/>																												
Registered :	<input checked="" type="checkbox"/>	Contact No2 :	<input type="text" value="8050764959"/>																												
TIN :	<input type="text" value="001"/>	Fax No :	<input type="text" value="009"/>																												
CST No :	<input type="text" value="1010"/>	Email :	<input type="text" value="raghu_veer@gmail.com"/>																												
Contact Info																															
Address :	<input type="text" value="#457,Rajajinagar,Bangalore"/>																														
City :	<input type="text" value="Bangalore"/>																														
Postal Code :	<input type="text" value="560076"/>																														
State :	<input type="text" value="Karnataka"/>																														
Country :	<input type="text" value="India"/>																														
Driving Licence No :	<input type="text" value="1087584586"/>																														
Account Info																															
Credit Period(Days) :	<input type="text" value="90"/>																														
Credit Limit(Rs) :	<input type="text" value="1000"/>																														
Supplier to Receive(CR) :	<input type="text" value="500"/>																														
Supplier to Pay(DR) :	<input type="text" value="1000"/>																														
Opening Balance as on* :	<input type="text" value="22-Oct-2012"/>																														
To add supplier details		ADD	VIEW	To view records																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Name</th> <th>Code</th> <th>Registered</th> <th>TIN</th> <th>CST No</th> <th>Address</th> <th>City</th> <th>Postal Code</th> <th>State</th> </tr> </thead> <tbody> <tr> <td>Edit Delete</td> <td>Nagendra</td> <td>S001</td> <td>Y</td> <td>001</td> <td>1010</td> <td>#457,Rajajinagar,Bangalore</td> <td>Bangalore</td> <td>560076</td> <td>Karnataka</td> </tr> </tbody> </table>													Name	Code	Registered	TIN	CST No	Address	City	Postal Code	State	Edit Delete	Nagendra	S001	Y	001	1010	#457,Rajajinagar,Bangalore	Bangalore	560076	Karnataka
	Name	Code	Registered	TIN	CST No	Address	City	Postal Code	State																						
Edit Delete	Nagendra	S001	Y	001	1010	#457,Rajajinagar,Bangalore	Bangalore	560076	Karnataka																						

- **Name***: Enter the name of the supplier.
- **Code***: Enter the code of the supplier.
- **Registered**: Tick mark if registered.

- **TIN:** Enter TIN number.
- **CST No:** Enter CST number.
- **Address:** Enter the address details of the supplier.
- **City:** Enter the name of the city.
- **Postal Code:** Enter the postal code of the city.
- **State:** Enter the state.
- **Country:** Enter the country.
- **Driving License No :** Enter driving license number.
- **Contact Person:** Enter the contact person whom the supplier wants to contact.
- **Contact No1:** Enter the contact number whom the supplier wants to contact.
- **Contact No2:** Enter the contact number whom the supplier wants to contact.
- **Fax No:** Enter the fax number.
- **Email:** Enter the email address.
- **Credit Period (Days):** Enter the credit period in days.
- **Credit Limit (Rs):** Enter the credit limit in amount.
- **Supplier to Receive (CR):** Enter the amount that party to receive.
- **Supplier to Pay (DR):** Enter the amount that party to pay.
- **Opening Balance Date*:** Enter the opening balance date.

NOTE: Added Data can be viewed in the grid which includes Party Name, Code, Registered, TIN, CST No, Address, City, Postal Code, State, Country, Driving License No, Contact Person, Contact No1, Contact No2, Fax No, Email, Credit Period(days), Credit Limit(amount), Supplier to Pay, Supplier to Receive, Opening Balance Date with Edit facility.

2.17.12 SOURCE OF INFORMATION

SOURCE OF INFORMATION

Source Of Information*:

To add supplier → **ADD** **VIEW** → To view records

	Source Of Information
Edit	Others
Edit	Friends
Edit	TV/NewsPapers
Edit	Websites

- **Source of Information***: Enter the source of information e.g. websites, TV/Newspaper etc.

NOTE: Added Data can be viewed in the grid which includes Source of Information with Edit facility.



2.18 ADMINISTRATION

2.18.1 ID CARD PURCHASE

PURCHASE IDENTITY CARDS

Entry Date* :	<input type="text" value="08-Oct-2012"/>
Receipt No* :	<input type="text" value="4156"/>
Quantity* :	<input type="text" value="56"/>
Price* :	<input type="text" value="1225"/>
Remarks :	<input type="text" value="Fifty six ID cards got sold"/>

ADD
VIEW

To add purchased ID cards

To view records

	Entrydate	Receipt No	Quantity	Price	Remarks
Edit Delete	27-Jul-2012	4156	56	1225	Fifty six ID cards got sold
Edit Delete	27-Jul-2012	2134	67	1500	Sixty seven ID cards got sold
Edit Delete	25-Jul-2012	3652	77	2000	Seventy seven Id cards got sold

- **Entry Date***: Enter the date.
- **Receipt No***: Enter the receipt no.
- **Quantity***: Enter the quantity of ID card to be purchase.
- **Price***: Enter the price of the purchased ID card.
- **Remarks**: This field is meant for any remarks which can be added about the purchase ID cards.

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Advant Technologies Inc. Bangalore, India.

NOTE: Added Data can be viewed in the grid which includes Entry Date, Receipt No, Quantity, Price and Remarks with Edit and Delete facility.

2.18.2 IDENTITY CARD ISSUE

IDENTITY CARD ISSUE

Batch* :	<input type="text" value="1STD-2012"/>	Student Name* :	<input type="text" value="Gambhir Singh"/>
		Student Code : <input type="text" value="AS007"/>	
Card Type :	<input type="text" value="ID"/>	Issue Date :	<input type="text" value="08-Oct-2012"/>
To add issued ID cards		<input style="background-color: #8B4513; color: white; border: 1px solid black; border-radius: 5px; padding: 5px 15px; font-weight: bold;" type="button" value="ADD"/>	<input style="background-color: #8B4513; color: white; border: 1px solid black; border-radius: 5px; padding: 5px 15px; font-weight: bold;" type="button" value="VIEW"/>
To view records			

	Batch	Student Name	Student Code	Card Type	Issue Date
Edit	2STD-2012	Ravi	AS012	ID	28-Jul-2012
Edit	1STD-2012	Gambhir Singh	AS007	ID	28-Jul-2012
Edit	UKG-2012	Yashas Rao	AS005	ID	28-Jul-2012
Edit	3STD-2012	Deepika	AS15	ID	28-Jul-2012
Edit	5STD-2012	Niranjan	AS025	ID	28-Jul-2012

- **Batch***: Enter the batch.
- **Card Type**: Enter the card type.
- **Student Name***: Enter name of the student.
- **Student Code**: Enter student code.
- **Issue Date**: Enter issue date of ID card.



