

Login

Payroll and Salary System

Sign in with your organizational account

Username

Employee ID/Work email address

Password

Password

Sign in

If your password has expired, please navigate to [Password Reset Tool](#) to update your password.

If you are unable to login, please use the [Password Reset Tool](#) to reset your password, update an expired password, or unlock your account

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Payroll Information

Time and Attendance

Request Time Off

Generate Payslip

Name of the Employee

Employee ID

Position

Department

Reporting Manager

Name of your manager

My Team

Name of your colleague 1

Name of your colleague 2

Name of your colleague 3

Name of your colleague 4

Email

Your work email address

Email

<<email address 1>>

<<email address 2>>

<<email address 3>>

<<email address 4>>

Personal Information

Address

Gender

Birthdate

Date Hired

Payroll Information

Bank:

Account number

TIN

HDMF

SSS

PhilHealth

Check Salary History

Time and Attendance

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<Last name, First name, Middle Initial>

Schedule: Monday - Friday 8:00am to 4:00pm

UNAVAILABLE - Default

AVAILABLE

UNAVAILABLE - Coaching

UNAVAILABLE - Team Meeting

UNAVAILABLE - Break

UNAVAILABLE - Lunch

UNAVAILABLE - Personal

UNAVAILABLE - System Issues

Change Activity

Timecards

CURRENT STATUS

AVAILABLE

10:00

09:45

09:00

08:00

AVAILABLE

UNAVAILABLE - Break

UNAVAILABLE - Team Meeting

AVAILABLE

CLOCK IN

CLOCK OUT

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Leave Request

From: 

Select

To: 

Select

Submit Request

DATE FILED	LEAVE DATE	STATUS
02-01-2024	30-01-2024	PENDING
02-01-2024	29-01-2024	PENDING
02-01-2024	25-01-2024	DISAPPROVED
02-01-2024	26-01-2024	DISAPPROVED

Check Leave History

TYPE OF ABSENCE/LEAVE

Select

LEAVE CALENDAR

January-2024

S	M	T	W	T	F	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

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Payroll Summary

Net Pay: 20,092.71

Pay Period:

December 31, 2023 - January 13,2024

Pay-out Date:

January 19, 2024

Total Earnings: 32,123.35

Total Taxable: 29,123.35

Total Non-Taxable: 3,000.00

Total Non-compensation: 0.00

Total Deductions: 2,123.35

Total Tax Deductible: 1,123.35

Total Non-Deductible: 0.00

Total Taxes: 1,000.00

Net Pay  
20,092.71

Download Payslip

EMPLOYEE PAYSLIPS

PAYROLL PERIOD	PAYOUT DATE	STATUS	
Dec 31 to Jan 13	January 19	POSTED	📄
Dec 17 to Dec 30	January 5	POSTED	📄
Dec 2 to Dec 16	December 22	POSTED	📄
Nov 19 to Dec 2	December 8	POSTED	📄