

17

MINUTE

KSU,

REQUEST FOR BUDGET FOR THE OFFICIAL VISIT OF H.E. PÉTER SZIJJÁRTÓ, MINISTER OF FOREIGN AFFAIRS AND TRADE OF HUNGARY TO MALAYSIA AND THE HOSTING OF THE INAUGURAL JOINT INTERGOVERNMENTAL COMMITTEE (JIC) FOR ECONOMIC AND INDUSTRIAL COOPERATION BETWEEN MALAYSIA AND HUNGARY, 10 – 12 DECEMBER 2024 AND PAYMENT TO BE MADE VIA MATRADE

1.0. OBJECTIVE

This Minutes is to seek KSU's consideration and approval on the:

- a) proposed budget allocation of RM88,000.00 for the official visit of H.E. Péter Szijjártó, Minister of Foreign Affairs and Trade of Hungary to Malaysia and the hosting of the inaugural Joint Intergovernmental Committee (JIC) for Economic and Industrial Cooperation between Malaysia and Hungary, from 10-12 December 2024; and
- b) request for the budget allocation to be wired to MATRADE and for payment on related expenses to be settled by MATRADE.

2.0. BACKGROUND

- 2.1. The Government of Malaysia and the Government of Hungary signed the Memorandum of Understanding (MoU) on Economic Cooperation on 15 November 2019 in Budapest, Hungary (Annex I).
- 2.2. In accordance with Article V of the MoU, a Joint Intergovernmental Committee (JIC) was officially established with the finalisation of its Terms of Reference (TOR) via exchange of diplomatic notes in March 2021 (Annex II). Among others, the TOR stated that the JIC meeting will be co-chaired by MITI Minister for Malaysian side and Minister of Foreign Affairs and Trade for Hungarian side.
- 2.3. Following that, MITI and the Embassy of Hungary have explored several opportunities to convene the inaugural JIC. The meeting was initially planned to be held in March 2022. However, it was



postponed due to conflicting schedules as well as changes in Hungarian Cabinet line-up after its Parliamentary Election on 3 April 2022.

- 2.4. Subsequently, based on the request from Hungary and upon consultation with YB Minister's Office, BETR has conveyed to the Hungarian side, Malaysia's readiness to host the inaugural JIC meeting on 11 December 2024 in MITI. The tentative programme of the inaugural meeting of the JIC between Malaysia and Hungary is as per **Annex III**.
- 2.5. On 4 November 2024, the Embassy of Hungary submitted a Note Verbale to inform that H.E. Péter Szijjártó will undertake an official visit to Malaysia to co-chair the JIC meeting. However, details of the visit have yet to be finalised by the Hungarian government.
- 2.6. Based on reciprocity principles, where guest status was accorded by the Hungarian government to the former YB Minister of MITI during his working visit to Budapest in 2019, MITI will be seeking YAB Prime Minister's approval to accord guest status to H.E. Péter Szijjártó upon receiving the details of his travel arrangements from the Embassy of Hungary.
- 2.7. As of today, BETR has only received indication from the Embassy of Hungary that H.E. Péter Szijjártó will lead the Hungarian delegation for an official visit to Malaysia, tentatively from 10 – 12 December 2024.
- 2.8. BETR has also been informed by Finance Division that the closing of the Federal Public Accounts this year will be on 6 December 2024, or earlier, based on the State's financial capacity. In line with this, Finance Division has set the deadline for the submission of all documents including the Government's Local Orders (LOs) by 15 November 2024.
- 2.9. The Finance Division will issue the account closing guidelines as soon as it receives official instructions from the Accountant General's Department (JANM) and Ministry of Finance (MOF).

