

### Hi Aishwarya,

Congratulations! You have been selected for Web Development work from home job/internship at Lealmart India Private Limited. You should hear from the employer shortly regarding your selection and next steps. In case you don't hear from them in 3-4 days, feel free to get in touch with the employer directly. For your reference, the employer contact details are given below -

Name :- Samir Kumar

Email :- info.lealmart@gmail.com

Phone :- +91 6287624038

Well done! We are proud of you :)

Also, we recommend you to go through this article to make the most of your internship. Before you begin the internship, please go through these guidelines -

- Always ask for a formal offer letter from the company and ensure that it includes key details such as the internship profile, duration of internship, stipend, certificate, etc.
- We do not allow companies to charge the students for internships or offer unpaid internships (unless specially mentioned on Internshala). In case of mismatch in the details, or any issue with the internship, please report to us by visiting our help center.
- Before you start the internship, get clarity on the performance parameters related to the stipend and certificate of completion from the employer.
- Leaving an internship midway is considered unprofessional. If you wish to discontinue the internship due to unavoidable circumstances, please discuss this with the employer and reach a mutually agreeable solution.



#### **Hiring Letter**

Ref.no - LM/256/2021 Date- 21 MAY 2021

Dear Aishwarya Mocherla, SRM Institute Of Science And Technology , Mumbai ,

I am delighted & excited to welcome you to Lealmart India Pvt Ltd as a Web Developer Intern work from home. At Lealmart India, we believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly meaningful internship experience with Lealmart India. Your appointment will be governed by the terms and conditions presented in the Annexure A.We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us. Congratulations!

Sincerely,

Samir Kumar

Co-Founder & CTO

#### Annexure A

You shall be governed by the following terms and conditions of service during your internship with Lealmart India Pvt Ltd, and those may be amended from time to time.

You are being hired as a Web Developer Intern and Samir Kumar would be your Reporting Manager and Mentor during the internship. As a Web Web Developer Intern you would be responsible for managing Web Developer work assigned by your senior authority.

Your date of joining is **22 MAY 2021** and the duration of the internship would be **1 Month**. During this time you are expected to devote your time and efforts solely to Lealmart India work. You are also required to let your mentor know about forthcoming events (if there are any) in advance so that your work can be planned accordingly.

You will be working remotely for the duration of the internship. There will be catch ups scheduled with your mentor to discuss work progress and overall internship experience at regular intervals.

All the work that you will produce at or in relation to Lealmart India will be the intellectual property of Lealmart India. You are not allowed to store, copy,sell,share, and distribute it to a third party under any circumstances. Similarly you are expected to refrain from talking about your work in public domains(both online such as blogging,social networking sites and offline among your friends, college etc.) without prior discussion and approval with your mentor.

Being an IT Company Lealmart takes data privacy and security very seriously and to maintain confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. Lealmart India operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the internship you are expected to hand over all Lealmart India work/data stored on your Personal Computer To your mentor and delete the same from your machine. During the appointment period you shall not engage yourselves directly or indirectly or in any capacity in any other organization (other than your college). In the event of breach of this condition, this appointment is liable to be terminated forthwith by the company. In addition, you shall be liable to pay liquidated damages to the Company to an extent estimated by the Company.

Under normal circumstances either the company or you may terminate this association by providing a notice of 2 days without assigning any reason. However, the company may terminate this agreement forthwith undersituations of in-disciplinary behaviours.

You are expected to conduct yourself with utmost professionalism in dealing with your mentor,

team members, colleagues, clients and customers and treat everyone with due respect.

Lealmart India is an IT Company and we love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard work — and expect appreciation & rewards to follow.

Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback — this is the ONLY way we all can continuously push ourselves to do better.

Have fun at what you do and do the right thing – both the principles are core of what Lealmart India stands for and we expect you to imbibe them in your day to day actions and continuously challenge usif we are falling short of expectations on either of them.

### Your internship will be unpaid.

I have negotiated, agreed, read and understood all	the terms and conditions of this Internship
letter as well as Annexure hereto and affix my sign	nature in complete acceptance of the terms of
the letter.	
Date:	Signature:
Place	No ma ou
Place:	Name:



# Certificate of Internship

This is to certify that

## Aishwarya Mocherla

has successfully completed the internship program as a web developer intern from 23/05/2021 to 23/06/2021. During the internship, she was found to be dedicated, conscientious, and diligent.



Samir Kumar

**MANAGING DIRECTOR** 





# Certificate of Appreciation

This is to certify that

## Miss Aishwarya Mocherla

has been recognized for your astounding ability to perform all the tasks better to produce a remarkable result as an Intern in the department of Web Development in the month of June 2021.

Janey

Samir Kumar Managing Director



Nikhil Kumar

Managing Director



Ref. No: LM/276/2021 Date: 24 June 2021

## Letter of Recommendation for Internship

## To Whom This May Concern

I am pleased to offer my recommendation to Miss Aishwarya Mocherla whom I have personally known for a month at my organization in the Web Development Department as a Web developer Intern.

I was her mentor and guided her during her full-time Web Development internship at Lealmart India Pvt. Ltd. from 23rd MAY 2021 to 23rd June 2021.

During my working experience with Miss Aishwarya Mocherla, I have experienced an individual who shows up earlier than asked, works hard, and carries themselves in a polite, respectable manner during the internship.

In addition, Miss Aishwarya Mocherla is exceptionally gifted at getting the most out of others while always maintaining a positive attitude. Therefore, it is without reservation that I recommend Miss Aishwarya Mocherla for this internship position in the Web Development Department.

Please feel free to contact me if you have any questions regarding her character or project work.

Best regards,

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Samir Kumar Managing Director Lealmart India Pvt. Ltd.