NOTE: Added Data can be viewed in the grid which includes Batch, Student Name, Student Code, Card Type, Issue Date with Edit and Delete facility.

2.18.3 PLACEMENT/ TRAINING DETAILS

PLACEMENT / TRAINING DETAILS

Placement Training

Student Code* :

Student Name :

Company Name* :

Salary :

Placement Date :

Designation :

Remarks :

ADD VIEW

To add placement details

To view records

	Student Code	Student Name	Company Name	Salary/Stipend	Placement Date	Designation	Remarks
Edit Delete	AS023	Savita	Oracle	15000.00	15-May-2011	Java Developer	savita got place in oracle as java developer
Edit Delete	AS025	Niranjan	Keane	18000.00	04-Apr-2012	System Engineer	niranjan place in keane as system engineer

- **Student Code***: Enter code of the student.
- **Student Name**: Enter name of the student.
- **Company Name***: Enter name of the company.
- **Salary**: Enter the salary offered.
- **Placement Date**: Enter placement date.
- **Description**: Write description.
- **Remarks**: This field is meant for any remarks which can be added about the Placement/Training details.

NOTE: Added Data can be viewed in the grid which includes Batch, Student Name, Student Code, Card Type, Issue Date with Edit and Delete facility.

2.18.4 LETTER PAD

LETTER PAD

Date* :	20-Oct-2012																
Letter No* :	2123																
From* :	Advant Technologies																
To * :	Zenith Computers																
Salutation* :	Dear Varun																
Subject :	Business Meeting																
Content :	The important element is that you make sure that to your present your objective in a clear and concise manner. Another important element to remember is to remain professional																
Signature* :	Regards, Advant Technologies.																
<input checked="" type="checkbox"/> Include Header :																	
<div style="border: 1px solid #ccc; border-radius: 10px; padding: 5px; display: inline-block;">To add the record.</div> ADD VIEW PRINT LETTER																	
<div style="border: 1px solid #ccc; border-radius: 10px; padding: 5px; display: inline-block; width: 300px; height: 50px; vertical-align: middle;"> Select the record and click on this button to print letter. </div>																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #800000; color: white;"> <th style="width: 5%;"></th> <th style="width: 5%;"></th> <th style="width: 15%;">Letter Date</th> <th style="width: 15%;">Letter No</th> <th style="width: 20%;">From</th> <th style="width: 20%;">To</th> <th style="width: 10%;">Salutation</th> <th style="width: 10%;">Subject</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Edit</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>20-Oct-2012</td> <td>2123</td> <td>Advant Technologies</td> <td>Zenith Computers</td> <td>Dear Varun</td> <td>Business Meeting</td> </tr> </tbody> </table>				Letter Date	Letter No	From	To	Salutation	Subject	Edit	<input type="checkbox"/>	20-Oct-2012	2123	Advant Technologies	Zenith Computers	Dear Varun	Business Meeting
		Letter Date	Letter No	From	To	Salutation	Subject										
Edit	<input type="checkbox"/>	20-Oct-2012	2123	Advant Technologies	Zenith Computers	Dear Varun	Business Meeting										

- **Date***: Enter letter date.

- **Letter No***: Enter letter number.
- **From***: Enter Sender name.
- **To ***: Enter Receiver name.
- **Salutation***: Fill the salutation part.
- **Subject**: Enter subject.
- **Content**: Enter content.
- **Signature* :** Enter the signature part.
- **Include Header**: Select the check box to include header or leave blank.

NOTE: Added Data can be viewed in the grid which includes Letter Date, Letter No, To Person, Subject, Content with Edit and Delete facility.



2.18.5 VISITING DETAILS

VISITING DETAILS

Employee Code* :	S006
Employee Name* :	Nitin
Visiting Date* :	28-Jul-2012
Visitor Name :	Rachana
In Time* :	09:45 AM
Out Time :	08:00 PM
Contact Details :	nitin@advant-tech.com
Remarks :	Rachana is visitor for nitin

ADD
VIEW
PRINT SLIP

	Employee Code and Name	Visiting Date	Visitor Name	In Time	Out Time	Contact
Edit Delete	S006:Nitin	28-Jul-2012	Rachana	09:45 AM	08:00 PM	nitin@advant-tech.com
Edit Delete	S009:Kushal	28-Jul-2012	Pankaj	09:40 AM	03:00 PM	kushal_@advant-tech.com

- **Employee Code*:** Enter employee code.
- **Employee Name*:** Enter employee name.
- **Visiting Date*:** Enter visiting date.
- **Visitor Name:** Enter visitor name.
- **In Time*:** Enter IN time.
- **Out Time:** Enter Out time.
- **Contact Details:** Enter contact details.
- **Remarks:** This field is meant for any remarks which can be added about the Visiting details.



NOTE: Added Data can be viewed in the grid which includes Employee code and Name, Visiting Details, Visitor Name, In Time, Out Time, Contact Detail, Remarks with Edit and Delete facility.

