

GIRISH KUMAR DEVARASETTI

| Mentor | Designer | Red Hat Certified | Digital Marketing strategist |

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OBJECTIVE:

To be a determined astute learner and the best performer in your organization. So that I can build an innovative career in your esteemed organization by using my skills and my significant talents.

SUMMARY OF SKILLS:

- Experience in providing technical expertise to the students in academic projects.
- Experience in initiating multidisciplinary programs.
- Able to coordinate with clients and officials.
- Working knowledge of Internet and MS Office suite.
- Working knowledge of Graphic Design.
- Tenacious problem solver with a strong work ethic.
- Knowledge on Cybersecurity and Linux Administration.

EDUCATION:

SIKKIM MANIPAL UNIVERSITY | INDIA

AUG 2020

Masters of Business Administration, Information Management Systems (Distance Education).

AITAM | TEKKALI, SRIKAKULAM

OCT 2010 - MAY 2014

Bachelor of Engineering in Computer Science and Engineering

PROFESSIONAL EXPERIENCE:

Aditya Institute of Technology and Management (<http://adityatekkali.edu.in>) | TEKKALI

DEC 2018 –CURRENT

Student Relations & Digital Marketing Coordinator

- Designed orientation programs for all new students and assisted student clubs in training members.
- Providing mentorship to students in which they want guidance.
- Connecting Industry people to the student community to reduce the industry gap in the academia.
- Formulating Admission improvement programs.
- Coordinating Digital Marketing activities with the third party to increase the digital index of our organization.
- Planning programs to increase the entrepreneurial eco system in the campus.

Leadership Foundation (<http://leadershipfoundation.info>) | KAKINADA JAN 2016 –NOV 2018

Operational Manager

- Maintained all work according to organizational principles and values.
- Planned and supervised all activities of Organization and ensured work for all departments.
- Administered and maintained Organization budget.
- Maintained and updated record for students and ensured maintenance of all academic progress.
- Mentoring the startups in terms of registering their company, marketing, branding their product and supporting them in technology.
- Organized workshops for Front end Development in various institutes.

AITAM- SAC (<http://adityatekkali.edu.in>) | Tekkali, IND
Student Project Counselor

OCT 2014 – DEC 2015

- Offered social, emotional, and monetary assistance to students
- Assisted students individually and in groups for planning and achieving personal goals
- Assisted students in picking up subject of interest
- Collected student's data from class teachers and analyzed their progress
- Assisting students overcome academic challenges and other obstacles

KEY SKILLS AND SOFTWARE:

- | | |
|--------------------------------|--------------------------------------|
| • Web Design | : HTML, CSS |
| • Version Control | : Git & GitHub |
| • Programming Languages | : Python |
| • UI Design Tools | : Adobe XD |
| • OS Platforms | : Windows, Red Hat Linux |
| • Applications | : Adobe Photoshop, Adobe Illustrator |

OTHER ACTIVITIES:

Volunteered for SMART VILLAGE REVOLUTION, an initiative of Leadership Foundation in adopting villages for rural development.

AVAILABILITY:

- Willing to relocate
- Do not have bond with current employer

DECLARATION:

I hereby declare that all the information furnished above is true to the best of my knowledge.

PLACE:

DATE:

(D. Girish Kumar)