

## **MINUTES OF MEETING NO.5/ 2023**

### **DIVISION MEETING – STRATEGIC NEGOTIATIONS DIVISION (BRS)**

Date : 16 August 2023 (Wednesday)  
Time : 4.30 pm – 6.00 pm  
Venue : WEF Discussion Room, Level 15, MITI Tower  
Chairperson : Ms Sumathi Balakrishnan (PKRS)  
Attendance : As per **Annex 1**

NO.	MATTERS DISCUSSED	ACTION	DECISION/ FOLLOW-UP ACTION/ FEEDBACK
1.	<b>Chair's Opening Remarks</b>		
(a)	The Chairperson recorded her appreciation to BRS team for the hard work and successful organizing of the Outreach Session.	For Information	
2.	<b>Updates on Management Meeting</b>		
(a)	<p>The Chairperson shared the outcomes of the Management Meeting No. 14/2023 held on 16 August 2023:</p> <p>i. Prime Minister YAB Dato' Seri Anwar Ibrahim is scheduled to introduce the New Industrial Master Plan (NIMP) on 22 August 2023. YAB PM will also be attending the Meeting of the National Committee on Investment (NCI) after the briefing on NIMP.</p>	For information	NIMP was launched on 1 September 2023 (Friday).

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	<ul style="list-style-type: none"> <li>ii. Collaborative Research in Engineering, Science and Technology (CREST) has been officially structured under MITI as a new agency.</li> <li>iii. Two (2) papers will be tabled in the next Cabinet Meeting scheduled on 23 August 2023, namely: <ul style="list-style-type: none"> <li>i. Kajian Separuh Penggal RMKe-12; and</li> <li>ii. NIMP 2030.</li> </ul> </li> <li>iv. YBM instructed MITI to organise the <i>Sesi Dialog Belanjawan 2024</i> with industry and stakeholders to gather inputs, which will be presented to the MOF and YAB PM. The inputs will be incorporated in the 2024 Budget. The session will be held on 28 and 29 August 2023 at Perdana Hall, MITI.</li> <li>v. The Meeting took note that MITI has prepared three (3) budget proposals to MOF as follows: <ul style="list-style-type: none"> <li>i. Operating Expenditure (OE) and Development Expenditure (DE);</li> <li>ii. NIMP 2030 Budget and Incentives; and</li> <li>iii. 2024 Budget Initiatives for Budget Speech.</li> </ul> </li> </ul>		<p>Ms. Masita represented BRS, as the rapporteur for the Sesi Dialog Belanjawan 2024.</p>

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	vi. M41-M44 SMEs should be exempted from job rotation to allow them to progress in their career ladder and benefit the organisation.		
3.	<b>Updates on Post-Cabinet Meeting</b>		
(a)	<p>The Post-Cabinet Meeting No. 12/2023 was conducted on 16 August 2023, and the following are the outcomes that the YBM shared:</p> <ul style="list-style-type: none"> <li>i. YDP Agong will travel to Abu Dhabi on Sunday.</li> <li>ii. YAB Prime Minister highlighted the importance of cooperation between the Halal Development Corporation (HDC), JAKIM, and KPDM on the Halal Issue matter, in particular with regard to the issuance of Halal Certification.</li> <li>iii. At the Cabinet meeting, YB Minister informed that MOFA informed the World Islamic Economic Forum (WIEF) had to be postponed due to financial constraints.</li> <li>iv. The YB Minister had taken note of the meeting on the transmission of renewable energy to the</li> </ul>	For information	