2.19 ADMIN

2.19.1 SELF DETAILS

SELF DETAILS

Head Office* :	<input type="text" value="ADVANT UNIVERSITY"/>
Address :	<input type="text" value="#590,Rajarajeshwari Nagar,Bangalore"/>
Head Office :	<input checked="" type="checkbox"/>
Registration No :	<input type="text" value="001"/>
Contact Person :	<input type="text" value="Amita Pandey"/>
ContactNo 1 :	<input type="text" value="9952546322"/>
Contact No 2 :	<input type="text" value="9050873549"/>
City :	<input type="text" value="Bangalore"/>
State :	<input type="text" value="Karnataka"/>
PinCode :	<input type="text" value="560050"/>
Country :	<input type="text" value="India"/>
Fax :	<input type="text" value="7865"/>
Email :	<input type="text" value="contact@advant-tech.com"/>
Website :	<input type="text" value="www.advanttech.com"/>
<div style="border: 1px solid #ccc; width: 150px; height: 150px; margin: auto; position: relative;"> <div style="position: absolute; top: 0; left: 0; width: 100%; height: 100%; background-color: #f0f0f0; display: flex; align-items: center; justify-content: center;"> </div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> To view the self details To upload the selected photo </div> <div style="display: flex; justify-content: space-between; width: 100%; margin-top: 5px;"> To browse the photo UPLOAD </div>	
<input style="background-color: #800000; color: white; border: none; padding: 5px 10px; border-radius: 5px; font-weight: bold; cursor: pointer; width: fit-content; margin: 0 auto;" type="button" value="VIEW"/>	

	Head Office	Contact Person	Contact No	City	State	Email	Website
Edit	ADVANT UNIVERSITY	Amita Pandey	9952546322	Bangalore	Karnataka	contact@advant-tech.com	www.advanttech.com

- **Head Office***: Enter the name of the Head Office.
- **Address**: Enter address of the Head Office.
- **Registration No**: Enter the registration No of the Head Office.
- **Contact Person**: Enter name of the chair Person in the Head Office.
- **Contact No 1 & 2**: Enter the 2 contact numbers in the provided text boxes.
- **City**: Enter city name where Head Office exists.
- **State**: Enter the name of the State where HO exists.
- **Pin Code**: Enter Pin Code of the area where HO situated.
- **Country**: Name of the Country.
- **Fax**: Enter Fax no.
- **E Mail**: E mail address of the HO.
- **Web Site**: Web site address of HO.

Uploading a photo:

- Click on browse to select the photo.
- Once the photo is selected click on upload.
- Click on Next button to move to previous window.

NOTE: Added Data can be viewed in the grid which includes Head Office, Contact Person, Contact No, City, State, Email and Website with Edit facility.



2.19.2 EMPLOYEE MASTER

EMPLOYEE MASTER

Employee Others

Employee Name*^ :	Chandan
Employee Code*^ :	S0035
Address* :	Bangalore
Country :	India
Contact No :	8050947635
Email :	chandan@gmail.com
Date of Birth :	02-May-1982
Qualification :	B.Sc
Date of Joining :	16-Jul-2005
Date of Leaving :	24-Oct-2012
Gender* :	Male
Branch Type*^ :	Center
Branch* :	Advant School
Designation^ :	Staff
Salary :	25000.00
Account No :	001
Acct Bank :	Canara Bank
PAN No :	115544
Service Period :	4
HRA Emp Name :	Suraj
FM Emp Name :	Vinay
RM Emp Name :	Shreyas
Delegated :	Shwetha
<input checked="" type="checkbox"/> Delegate	
 Photo :	
<input data-bbox="1087 1448 1245 1493" type="button" value="UPLOAD"/> <input data-bbox="1087 1538 1245 1583" type="button" value="Browse..."/>	
<input data-bbox="634 1628 769 1673" type="button" value="ADD"/> <input data-bbox="785 1628 920 1673" type="button" value="VIEW"/>	

To view employees

To add employees

To upload the selected photo

To browse the photo

	Employee Type	Photo	Employee Name	Employee Code	Date of Birth	Designation	Q
Edit Employee	Employee		Chandan	S0035	02-May-1982	Staff	

- **Employee Name***: Enter name of the Employee.
- **Employee Code***: Enter code of the Employee.
- **Address***: Enter address of the Employee.
- **Country**: Enter country of the Employee.
- **Contact No**: Enter contact number of the Employee.
- **Email**: Enter employee Email ID.
- **Date of Birth**: Enter date of birth of Employee.
- **Qualification**: Enter employee qualification.
- **Date of Joining**: Enter date of joining of Employee.
- **Date of Leaving**: Enter date of leaving of Employee.
- **Gender***: Enter Gender type of the Employee.
- **Branch Type***: Enter Branch Type of the Employee.
- **Branch***: Enter Branch of the Employee.
- **Designation**: Enter Employee designation.
- **Salary**: Enter employee salary.
- **Account No**: Enter Employee account number.
- **Account Bank**: Enter the bank where employee has account.
- **PAN No**: Enter Employee PAN Number.
- **Service period**: Enter Employee service period

- **HRA Emp Code**: Employee's HRA Emp Code (Human Resource Employee Code) will be auto generated on entering 1st few characters.
- **FM Emp Code**: Employee's FM Emp Code (Finance Manager Employee Code) will be auto generated on entering 1st few characters.
- **RM Emp Code**: Employee's RM Emp Code (Regional Manager Employee Code) will be auto generated on entering 1st few characters.
- **Delegated**: This field will enable on check of delegate check box to enter his delegate, will be auto generated on entering few characters.

NOTE: Added Data can be viewed in the grid which includes Employee type, Photo, Employee Name, Employee code, Date of birth, Designation, Qualification, Branch type, Branch name, PAN No, Contact No, Email ID, and Address with Edit and Delete facility.

2.19.3 ROLE MASTER

ROLE MASTER

User Role* : <input type="text"/>																																
ADD	VIEW																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #8B4513; color: white; text-align: left; padding: 5px;">User Role</th> <th style="background-color: #8B4513; color: white; text-align: left; padding: 5px;">Edit Delete</th> <th style="background-color: #8B4513; color: white; text-align: left; padding: 5px;">Transport</th> </tr> </thead> <tbody> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Time Table</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Students</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Staff</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Reports</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Programs</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Payroll</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Parent's Module</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Library</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Hostel</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Help</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Fee</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Dynamic Report</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Dashboard</td></tr> <tr><td style="text-align: left; padding: 5px;">Edit Delete</td><td style="text-align: left; padding: 5px;">Communication</td></tr> </tbody> </table>		User Role	Edit Delete	Transport	Edit Delete	Time Table	Edit Delete	Students	Edit Delete	Staff	Edit Delete	Reports	Edit Delete	Programs	Edit Delete	Payroll	Edit Delete	Parent's Module	Edit Delete	Library	Edit Delete	Hostel	Edit Delete	Help	Edit Delete	Fee	Edit Delete	Dynamic Report	Edit Delete	Dashboard	Edit Delete	Communication
User Role	Edit Delete	Transport																														
Edit Delete	Time Table																															
Edit Delete	Students																															
Edit Delete	Staff																															
Edit Delete	Reports																															
Edit Delete	Programs																															
Edit Delete	Payroll																															
Edit Delete	Parent's Module																															
Edit Delete	Library																															
Edit Delete	Hostel																															
Edit Delete	Help																															
Edit Delete	Fee																															
Edit Delete	Dynamic Report																															
Edit Delete	Dashboard																															
Edit Delete	Communication																															

To add role master

ADD

VIEW

To view role

This Master form is to create the Roles whoever uses the application.

