

Ruhena Begum Rumi



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☎ 01784-443967

📍 West Pirmohollah, Sylhet Sadar, Sylhet,
Bangladesh.

📅 25/02/1979

🇬🇧 Bangladeshi

🏠 ORGANIZATIONS

Conducted and attended several social and educational campaigns including tree plantation and blood donation programs.

🧠 SKILLS

Basic Computer

MS Word, Excel, Photoshop

Communication

Active Listener

Adaptation

Team Player

Career Objective

Investing the incorporated skills of exercising and executing view and decision making ability to expanding skills within a progressive organization, where expansion to new horizons the buzz word and which challenges its people, while enhancing learning and leadership abilities. I wish to reach the top most echelons of a professional Organization, which offers ample of opportunities for individual's growth.

🎓 EDUCATION

Secondary School Certificate (SSC)

01/1993 – 06/1995 | Sylhet, Bangladesh

Govt Pilot High School

Group: Science

April
2023

JOB TITLE

Worked in Hotel Valley Garden
as a Tandoori Chef

Responsibility:

1. Producing new tandoori dishes.
2. Preparing food items by cutting, chopping and mixing.
3. Managing, training new assistance tandoori chefs.
4. Prepare tandoor dishes under instructions of Head Chefs.
5. Allocate and oversee the work of the junior kitchen staff team including cleaning schedules