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	<p>Peninsular via underwater cable from Sarawak. As a follow-up, the YB Minister instructed MITI to work with NRECC.</p> <p>v. the Budget 2024 will be tabled on 13 October 2023.</p>		
4.	<b>Comprehensive and Progressive for Trans-Pacific Partnership (CPTPP)</b>		
(a)	<p><u>Meeting with the Mexico Embassy</u></p> <ul style="list-style-type: none"> <li>To meet with Mexico on 25th August 2023 to discuss strategies to expand the commercial benefits of the CPTPP for both Malaysia and Mexico.</li> <li>To contact a statistician to obtain Investment and Service analysis data both before and after CPTPP was implemented.</li> </ul>	Mr Fajar	
(b)	<p><u>Speakers on ILKAP Programme</u></p> <ul style="list-style-type: none"> <li>On 28 August 2023 the speakers are : <ul style="list-style-type: none"> <li>i. Ms Rozieyanahayu Ab Rahman</li> </ul> </li> </ul>	Ms Masita	On 29 August 2023, the speakers were Mr Ahmad Fajarazam Abdul Jalil and Ms Rozieyanahayu Ab Rahman, replacing Ms Masita who needs to attend Sesi Dialog

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	<ul style="list-style-type: none"> <li>ii. Mr Nik Mohd Salihin Nik Mustafa</li> <li>iii. Ms Sara Hani Mohd Zin</li> <li>• On 29 August 2023 the speakers are : <ul style="list-style-type: none"> <li>i. Mr Ahmad Fajarazam Abdul Jalil</li> <li>ii. Ms Masita Mat Isa</li> </ul> </li> </ul>		Belanjawan 2024 Peringkat MITI on the same date.
(c)	<u>Invitation as a panel</u> <ul style="list-style-type: none"> <li>• IDEAs requested TKSUP/ BRS to be a panel on 29 August 2023 (10.00 am- 12.30 pm) at Aloft, Kuala Lumpur.</li> <li>• To contact IDEAs to get information about: <ul style="list-style-type: none"> <li>i. To check other invited panels or stakeholders who will be attending the forum.</li> <li>ii. To ask about the questions that need to be answered.</li> </ul> </li> </ul>	Mr Fajar/ Mr Salihin	

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	<ul style="list-style-type: none"> <li>The objective of the session is to examine the benefits and challenges during post ratification of CPTPP and explore new potential partners.</li> </ul>		
(d)	<p><u>Engagement session on the amendments of The Trade Union Act 1959</u></p> <ul style="list-style-type: none"> <li>The Trade Union Act 1959 (TUA) has been identified as one of the 14 legislative frameworks that requires amendments prior to Malaysia's ratification of the CPTPP.</li> <li>During the Cabinet meeting on 21 June 2023, YAB Prime Minister instructed MITI to organise an engagement session with stakeholders to assess their support for the proposed TUA amendments. Responding to this directive from YAB Prime Minister, MITI clarified that TUA and its related matters falls within the jurisdiction of the Ministry of Human Resources (MOHR), the regulatory authority for trade union matters. MITI however has expressed its willingness to cooperate with MOHR and be part in this engagement session.</li> </ul>	Mr Fajar/ Mr Salihin	

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	<ul style="list-style-type: none"> <li>In line with the Cabinet's directives, the Department of Trade Union Affairs (JHEKS), a subsidiary body under MOHR entrusted with trade union matters, has formally corresponded with MITI on 17 August 2023 as follows: <ul style="list-style-type: none"> <li>BRS's participation in the engagement sessions with stakeholders on the amendments of the Trade Union Act (TUA) 1959, which is being coordinated by the MOHR</li> <li>MITI to host the engagement session on the amendments of the Trade Union Act 1959 for the Central region, scheduled for 5 September 2023.</li> </ul> </li> </ul>		
(e)	<u>Information session on CPTPP</u> <ul style="list-style-type: none"> <li>To share updated information on CPTPP with the Board of Quantity Surveyors Malaysia and Committee Members on 5 September 2023.</li> </ul>	Mr Hazrul	