For e.g.: Manager, Admin, Chairman, Data Operator, Accountant etc.

➤ User Role*: Field to enter the Roles.

NOTE: Added Data can be viewed in the grid having User Role with Edit and Delete facility.

2.19.4 ROLE MAP

ROLE MAP

User Role : Accounts	
To add role	UPDATE
To view role map	VIEW

Module Name	Form Name	<input type="checkbox"/>
Accounts	Account Head	<input checked="" type="checkbox"/>
Accounts	Account Head ledger	<input checked="" type="checkbox"/>
Accounts	Balance Sheet	<input checked="" type="checkbox"/>
Accounts	Bank Book	<input checked="" type="checkbox"/>
Accounts	BRS	<input checked="" type="checkbox"/>
Accounts	Cash Book	<input checked="" type="checkbox"/>
Accounts	Day Book	<input checked="" type="checkbox"/>
Accounts	General Ledger	<input checked="" type="checkbox"/>
Accounts	General Party Ledger	<input checked="" type="checkbox"/>

This Master form is designed for controlling access permission for the user. In Role Map

We can restrict the user to access the forms only which are allocated.

- **User Role:** Select a role from the DDL.

NOTE: Added Data can be viewed in the grid having Module Name and Form Name.

2.19.5 USER MANAGEMENT FORM

USER MANAGEMENT FORM

Enter Employee Code* :	S004	SEARCH																		
Search User Name :	To search user																			
User Name Prefix* :	adv																			
User Name* :	anand																			
Password* :	*****																			
Verify Password* :	*****																			
Password Expiry* :	31-Aug-2012																			
Employee Code* :	S004																			
Employee Name* :	Kusum																			
Employee's Branch Office* :	Advant School																			
ACCESS LEVEL																				
Center	Release Role	PRIVILEGES																		
		<input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input checked="" type="checkbox"/> Print																		
ADD REMOVE Release Role																				
ADD VIEW																				
Edit Delete Edit Delete																				
ADVANT	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>User ID</th> <th>Employee Code</th> <th>Employee Name</th> <th>Branch Type</th> <th>Branch Name</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Edit</td> <td>adavanand</td> <td>S004</td> <td>Kusum</td> <td>Center</td> <td>Advant School</td> </tr> <tr> <td style="text-align: center;">Delete</td> <td>advantschool</td> <td>A004</td> <td>Kusum</td> <td>Center</td> <td>Advant School</td> </tr> </tbody> </table>			User ID	Employee Code	Employee Name	Branch Type	Branch Name	Edit	adavanand	S004	Kusum	Center	Advant School	Delete	advantschool	A004	Kusum	Center	Advant School
	User ID	Employee Code	Employee Name	Branch Type	Branch Name															
Edit	adavanand	S004	Kusum	Center	Advant School															
Delete	advantschool	A004	Kusum	Center	Advant School															

User management form is used to create passwords to the user, assign privileges, roles, Access rights and access levels

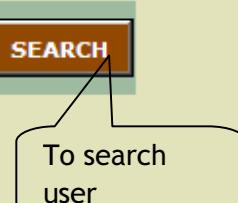
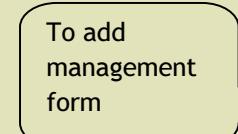
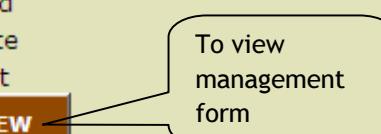
- **User name*:** Enter the user name.
- **Password*:** Enter the desired password more than 6 characters.

- **Verify password***: Enter the password again for verification.
- **Expiry date***: Enter the date, the password will get expired.
- **Employee code***: Enter the employee code as given in the employee master.
- **Employee Name***: Enter name of the Employee.
- **Employee's branch office***: The branch name of the office will be automatically filled on entering the employee code.
- **Access level**: Select the Access level of the employee namely - *HO, DCO, DSD, GND*.
- **Role** : Select the role to be assigned to the person-*Manager, Admin, Accountant, Data Operator*
- **Privileges**: select the privileges that have to be given to the user-*Read, Write, Print*.
- **Search user Code**: To search a user details enter the user Code and click on search.

NOTE : Added Data can be viewed in the grid includes User ID, Branch Name, Branch Type, Employee Code, Employee Name, Access Level, Roles, Privileges, Expiry Date, Edit and Delete facility.

2.19.6 PARENT/STUDENT MANAGEMENT FORM

PARENT/STUDENT MANAGEMENT FORM

Enter Student Code :	AS007	SEARCH
Search User Name :		
User Name Prefix* :	adv	
User Name* :	sheela	
Password* :	*****	
Verify Password* :	*****	
Password Expiry* :	31-Oct-2012	
Student Code* :	AS007	
Student Name* :	Gambhir Singh	
Student Batch* :	1STD-2012	
<input type="checkbox"/> Read <input checked="" type="checkbox"/> Write <input type="checkbox"/> Print		
		

	Student Code	Student Name	User Name	Batch Name	Expiry Date	Privileges	Branch Name
Edit Delete	AS007	Gambhir Singh	advsheela	1STD-2012	31-Oct-2012	W	Advant School

- **User name Prefix*:** Enter the prefix of the user name
- **User name*:** Enter the user name.
- **Password*:** Enter the desired password more than 6 characters.
- **Verify password*:** Enter the password again for verification.
- **Expiry date*:** Enter the date, the password will get expired.
- **Student Code*:** Enter the student code as given in the students.
- **Student Name*:** Enter name of the Student.
- **Student Batch*:** The batch of the student
- **Privileges*:** select the privileges that have to be given to the user—Read, Write, Print.