3.0. RECOMMENDATIONS

- 3.1. It is proposed that MITI to seek YAB Prime Minister's approval for H.E. Péter Szijjártó to be accorded with Guest Status from 10 – 12 December 2024. A letter from YB Minister MITI to YAB Prime Minister will be prepared to seek YAB Prime Minister's approval on this matter.
- 3.2. Taking into account the Guest Status' facilities, the estimated budget for the expenses related to the official visit of H.E. Péter Szijjártó to Malaysia as well as the hosting of the inaugural JIC for Economic and Industrial Cooperation between Malaysia and Hungary is RM88,000.00 as per **Annex IV**. BETR has a balance of RM60,000 from its budget which could be utilised to partly cover the expenses, while the balance of RM28,000 to be covered through savings from BETR's overseas meetings for 2024.
- 3.3. Additionally, since MITI's account will effectively close on 6 December 2024, BETR would like to propose for the allocation to be wired to MATRADE and all payment to be settled by MATRADE.
- 3.4. We are of the view that this approach will allow us to maximise the use of this year's budget and maintain smooth operational continuity.
- 4.0. The recommendations in paragraphs 3.1., 3.2. and 3.3. are submitted for KSU's consideration, please.

Thank you.



b.p. (**NOR HASNAH BADRODDIN**)
PKHPED

File ref : MITI.S.600-6/6/78 (52)

Date : 14 November 2024

REQUEST FOR BUDGET FOR THE OFFICIAL VISIT OF H.E. PÉTER SZIJJÁRTÓ, MINISTER OF FOREIGN AFFAIRS AND TRADE OF HUNGARY TO MALAYSIA AND THE HOSTING OF THE INAUGURAL JOINT INTERGOVERNMENTAL COMMITTEE (JIC) FOR ECONOMIC AND INDUSTRIAL COOPERATION BETWEEN MALAYSIA AND HUNGARY, 10 – 12 DECEMBER 2024 AND PAYMENT TO BE MADE VIA MATRADE KUALA LUMPUR

THE FINANCE DIVISION'S COMMENT

Finance Division supports ~~does not support~~ the requests for budget for the official visit of H.E. Péter Szijjártó, Minister of Foreign Affairs and Trade of Hungary to Malaysia and the hosting of the inaugural Joint Intergovernmental Committee (JIC) for Economic and Industrial Cooperation between Malaysia and Hungary, from 10-12 December 2024 amounting to RM88,000.00 using BETR's allocation as well as savings from BETR's overseas meetings for 2024; and for the allocation to be wired to MATRADE and payment to be settled by MATRADE.

The division must ensure the application:

✓	Comply with the rates specified in the circular in force
✓	Have the sufficient allocation
✓	Comply with the Government procurement procedures
	Obtained special confirmation document
✓	Others: IF approved, ETR should apply the virement to MATRADE ASAP. Finance Division needs to get clearance from MGP


(KALITHASAN A/L KALIAPPAN)

Finance Director

Ministry of Investment, Trade and Industry

Date: 14/11/2024



REQUEST FOR BUDGET FOR THE OFFICIAL VISIT OF H.E. PÉTER SZIJJÁRTÓ, MINISTER OF FOREIGN AFFAIRS AND TRADE OF HUNGARY TO MALAYSIA AND THE HOSTING OF THE INAUGURAL JOINT INTERGOVERNMENTAL COMMITTEE (JIC) FOR ECONOMIC AND INDUSTRIAL COOPERATION BETWEEN MALAYSIA AND HUNGARY, 10 – 12 DECEMBER 2024 AND PAYMENT TO BE MADE VIA MATRADE KUALA LUMPUR

TKSU (P)'S COMMENTS

I SUPPORT / DO NOT SUPPORT the requests for budget for the official visit of H.E. Péter Szijjártó, Minister of Foreign Affairs and Trade of Hungary to Malaysia and the hosting of the inaugural Joint Intergovernmental Committee (JIC) for Economic and Industrial Cooperation between Malaysia and Hungary, from 10-12 December 2024 amounting to RM88,000.00 using BETR's allocation as well as savings from BETR's overseas meetings for 2024; and for the allocation to be wired to MATRADE and payment to be settled by MATRADE.

