



AINUN AYUNINGTYAS

EXECUTIVE ASISSTANT AND
LEGAL OF CHIEF EXECUTIVE
OFFICER

REACH ME AT

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Utara, Kota Bogor, 16157

ACHIEVEMENT

- ✓ Selected as Student Exchange
Singapore Program, 2014
- ✓ Profesional Speakers at PT Penascop
Maritime Indonesia TV Program

ORGANIZATIONS

- ✓ Staff - Trisakti Business Law
Community, 2017 - 2020

SKILLS

- ✓ Ms. Word
- ✓ Ms. Excel
- ✓ Ms. Power Point
- ✓ Business Law
- ✓ Analyzing
- ✓ Contract Drafting
- ✓ Legal Drafting
- ✓ Litigation & Non Litigation
- ✓ Negotiation

EXPERIENCE

PT Penascop Maritim Indonesia

HR & Secretary of BOD
Dec 2020 - Present

Badan Narkotika Nasional Republik Indonesia

Legal Officer Intern
Jul 2019 - Sep 2019

ACADEMIC HISTORY

Trisakty University

Law Faculty

- Majoring Business Law
- GPA Score 3.58 / 4.00

SMA Negeri 1 Bogor

Science Class

RESEARCH AND PUBLICATION

2019

The Responsibility of PT. Hanson International Tbk to Investors regarding The Presentation of The 2016 Financial Statements

2019

Juridical Analysis of Closed Agreements and Market Control according to UU No. 5 of 1999 concerning The Prohibition of Monopolistic Practices and Unfair Competition

TRAINING & SEMINAR

2021 Ujian Profesi Advokat by PERADI
2020 Pendidikan Khusus Profesi Advokat (PKPA) by PERADI
2020 Management Trainee Seminar by Danone Community
2019 Training of Registration, Litigation and Intellectual Property Rights Law Program
2018 Profesional Non Litigation Mentoring with Assegaf Hamzah 7 Partners
2018 Profesional Market Stock Law Training by Indonesia Stock Exchange
2018 International Seminar: Trade Traffic Meditation in Japan
2018 Quo Vadis National Seminar on The Right to Legal Aid for Witnesses In Undergoing the Criminal Court Process