NOTE : Added Data can be viewed in the grid includes User ID, Branch Name, Branch Type, Employee Code, Employee Name, Access Level, Roles, Privileges, Expiry Date, Edit and Delete facility.

2.19.7 SELECT BRANCH

SELECT BRANCH

You are Here >> Advant School
[Go to Native Branch](#)

Office : <input style="border: 1px solid black; padding: 2px; width: 150px; height: 20px;" type="button" value="Individual"/>	HO : <input style="border: 1px solid black; padding: 2px; width: 150px; height: 20px;" type="button" value="ADVANT UNIVERSITY"/>
Branch Name : <input style="border: 1px solid black; padding: 2px; width: 150px; height: 20px;" type="button" value="ADVANT UNIVERSITY"/> Zone : South Zone RO : Karnataka HUB : Bangalore Center : Advant College of Engineering Center : Advant Medical College Center : Advant Management College Center : Advant Science and Arts College Center : Advant School Center : Advant Training Center Center : Advant Toddlers Center : Advant Nursing College	

To submit the selected branch

- **Office:** Select the Office.
- **HO:** Select the Head Office.
- **Branch Name:** Select Branch Name.

NOTE: Click on the SUBMIT button to submit the selected branch.



2.19.8 RESET PASSWORD

RESET PASSWORD

Employee Parent/Students

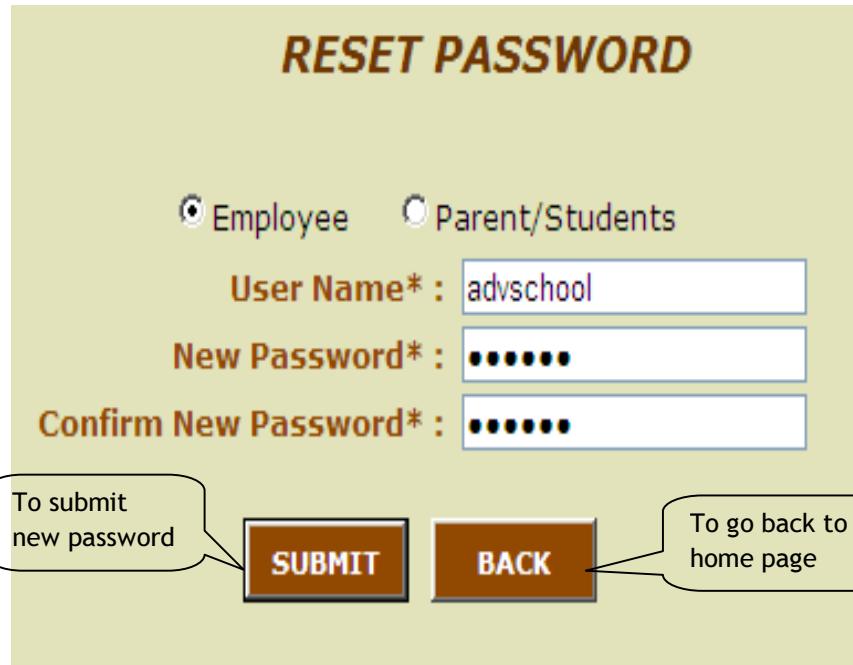
User Name* :

New Password* :

Confirm New Password* :

SUBMIT BACK

To submit new password To go back to home page



This form is designed for resetting the password when a user forgets it. The access to this form should be given only to the Admin.

- **User Name***: Enter the User Name.
- **New Password***: Enter the new Password so that it will replace the old one.
- **Confirm New Password***: Enter the Password again to confirm.

NOTE:

1. Click on the SUBMIT button to replace the old password to new one.
2. Click on BACK button to go back to home page.

2.19.9 BRANCH MASTER

BRANCH MASTER

Head office* :	<input style="width: 100%;" type="text" value="ADVANT UNIVERSITY"/>
Branch Type* :	<input style="width: 100%;" type="text" value="Center"/>
Report Branch* :	<input style="width: 100%;" type="text" value="Bangalore"/>
Branch Name* :	<input style="width: 100%;" type="text" value="Advant School"/>
Address* :	<input style="width: 100%;" type="text" value="Bangalore"/>
Contact No :	<input style="width: 100%;" type="text" value="8050769580"/>
Designation :	<input style="width: 100%;" type="text" value="Staff"/>
Contact Person :	<input style="width: 100%;" type="text"/>
AccountNo :	<input style="width: 100%;" type="text" value="008"/>
BreakTime :	<input style="width: 100%;" type="text" value="2"/>
From Email-ID :	<input style="width: 100%;" type="text" value="angadar@advant-tech.com"/>
Password :	<input style="width: 100%;" type="text" value="sagar"/>
SMTP Host :	<input style="width: 100%;" type="text" value="nill"/>
<input style="background-color: #800000; color: white; border: 1px solid black; padding: 5px; border-radius: 5px; width: 100px; height: 30px;" type="button" value="VIEW"/> To view grid	

Branch Name	Address	Contact No	Contact Person	AccountNo	Expiry Date
Advant School	BTM Layout, Mico road, Bangalore-54	0802254212			31-Oct-2012
Advant Science and Arts College	Uttarhalli Main Road, Vasant Nagar, Bangalore -32	0802236545			05-May-2013

- **Head Office***: Enter the head office name.
- **Branch Type***: In this field, we need to select a branch type from the DDL.
- **Report Branch***: It is the reporting branch of the *Branch type*.

- **Branch Name***: Name of the new branch we want to create.
- **Address***: Address of the Branch.
- **Contact No:** Any Contact no belongs to that new branch.
- **Designation:** Select the Designation of the office head from the DDL.
- **Contact Person:** Enter contact person from DDL
- **Account No:** Account no of the branch.
- **Break Time :** Enter the break time
- **From Email ID :** Enter from Email ID
- **Password :** Enter Password
- **SMTP Host :** Enter SMTP Host

NOTE: Added Data can be viewed in the grid which includes Branch name, Address, Contact no, Contact Person, Account no & Expiry date.