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(b)	<u>TIG Cluster Meeting</u> <ul style="list-style-type: none"> <li>To arrange a TIG Cluster Meeting to discuss the ATIGA upgrade proposals, in particular the proposal for Auto-MFN regarding TIG and Streamlining.</li> </ul>	Mr Fajar	
(c)	<u>Investment Cluster Meeting</u> <ul style="list-style-type: none"> <li>To arrange an Investment Cluster Meeting to discuss on Investment Package under Malaysia-EFTA EPA (MEEPA).</li> <li>To find out and comprehend whether other operations like mining, quarrying and forestry are covered by the list of reservations for land</li> </ul>	Ms Rozie/ Datin Ennie	Investment Cluster Meeting 2/2023 was held on 23 August 2023: <ul style="list-style-type: none"> <li>a. MEEPA's investment package for Malaysia to EFTA was presented and discussed. The meeting agreed to seek KSU's consideration before sharing the investment package with EFTA;</li> <li>b. Similar articles e.g. 'Right to Regulate' in the IGA Switzerland's negotiations were also discussed to streamline Malaysia's position for the same articles.</li> </ul>
(d)	<u>Services Cluster Meeting</u>	Ms Masita/ Mr Zahin	

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	<ul style="list-style-type: none"> <li>To arrange training on services with all negotiators and the coordinators are also welcome to participate.</li> </ul>		
6.	<b>Stakeholder/ Agency Engagements</b>		
(a)	<u>National Road Show</u> <ul style="list-style-type: none"> <li>To conduct a brainstorming session with all officers regarding the work and type of engagement for this programme. Starting from September until November.</li> <li>The implementation of FTAs has received a budget allocation of around RM1.9 billion, according to NIMP.</li> </ul>	Mr Fajar	
(b)	<u>Hari Eksport 2023 Peringkat Negeri</u> <ul style="list-style-type: none"> <li>MITI will participate in <i>Hari Eksport</i> as panellists for the second session. MITI HQ will do the presentation for states that do not have any MITI offices. Officers from BRS, SKPI and ASEAN</li> </ul>	Mr Salihin	

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	<p>divisions will take turns representing MITI at the Hari Eksport.</p> <ul style="list-style-type: none"> <li>To schedule a virtual meeting with the MITI States directors to advise and guide them for a standardised presentation as the panellist at the Hari Eksport.</li> </ul>		
(c)	<p><u>Meeting with KUSKOP</u></p> <ul style="list-style-type: none"> <li>To set a brainstorming session with KUSKOP to discuss the survey, and PKRS will Chair this Meeting.</li> <li>To engage with KUSKOP to get information about the current SMEs export development.</li> </ul>	Mr Hazrul	
(d)	<p><u>Meeting with Dagang Net Technologies Sdn Bhd</u></p> <ul style="list-style-type: none"> <li>To schedule and confirm the session with SKEI and Dagang Net. PKRS will Chair this Meeting.</li> <li>The objective of the session is to better understand and improve data collection.</li> </ul>	Mr Fajar/ Mr Salihin	

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(e)	<u>Meeting with the Chinese Embassy</u> <ul style="list-style-type: none"> <li>To attend a welcome reception for the new Minister Council announcement.</li> </ul>	Mr Fajar	
<b>7.</b>	<b>FTA Documentations/ Information</b>		
(a)	<u>FTA Homepage on MITI's Portal</u> <ul style="list-style-type: none"> <li>The Team presented the progress of the FTA Homepage, where the UK CPTPP write up has launched it into the portal. Need to do the amendment and delete the previous write-up.</li> </ul>	Mr Subra/ Mr Danial	Refer to minutes of FTA Coordination meeting 1/2023
<b>8.</b>	<b>Administrative, Human Resource and Finance Matters</b>		
(a)	<u>Administrative</u> <p>(i) <i>Sasaran Kerja Utama (SKU) dan Laporan Penilaian Prestasi Tahunan (LNPT)</i></p> <ul style="list-style-type: none"> <li>The Meeting noted that the SKU for every Clusters is now being prepared and in progress. As this is part of KSU's KPI, the Chairperson reminded all officers to complete both SKU and LNPT 2023 by 25th December 2023. By September, all My Performance and Job Description M54 must be finished.</li> </ul>	For information/ all BRS	SKU for all officers and support staff was updated in HRMIS. Final JD's have been uploaded to HRMIS. Awaiting TKSUP approval.

