

Creating a Document with ODS RTF

Generate an RTF file that can be opened in Microsoft Word and other word processing software. The file should include the results of three procedures and use different styles to change the appearance.

1. Open **p106p02.sas** from the **practices** folder. Modify the program with the following specifications:
 - Add an ODS statement to write the output file to **&outpath/ParkReport.rtf**.
 - Set the style for the output file to **Journal** and remove page breaks between procedure results.
 - Turn off the procedure titles at the start of the program. Turn the procedure titles on at the end of the program.
 - At the end of the program, close the ODS destination.
 - Submit the program.
2. Open the output file.
 - SAS Studio: In the Files and Folders panel, navigate to **EPG194 > output**. Select **parkreport.rtf** and click **Download**.
 - Enterprise Guide: Click the **Results - RTF** tab and click **Download**.

The **Journal** style is applied to the results, but the graph is in grayscale instead of in color. Also the date and time the program ran is printed in the upper right corner of the page. Close the report.

3. Modify your SAS program so that both tables are created using the **Journal** style, but the **SASDOCPRINTER** style is used to create the graph.

Note: An ODS destination statement enables you to specify a style without requiring you to redefine the output file location.

4. Add an **OPTIONS** statement with the **NODATE** option at the beginning of the program to suppress the date and time in the RTF file. Restore the option for future submissions by adding an **OPTIONS** statement with the **DATE** option at the end of the program.
5. Submit the program. Open the new output file. Ensure that the style for both tables is the same, but that the graph is now displayed in color. Close the report.