2.19.10 APPROVAL FORM

APPROVAL FORM

Form Name	<input style="width: 100px; height: 25px; border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;" type="text" value="Leave Application"/> ▼						
<input style="width: 100px; height: 30px; background-color: #800000; color: white; border: 1px solid #ccc; border-radius: 5px; font-weight: bold; font-size: 10px; padding: 5px; margin-bottom: 5px;" type="button" value="SUBMIT"/> To submit approval form							
Form Name	Approval Requested from	Entry Date	Emp Code	Remarks			
LeaveApplication	Kusum	12-Oct-2012	a004	Leave Granted	View	Approve	Reject

- **Form name:** Select one of the form name from DDL .



NOTE: On selecting Enrollment, enter the relevant data and submit to see the enrollments that have to be approved

2.19.11 WORK FLOW

APPROVER TABLE CONFIGURATION

Form Name	<input style="border: 1px solid black; padding: 2px; width: 100%; height: 25px; margin-bottom: 5px;" type="button" value="Leave Application"/>												
<input type="radio"/> <input checked="" type="radio"/> Approve type Office Employee													
<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 30%;">OFFICE</th> <th style="width: 70%;">EMPLOYEE NAME</th> </tr> <tr> <td style="text-align: left;">1st Approver</td> <td><input type="text" value="Kusum"/></td> </tr> <tr> <td style="text-align: left;">2nd Approver</td> <td><input type="text" value="Type first three Characters"/></td> </tr> <tr> <td style="text-align: left;">3rd Approver</td> <td><input type="text" value="Type first three Characters"/></td> </tr> <tr> <td style="text-align: left;">4th Approver</td> <td><input type="text" value="Type first three Characters"/></td> </tr> <tr> <td style="text-align: left;">5th Approver</td> <td><input type="text" value="Type first three Characters"/></td> </tr> </table>		OFFICE	EMPLOYEE NAME	1st Approver	<input type="text" value="Kusum"/>	2nd Approver	<input type="text" value="Type first three Characters"/>	3rd Approver	<input type="text" value="Type first three Characters"/>	4th Approver	<input type="text" value="Type first three Characters"/>	5th Approver	<input type="text" value="Type first three Characters"/>
OFFICE	EMPLOYEE NAME												
1st Approver	<input type="text" value="Kusum"/>												
2nd Approver	<input type="text" value="Type first three Characters"/>												
3rd Approver	<input type="text" value="Type first three Characters"/>												
4th Approver	<input type="text" value="Type first three Characters"/>												
5th Approver	<input type="text" value="Type first three Characters"/>												
<div style="display: flex; justify-content: space-around; align-items: center;"> To submit new password ADD VIEW To submit approval form </div>													
Edit Delete	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Table Name</th> <th style="width: 10%;">1st Approver</th> <th style="width: 10%;">2nd Approver</th> <th style="width: 10%;">3rd Approver</th> <th style="width: 10%;">4th Approver</th> <th style="width: 10%;">5th Approver</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">LeaveApplication</td> <td style="text-align: left;">Kusum</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Table Name	1st Approver	2nd Approver	3rd Approver	4th Approver	5th Approver	LeaveApplication	Kusum				
Table Name	1st Approver	2nd Approver	3rd Approver	4th Approver	5th Approver								
LeaveApplication	Kusum												

This form is designed for assigning the approvers of the various application forms.

- **Form Name:** Select the form name from the DDL for which we need to set the approver name.
- **Approver Type:** Select the approver type (office or Employee).

NOTE:

1. Depending on the Approver type, select the approvers.
2. Added Data can be viewed in the grid includes Table name, 1st, 2nd, 3rd, 4th, 5th approvers with Edit and Delete facility

2.20 HELP

2.20.1 SERVICE REQUEST/PROBLEM LOG

SERVICE REQUEST/PROBLEM LOG

User Name :	<input type="text" value="advantschool"/>
Date :	<input type="text" value="12-Oct-2012"/>
Priority* :	<input type="text" value="High"/>
Description* :	<input type="text" value="DB Backup Problem"/>

To send service
SEND REQUEST
CHECK STATUS
To check status

- **User Name:** Enter the User Name.
- **Date:** Enter the date on which we are sending the request.
- **Priority*:** Provide the Priority of the query.
- **Description*:** Provide the detailed description of the query.



2.20.2 CHANGE PASSWORD

CHANGE PASSWORD

Current Password* : (*****)

New Password* : (*****)

Confirm New Password* : (*****)

To submit new password → **SUBMIT**

BACK → To go back to home page

Change password is used to change an existing password to a new password.

- **Password***: Enter the existing password in the password field.
- **New Password***: Enter the New Password to be set.
- **Confirm New Password***: Enter the new password again for confirmation.

2.21 COMMUNICATION

2.21.1 COMMUNICATION CENTER

COMMUNICATION CENTER

- Group means "Batch", "Employee", Parents", "Course", "Public".
- Select name will allow to pick a single name from the group.
- Public notice means anyone can see it. (Students, Teachers, Staff, Parents)
- Notice Board is for All Groups.

To view message status

PUBLISH

To publish a message

From* :

Enter publisher Details

Date : 12-Oct-2012

To* : Select Group

SMS Template :

Select

Message* :

Enter message here

SMS
 Email
 Notice Board

- **From*:** Enter From details.
- **SMS Template:** Select SMS Template from drop down list.
- **Message*:** Enter message that you want to publish.
Message can be communicate through following three types
 - Through **SMS**
 - Through **Email**
 - Through **Notice Board**
- **Date:** Select the date.
- **To*:** Enter To details.

NOTE: Click on PUBLISH button to publish the message and the published message can be viewed in view message status.

2.21.2 APPROVE MESSAGE

SEND MESSAGE APPROVAL

Status :	All	DELETE		
To delete a message				
Date	Message	Remarks	Approval Status	Message From
Edit Approve Reject 10-Oct-2012	Please come to NLRB at 9am for meetin		Approved	Dias
Edit Approve Reject 09-Oct-2012	Tomorrow		Approved	Principal

Send Message Approval is used to get the approval or rejection of the message.

- **Status :** Select the status from Drop Down List(DDL) as it contains All, Approved and Not Approved/Rejected message

NOTE: Message can be viewed in the grid which includes Edit, Approve and Reject button.