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	<p>(ii) <i>Penilaian Celik Digital Penjawat Awam</i></p> <ul style="list-style-type: none"> <li>The Meeting was updated that completing the Cilik Digital will count as one hour of training for that person. Everyone is compulsory to do the assessment.</li> </ul> <p>(iii) <i>Ekosistem Kondusif Sektor Awam (EKSA)</i></p> <ul style="list-style-type: none"> <li>The meeting noted the annual auditor visit by MAMPU will take place on 4th – 11th September 2023. The Chairperson reminded all BRS to be accountable for keeping workstations clean and orderly.</li> </ul> <p>(iv) Attendance and performance</p> <ul style="list-style-type: none"> <li>The Chairperson highlighted the BRS Division's performance: <ul style="list-style-type: none"> <li>i. It is essential to obtain PKRS approval before taking any kind of leave, including medical or emergency leave.</li> </ul> </li> </ul>	For information/ all BRS	All BRS officers and staffs completed the Penilaian and the results' slip uploaded to the OneDrive link.

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	<ul style="list-style-type: none"> <li>ii. Everyone in the office is responsible for their own work in division and organisation according to their classification.</li> <li>iii. Complete the assignment and task transparently and honestly.</li> <li>iv. Division Meetings should be held every Monday morning or just after Post-cabinet and Management Meetings.</li> </ul>		
(b)	<u>PKRS inputs</u> <ul style="list-style-type: none"> <li>• To print all the incoming emails, letters or memos for PKRS minutes and discussion.</li> </ul>	Ms Afiqah	
(c)	<u>Human Resource</u> <p>(i) <i>Tanggung Kerja</i></p> <ul style="list-style-type: none"> <li>• The Chair updated that the following officers will be covered vacant posts: <ul style="list-style-type: none"> <li>i. Mr Hazrul Imran Azahar – Services Cluster</li> <li>ii. Ms Sara Hani Mohd Zin – Investments Cluster</li> </ul> </li> </ul>	For information	

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(d)	<u>Finance Matters</u>  (i) BRS budget balance <ul style="list-style-type: none"> <li>The meeting noted that to date, BRS has budget balance of RM50,000 under OA29000 <i>perkhidmatan dan bekalan</i>.</li> <li>The meeting agreed that Ms Sara Hani will be utilising BRS's budget of RM20,000 for medical expenses in order to support her insulin pump and glucose monitoring.</li> </ul>	For information	As at 23 August 2023, remaining budget under OS29000 is RM91,908.19.  As at 23 August 2023, remaining budget under OA29000 is RM50,000.  Start from this year, allocation budget for medical uses is from BPSM under OS15000.

The meeting was adjourned at **6:00 pm** with a note of thank you from Chairperson.

Prepared by :

Verified by :

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 Nor Fadhilah Mohd Razali  
**Executive Officer (MyStep)**

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 Sumathi Balakrishnan  
**PKRS**

**LIST OF ATTENDANCE**

1. **Ms Sumathi Balakrishnan**  
Senior Director
2. **Ms Masita Mat Isa**  
Director
3. **Mr Subramaniam A/L Sandracasen**  
Director
4. **Ms Roziyanahayu Ab Rahman**  
Director
5. **Mr Ahmad Fajarazam Abdul Jalil**  
Director
6. **Mr Hazrul Imran Azahar**  
Senior Principal Assistant Director
7. **Mr. Nik Mohd Salihin Nik Mustafa**  
Principal Assistant Director
8. **Ms Sara Hani Mohd Zin**



Senior Assistant Director

9. **Datin Ennie Salina Roseli**  
Senior Assistant Director
10. **Mr Muhammad Zahin Karim Md Ziaul Karim**  
Executive Officer (MyStep 41)
11. **Ms Nor Fadhilah Mohd Razali**  
Executive Officer (MyStep 41)
12. **Mr Muhammad Danial Roslee**  
Executive Officer (MyStep 41)
13. **Ms Cheah Fee Lian**  
Administrative Officer
14. **Ms Afiqah Azemi**  
PA to PKRS