Instruction/Comments (if any)

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(MASTURA AHMAD MUSTAFA)

DEPUTY SECRETARY GENERAL (TRADE)
MINISTRY OF INVESTMENT, TRADE AND INDUSTRY

Date: 14/11/2024

REQUEST FOR BUDGET FOR THE OFFICIAL VISIT OF H.E. PÉTER SZIJJÁRTÓ, MINISTER OF FOREIGN AFFAIRS AND TRADE OF HUNGARY TO MALAYSIA AND THE HOSTING OF THE INAUGURAL JOINT INTERGOVERNMENTAL COMMITTEE (JIC) FOR ECONOMIC AND INDUSTRIAL COOPERATION BETWEEN MALAYSIA AND HUNGARY, 10 – 12 DECEMBER 2024 AND PAYMENT TO BE MADE VIA MATRADE KUALA LUMPUR

KSU'S DECISION

I APPROVE / DO NOT APPROVE the requests for budget for the official visit of H.E. Péter Szijjártó, Minister of Foreign Affairs and Trade of Hungary to Malaysia and the hosting of the inaugural Joint Intergovernmental Committee (JIC) for Economic and Industrial Cooperation between Malaysia and Hungary, from 10-12 December 2024 amounting to RM88,000.00 using BETR's allocation as well as savings from BETR's overseas meetings for 2024; and for the allocation to be wired to MATRADE and payment to be settled by MATRADE.

Instruction/Comments (if any)

As per comments by Perford Kewaga

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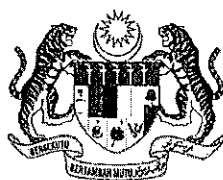
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(DATO' HAIRIL YAHRI YAACOB)

SECRETARY GENERAL
MINISTRY OF INVESTMENT, TRADE AND INDUSTRY

Date: *15/11/2024*



**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE GOVERNMENT OF MALAYSIA
AND
THE GOVERNMENT OF HUNGARY
ON ECONOMIC COOPERATION**

THE GOVERNMENT OF MALAYSIA as represented by the Ministry of International Trade and Industry and **THE GOVERNMENT OF HUNGARY** (hereinafter referred to singularly as the "Party" and collectively as "the Parties"),

DESIRING to strengthen the friendly relations and to enhance the economic cooperation between the Parties;

RECOGNISING common interest of the Parties in enhancing and promoting cooperation in economic areas on the basis of mutual benefit;

ACKNOWLEDGING the significance of further widening bilateral economic relations through a well-defined cooperation agreement which will provide suitable base for a mutually advantageous economic cooperation between the Parties,

HAVE AGREED as follows:

**ARTICLE I
OBJECTIVE**

The Parties, subject to the terms of this Memorandum of Understanding and the laws, rules, regulations and national policies from time to time in force in each country, agree to strengthen, promote and develop economic cooperation between each other on the basis of equality and mutual benefit.

ARTICLE II AREAS OF COOPERATION

Each Party shall, subject to the laws, rules, regulations and national policies from time to time in force, governing the subject matter in their respective countries, endeavour to take necessary steps to facilitate economic cooperation in the following areas:

- (a) construction;
- (b) electrical and electronic industry;
- (c) transport and related infrastructure, logistics;
- (d) automotive industry;
- (e) water management;
- (f) management of natural resources and environment;
- (g) energy;
- (h) chemical and petrochemical industry;
- (i) machinery and engineering;
- (j) agriculture and agrofood;
- (k) commodities;
- (l) health and healthcare industry;
- (m) biotechnology;
- (n) information technology and telecommunications;
- (o) education, human resource development;
- (p) tourism;
- (q) halal industry;
- (r) Small and Medium Enterprises;
- (s) science and technology;
- (t) research and technology; and
- (u) any other areas of economic cooperation in accordance with the objective of this Memorandum of Understanding set out in Article I, to be mutually agreed upon by the Parties.

ARTICLE III PARTICIPATION OF THIRD PARTY

1. Either Party may invite the participation of a third party in the joint projects, activities or programmes being carried out under this Memorandum of Understanding with prior approval of the other Party.
2. In carrying out such joint projects, activities or programmes, the Parties shall ensure that the third party shall comply with the provisions of this Memorandum of Understanding.