2.21.3 NOTICE BOARD

NOTICE BOARD

Select Group **Course Notice** **Batch Notice**

From Date* : **To Date*** :

01-Oct-2012 12-Oct-2012

SHOW

To show or display the message

Notice Board

Date: 10-Oct-2012

Please come to NLRB at 9am for meetin

Dias

- **Select Group:** Select the Group from DDL.
- **Course Notice:** Select the Course Notice from DDL.
- **Batch Notice:** Select the Batch Notice from DDL.
- **From Date*:** Enter From Date.
- **To Date*:** Enter To Date.

NOTE: Click on SHOW button to display the message, it displays the message with date and Message From.

2.21.4 SMS TEMPLATE

SMS TEMPLATE MASTER

<p>SMS Template Name* : <input type="text" value="Gandhi Jayanthi"/></p> <p>Message* : <input type="text" value="Dear Parent, School will be closed on 2-Oct-2012 on account of Gandhi Jayanthi. Thanks"/></p>	<input type="button" value="ADD"/> <input type="button" value="VIEW"/>	<p>To add SMS template</p> <p>To view SMS template</p>
--	--	--

SMS Template Name	Message
Edit Delete Gandhi Jayanthi	Dear Parent, School will be closed on 2-Oct-2012 on account of Gandhi Jayanthi. Thanks

- **SMS Template Name*:** Enter name of the SMS Template.
- **Message*:** Enter the message according to the SMS template name.

NOTE: Added Data can be viewed in the grid which includes SMS Template name and Message with Edit and Delete facility.

2.22 DASHBOARD

2.22.1 MANAGEMENT DASHBOARD

MANAGEMENT DASHBOARD

Branch :	<input type="text" value="All"/>																																	
From Date* :	01-Apr-2012																																	
To Date* :	12-Oct-2012																																	
<input type="button" value="GENERATE"/> <input type="button" value="BACK"/>																																		
To generate Dashboard To go back to home page																																		
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- **Branch:** Select Branch from DDL.
- **From Date*:** Enter From date.
- **To Date*:** Enter To date.

NOTE: Added Data can be viewed in the two grid fields.

- First grid consists of grand total of Total No of Seats, Total Admitted, Total Open Seats, Total Fee, Total Fee Collected, Total Balance Fee, and Total No of Fees.
- Second grid consists of Branch, Course, Batch, Seats, Admitted, Course Open, Total Fee, Fee Collected, Balance Fee, No. of Employees.



2.22.2 COMPARE COURSE ACROSS BRANCHES

COMPARE COURSE ACROSS BRANCHES

Academic Year* : ▼

Course 1 : <input type="text" value="LKG"/> ▼	Course 2 : <input type="text" value="UKG"/> ▼
Course 3 : <input type="text" value="Play Group"/> ▼	Course 4 : <input type="text" value="Nursery"/> ▼

GENERATE

To generate the course to compare across branches

This Form helps in Decision Making by having a look across branches by clicking on Generate Button.

2.22.3 PRINCIPAL DASHBOARD

PRINCIPAL DASHBOARD

Academic Year* :	<input style="width: 100%;" type="text" value="2012-13"/>			
Course :	<input style="width: 100%;" type="text" value="All"/>			
Student Category :	<input style="width: 100%;" type="text" value="All"/>			
GENERATE BACK				
To generate principal Dashboard To go back to home				
Total Staff : 35				
Total Male Total Female Total				
Grand Total 19 28 47				
Course	Student Category	Male	Female	Total
LKG	General	3	0	3
UKG	General	1	1	2
1st Standard	General	3	2	5
2nd Standard	General	5	1	6

- **Academic Year*:** Enter Academic year from DDL.
- **Course:** Enter Course from DDL.
- **Student Category:** Enter Student Category from DDL.

NOTE: Added Data can be viewed in the two grid fields.

- First grid consists of grand total of Total Male, Total Female, Total No of Male and Female.
- Second grid consists of Course, Student Category, Male, Female, Total No of Male and Female.

2.22.4 STUDENT DASHBOARD

STUDENT DASHBOARD

Student Code : AS001																	
Name : Rohan Rao Code : AS001																	
<input style="width: 150px; height: 30px; background-color: #800000; color: white; border: none; font-weight: bold; border-radius: 5px; margin-right: 10px;" type="button" value="GENERATE"/> <input style="width: 150px; height: 30px; background-color: #800000; color: white; border: none; font-weight: bold; border-radius: 5px;" type="button" value="BACK"/>																	
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Academic Year	Course	Batch	Semester	Avg Attendance %	Avg Marks %												
2012-13	LKG	LKG-2012	Term 1	81	45												

- **Student Code :** (By entering first 3 characters, all the names starting from that character will display & we can select one).

NOTE: Added Data can be viewed in the grid which includes Academic Year, Course, Batch, Semester, Avg Attendance %, Avg Marks %.



2.23 HOSTEL

2.23.1 HOSTEL ADMISSION

HOSTEL ADMISSION

Admission Date* :	15-Oct-2012	Student Code* :	AS031
Academic Year :	2012-13	Student Name :	Ameera
Course :	7th Standard	Student Batch :	7STD-2012
Blood Group :	Select	Student Address :	#30,Konankunte,Bangalore
LG Name :	kavya	LG Address :	hanumanth nagar, bangalore
LG EMail :	kavya@gmail.com	LG Phone No :	5677889878

*LG-Local Guardian

Hostel Name* :	Maruthi	Hostel Registration No* :	H013
Room Type* :	2bed	Date of Leaving :	10-Nov-2016

SHOW
SUBMIT
VIEW

To show grid where we select seat no.

To add data

To select a seat no.

To view added data

Note : click on show button to select seat number before clicking on SUBMIT button.

Room No	Room Type	Occupant	Seat No 1	Student Code	Seat No 2	Student Code	Seat No 3
1	2bed	2	<input checked="" type="checkbox"/>	AS026	<input checked="" type="checkbox"/>		

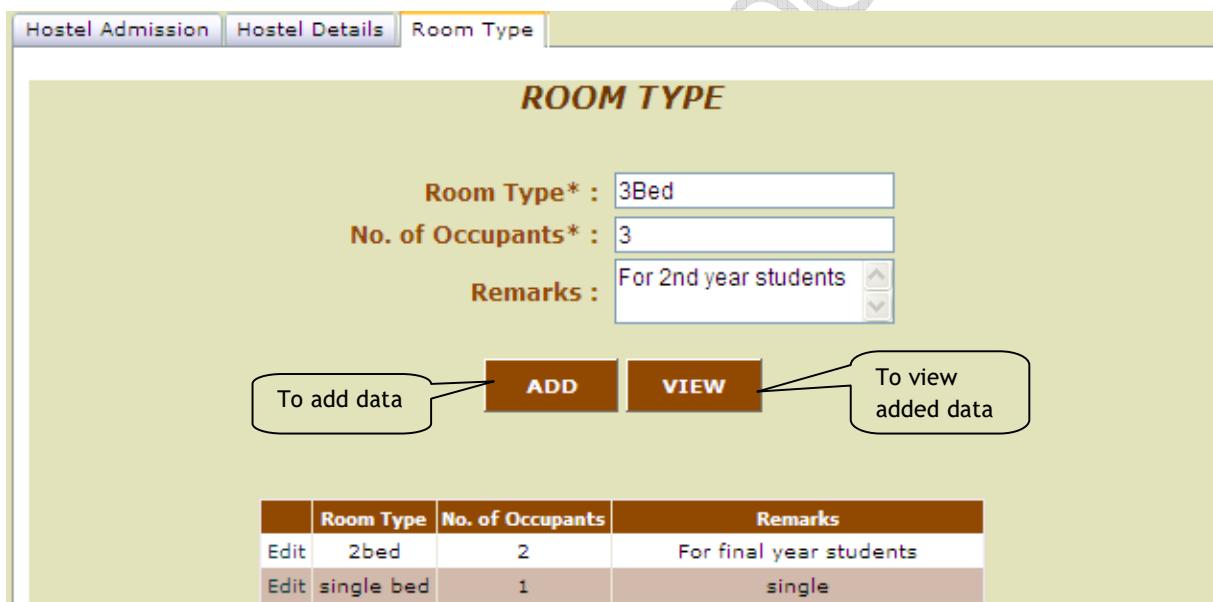
	Student Code	Student Name	Hostel Reg No	Room No	LG Name	LG Address	LG E
Edit Delete Vacate	AS026	Akshata	H012	1	prasad	BSK, Bangalore	prasad@gmail.com

- **Admission Date***: Enter admission date.
- **Student Code***: Enter student code.
- **Academic Year**: This field is auto filled after selecting student code.
- **Student Name**: This field is auto filled after selecting student code.
- **Course**: This field is auto filled after selecting student code.
- **Student Batch**: This field is auto filled after selecting student code.
- **Blood Group**: Select a blood group from list.

- **Student Address:** Enter student address.
- **LG Name:** Enter Local guardian name.
- **LG Address:** Enter Local guardian address.
- **LG Email:** Enter Local guardian email id.
- **LG Phone No:** Enter Local guardian phone number.
- **Hostel Name*:** Select hostel name.
- **Hostel Registration No*:** Enter hostel registration number.
- **Room Type*:** Select a room type.
- **Date of Leaving:** enter date of leaving.

NOTE: Added data can be viewed in grid view which includes Student Code, Student Name, Hostel Reg No, Room No, LG Name, LG Address, LG Email, and LG Contact No. It also has edit, delete and Vacate facility.

2.23.2 ROOM TYPE



	Room Type	No. of Occupants	Remarks
Edit	2bed	2	For final year students
Edit	single bed	1	single

- **Room Type*:** Enter room type.
- **No. of Occupants*:** Enter number of occupants per room.
- **Remarks:** Enter if any remarks.

NOTE: Added data can be viewed in grid view which includes Room Type, No. of Occupants, Remarks. It also has edit facility.

2.23.3 HOSTEL DETAILS- HOSTEL MASTER

HOSTEL MASTER

Hostel Name* :	Shubhada
Hostel Code* :	S12
Hostel Type* :	Girls hostel
Warden :	Sulochana
House Keeping :	naina
Remarks :	Girls PU college

To add data
 ADD
 VIEW
 To view added data

	Hostel Name	Hostel Code	Hostel Type	Hostel Warden	House Keeping	Remarks
Edit	Maruthi	M9	Boys and Girls Hostel	Sureka	mala	seperate buildings
Edit	Shravan Boys Hostel	S 9	Boys Hostel	Deva	Lakshmi	Well maintained

- **Hostel Name***: Enter hostel name.
- **Hostel Code***: Enter hostel code
- **Hostel Type***: Enter hostel type.
- **Warden**: Enter warden name.
- **House Keeping**: Enter housekeeping name.
- **Remarks**: Enter remarks if any.

NOTE: Added data can be viewed in grid view which includes Hostel Name, Hostel Code, Hostel Type, Hostel Warden, House Keeping, Remarks. It also has edit facility.

2.23.4 HOSTEL DETAILS- HOSTEL ROOM DETAILS

HOSTEL ROOM DETAILS

Hostel Code* :	<input type="text" value="M9"/>
Hostel Name* :	Maruthi
Room No* :	3
Room Type* :	<input type="text" value="single bed"/>
Occupants :	1

To add data ADD VIEW To view added data

	Hostel Code	Hostel Name	Room No	Room Type	Occupants
Edit	M9	Maruthi	2	single bed	1
Edit	M9	Maruthi	1	2bed	2

- **Hostel Code***: Select hostel code.
- **Hostel Name***: This field is auto filled.
- **Room No***: Enter room number.
- **Room Type***: Select room type.
- **Occupants**: This field is auto filled.

NOTE: Added data can be viewed in grid view which includes Hostel Code, Hostel Name, Room No, Room Type, Occupants. It also has edit facility.

2.24 PARENT MODULE

This module consists of Notice Board, Student Board, Student Performance, Student Attendance, Student Dashboard, Change password as we have discussed earlier in this document.

3. Glossary

- 1. AIMS** –Advant Institute Management System.
- 2. DDL** – Drop down List.

ADVANT TECHNOLOGIES INC.