ARTICLE IV FORMS OF COOPERATION

Each Party shall, subject to the laws, rules, regulations and national policies from time to time in force, governing the subject matter in their respective countries, undertake to facilitate economic cooperation through the following forms:

- (a) exchange of information and experience;
- (b) sharing of best practices and procedures;
- (c) collaboration on initiatives and projects of mutual benefit and interest;
- (d) convening meetings, seminars, workshops and conferences;
- (e) promoting business linkages in order to facilitate the growth of bilateral trade and investments and exchange of visits between officials and experts in the areas of cooperation mutually identified between the Parties;
- (f) deepening economic cooperation through the participation of the private sectors of the Parties;
- (g) participating in fairs and exhibitions in the respective countries of the Parties; and
- (h) other forms of cooperation as may be mutually agreed upon by the Parties.

ARTICLE V IMPLEMENTATION

1. For the practical implementation and development of this Memorandum of Understanding, a joint intergovernmental committee for economic and industrial cooperation between Malaysia and Hungary (hereinafter referred to as the "Joint Committee"), comprising the representatives of both Parties, shall be established.
2. The Joint Committee shall be composed of officials, experts and advisors of the Parties and it shall also nominate the co-chairs for the Joint Committee representing Malaysia and Hungary respectively. The functions, powers, procedures and responsibilities of the Joint Committee shall be mutually determined by both Parties.

ARTICLE VI SETTLEMENT OF DISPUTES

Any difference or dispute between the Parties relating to the interpretation and/or implementation and/or application of any of the provisions of this Memorandum of Understanding shall be settled amicably through mutual consultations and negotiations between the Parties through diplomatic channels, without reference to any third party or international tribunal.

ARTICLE VII FINANCIAL ARRANGEMENTS

The financial arrangements to cover expenses for the cooperative activities undertaken within the framework of this Memorandum of Understanding shall be mutually agreed upon by the Parties on a case-by-case basis subject to the availability of funds and resources.

ARTICLE VIII PROTECTION OF INTELLECTUAL PROPERTY RIGHTS

1. The protection of intellectual property rights shall be enforced in conformity with the respective national laws, rules and regulations of the Parties and with other international agreements to which both Parties are Party to.
2. Notwithstanding anything in paragraph 1 above, the intellectual property rights in respect of any technological development, and any products and services development arising from this Memorandum of Understanding, carried out-
 - (a) jointly by the Parties or research results obtained through the joint activity effort of the Parties, shall be jointly owned by the Parties in accordance with the terms to be mutually agreed upon; and
 - (b) solely and separately by either Party or the research results obtained through the sole and separate effort of either Party, shall be solely owned by the Party concerned.

ARTICLE IX CONFIDENTIALITY

1. Each Party shall undertake to observe the confidentiality and secrecy of documents, information and other data received from or supplied to the other Party during the period of the implementation of this Memorandum of Understanding or any other agreements made pursuant to this Memorandum of Understanding.
2. Both Parties agree that the provisions of this Article shall remain in force after the expiry or termination of this Memorandum of Understanding.

ARTICLE X SUSPENSION

Each Party reserves the right for reasons of national security, national interest, public order or public health to suspend temporarily, either in whole or in part, the implementation of this Memorandum of Understanding. Such suspension shall take effect immediately after a written notification has been given to the other Party through diplomatic channels.

ARTICLE XI REVISION AND AMENDMENT

1. Either Party may request in writing a revision or amendment of all or any part of this Memorandum of Understanding.
2. Any revision or amendment agreed to by the Parties shall be reduced into writing and shall form an integral part of this Memorandum of Understanding.
3. Such revision or amendment shall enter into force on such date as may be determined by the Parties.
4. Any revision or amendment shall not prejudice the rights and obligations arising from or based on this Memorandum of Understanding before or up to the date of the entry into force of such revision or amendment.

ARTICLE XII RELATIONS TO OTHER AGREEMENTS

1. Nothing in this Memorandum of Understanding or any actions taken thereto shall be construed as allowing or requiring to derogate from any existing or future rights or obligations of the Parties deriving from any international agreements, regional integration organisations or conventions which one or both of the Parties are party to.
2. In case of any inconsistency between this Memorandum of Understanding and any other agreement to which both Parties are parties to, the Parties shall immediately consult with a view to finding a mutually satisfactory solution.

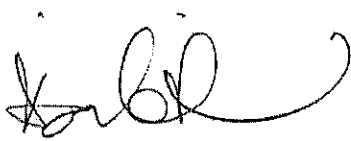
ARTICLE XIII
ENTRY INTO FORCE, DURATION AND TERMINATION

1. This Memorandum of Understanding shall enter into force on the forty-fifth (45th) day following the receipt of the last notification in which a Party notifies the other in writing through diplomatic channels that its respective internal procedures for the entry into force of this Memorandum of Understanding have been completed.
2. Thereafter, this Memorandum of Understanding shall remain in force for a period of five (5) years, which shall be automatically extended for successive one (1) year periods, unless a written notice of termination is given by either Party through diplomatic channels, at least three (3) months prior to its expiry.
3. The expiration of the term or termination hereof shall not affect the validity of Article IX and any on-going projects or programmes made under this Memorandum of Understanding until the completion of such programmes or projects, unless the Parties agree otherwise.

IN WITNESS WHEREOF, the undersigned, being duly authorised thereto by their respective Governments, have signed this Memorandum of Understanding.

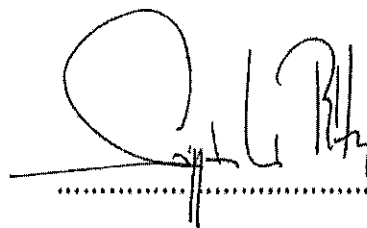
DONE at Budapest on this 15th day of November in the year 2019 in two originals in English language, all texts being equally authentic.

**FOR THE GOVERNMENT OF
MALAYSIA**



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**FOR THE GOVERNMENT OF
HUNGARY**



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**TERMS OF REFERENCE
OF THE JOINT INTERGOVERNMENTAL COMMITTEE
FOR ECONOMIC AND INDUSTRIAL COOPERATION
BETWEEN MALAYSIA AND HUNGARY**

In realising the objective of the Memorandum of Understanding between the Government of Malaysia and the Government of Hungary (hereinafter referred to singularly as “the Party” and collectively as “the Parties”) on Economic Cooperation signed on 15 November 2019 and in accordance with Article V on Implementation of the above mentioned Memorandum of Understanding, the Government of Malaysia and the Government of Hungary hereby establish a Joint Intergovernmental Committee for Economic and Industrial Cooperation (hereinafter referred to as the “Joint Committee”) on the following Terms of Reference (TOR):

1. The Joint Committee is to facilitate the implementation and development of the areas of cooperation envisaged under the Memorandum of Understanding.
2. The functions of the Joint Committee shall be, among others, to:
 - (i) identify, discuss and promote exchange of information and experience as well as sharing of best practices and procedures to enhance economic and industrial cooperation between both countries;
 - (ii) identify and implement initiatives and projects of mutual benefit and interest to both countries;
 - (iii) organise and coordinate activities such as meetings, seminars, workshops and conferences as well as exchange of visits with the participation of officials and subject matter experts from both countries;
 - (iv) promote business linkages and cooperation between private sectors of both countries in exploring opportunities for collaboration in the areas identified by the Joint Committee;
 - (v) hold bilateral consultations and meetings to address economic and industrial issues affecting both countries;
 - (vi) prepare proposals concerning measures, sectors or areas of mutual interest aimed at the expansion and diversification of economic and industrial cooperation between both countries;

- (vii) monitor the activities/programmes implemented pursuant to the Memorandum of Understanding;
- (viii) consult and/or discuss issues or disputes arising from the interpretation or implementation of the Memorandum of Understanding; and
- (ix) establish, if appropriate, sub-working groups to address economic and industrial issues affecting both countries.

3. The Joint Committee will be co-chaired by the Minister of International Trade and Industry of Malaysia and the Minister of Foreign Affairs and Trade of Hungary, or their authorised representatives, and the members of the Joint Committee shall be nominated by each country in accordance with their national laws.

4. The Joint Committee shall meet on a regular basis, alternately in each country. The venue of the Joint Committee meeting shall be determined by the host country, and could take place through other suitable platforms including virtually, at such time as shall be mutually agreed. The Co-chairs shall chair the plenary session, which shall be preceded by the senior officials' meeting or experts' meeting led by the respective head of delegation. The date of the forthcoming session of the committee shall be agreed through diplomatic channels at least three months in advance.

5. The provisional agenda for the Joint Committee Meeting shall be agreed by the Co-Chairs at least 60 days prior to the convening of the Meeting in order to allow for necessary preparation.

6. Each Party shall provide a Secretariat for the Joint Committee Meetings, and the Secretariats shall be responsible for preparing, receiving, distributing and issuing the necessary documents for the Joint Committee Meetings. The Committee shall be composed of the delegation of the Parties. Representatives of other ministries and other relevant organizations may be invited by the Co-Chairs to the sessions of the Committee. The Joint Committee may invite experts or representatives of the private sector, particularly representatives of sectoral industry associations, to participate in its meetings to obtain feedback, disseminate recent developments in their respective sectors, and/or discuss any proposals with a view to further facilitate business in both countries. The participation of the experts or representatives of the private sector shall however be limited to consultations and/or sessions allocated to specific issues.

Secretariats of the Committee will inform each other about the list of participants of the session at least ten days prior to the session.

7. The Committee shall act by consensus. The decisions and conclusions of the Meeting shall be reflected in the Agreed Minutes of the Committee, prepared by the Secretariats and signed by the Co-Chairs of the Committee. The Agreed Minutes of the Committee shall be prepared and signed in two originals in the English language. Both sides shall endeavour to take appropriate steps to implement the decisions.

8. Each country shall bear its own costs in relation to travel expenses, accommodation and meals for the participation of its delegation to the Joint Committee Meeting as well as any unforeseen expenses in connection therewith, without prejudice to the generosity of the host country in undertaking any expenses, which should be pre-determined prior to each Meeting. Logistics costs associated with formal events and the organising of the Meeting shall be borne by the Party hosting the Meeting and is subject to the availability of funds. In the event that the related Meetings are held virtually, each country shall bear its own cost for all related expenses to ensure that the said Meetings are conducted smoothly.

9. Any difference or dispute relating to the operation of the Joint Committee shall be resolved amicably between the Parties through consultations or diplomatic channels.

10. Each country undertakes to observe the confidentiality and secrecy of documents, information and other data received or supplied during the Joint Committee Meeting.

11. The present TOR shall be adopted by both Parties via exchange of note verbale through diplomatic channels at least 30 days prior to the Inaugural Session of the Malaysian-Hungarian Joint Intergovernmental Committee for Economic and Industrial Cooperation. The TOR may be modified or cancelled by mutual written consent of the Parties.

12. Done in two originals in English language, all texts being equally authentic.

**THE INAUGURAL MEETING OF THE JOINT INTERGOVERNMENTAL
COMMITTEE (JIC) FOR ECONOMIC AND INDUSTRIAL COOPERATION
BETWEEN MALAYSIA AND HUNGARY**

Date : 11 December 2024 (Wednesday)
Time : 2.30 pm – 4.00 pm
Venue : Bunga Raya Meeting Room, 31st Floor
Menara MITI, Kuala Lumpur

Co-chairs : H.E. Tengku Datuk Seri Utama Zafrul
Tengku Abdul Aziz
Minister of Investment, Trade and Industry, Malaysia

H.E. Péter Szijjártó
Minister of Foreign Affairs and Trade
Hungary

TENTATIVE AGENDA

- 2.30 pm – : Welcoming remarks and Report on the Economic Status
2.35 pm of Malaysia by H.E. Tengku Datuk Seri Utama Zafrul
Tengku Abdul Aziz, Minister of Investment, Trade and
Industry, Malaysia (5 mins)
- 2.35 pm – : Remarks and Report on the Economic Status of Hungary
2.40 pm by H.E. Péter Szijjártó Minister of Foreign Affairs and
Trade Hungary (5 mins)
- 2.40 pm – : Adoption of JIC Meeting Agenda (Malaysia to lead)
2.42 pm (2 mins)
- 2.42 pm – : Endorsement of the Terms of Reference (TOR) of the Joint
2.45 pm Intergovernmental Committee on Economic Cooperation,
with amendment (3 mins)
- 2.45 pm – : Presentation Papers:
3.05 pm
- i) Malaysia (NIMP) (10 mins)
- ii) Hungary (10 mins)
- 3.05 pm – : Discussion on Areas of Interests from Malaysia and
3.35 pm Hungary (30 mins)

Malaysia:

- i) Halal Sector;
- ii) Autonomous Vehicle;
- iii) Best Practise in the Sports Industry; *and*
- iv) Research & Development for Engineering.

Hungary:

TBC

- 3.35 pm – : Closing Remarks by H.E. Péter Szijjártó Minister of Foreign Affairs and Trade Hungary (3 mins)
- 3.38 pm
- 3.38 pm – : Closing Remarks by H.E. Tengku Datuk Seri Utama Zafrul Tengku Abdul Aziz, Minister of Investment, Trade and Industry of the Malaysia (3 mins)
- 3.41 pm
- 3.41 pm – : Signing of agreed minutes, exchange of gifts and photo-op
- 4.00 pm
- : Adjournment of Meeting

ESTIMATED BUDGET

OFFICIAL VISIT OF H.E. PÉTER SZIJJÁRTÓ, MINISTER OF FOREIGN AFFAIRS AND TRADE OF HUNGARY TO MALAYSIA AND THE HOSTING OF THE INAUGURAL JOINT INTERGOVERNMENTAL COMMITTEE (JIC) FOR ECONOMIC AND INDUSTRIAL COOPERATION BETWEEN MALAYSIA AND HUNGARY, 10 – 12 DECEMBER 2024

	<u>DETAILS</u>	<u>RM</u>
21000	Accommodation	
	(i) Minister (RM3,000 x 1 suite x 2 nights)	6,000
	(ii) Hungarian Senior Officials (RM1,500 x 3 executive rooms x 2 nights)	9,000
	(iii) Liaison Officer – LO (RM900 x 1 standard room x 2 nights)	1,800
	(iv) Private Security Officer – PSO (RM900 x 1 standard room x 2 nights)	1,800
	(v) Outrider (RM900 x 1 standard room x 2 nights)	1,800
		<u>20,400</u>
21000	Meal Allowance	
	(i) Liaison Officer – LO (RM45 x 1 officer x 3 days)	135
	(ii) Private Security Officer – PSO (RM85 x 1 officer x 3 days)	255
	(iii) Outrider (RM40 x 2 officers x 3 days)	240
	(iv) Duty officer at the Airport Grade M54/52/48/41 (RM85 x 4 officers x 2 days)	680
		<u>1,310</u>

	<u>DETAILS</u>	<u>RM</u>
29000	Refreshments at the airport (arrival and departure) buggy services, VIP vehicle and shuttle bus	7,000
29000	Meeting package for lunch	4,250
29000	Rental of Audio Visual, backdrop and stage	25,000
29000	Packed food for duty officers (RM48 x 10 officers x 2 days)	960
29000	Car rental for H.E. Minister of Foreign Affairs and Trade of Hungary's and 3 Senior Officials (Mercedes Benz S Class x 1 unit x 3 days) (Toyota Vellfire x 1 unit x 3 days)	20,000
29000	Souvenir for H.E. Minister of Foreign Affairs and Trade of Hungary's	1,000
		<u>58,210</u>
	Total	79,920
	10% Miscellaneous Expenses	7,992
	FINAL AMOUNT	<u>87,912</u>
	ROUNDED AMOUNT	<u>88,000</u>