**TIP Internship Program**

**Education Program**

**Organizational Background**

The vision for The Immunization Partnership (TIP) is a community protected from vaccine-preventable diseases. TIP advocates for disease prevention using an impactful network of vaccine champions who promote education and evidence-based public policy on the health benefits of childhood and adult vaccinations. TIP aspires to be the trusted resource for increasing immunization rates to create healthier communities. To fulfill our mission, we educate families, legislators, health care providers, and community members about vaccine safety and other vaccine-related issues; advocate for legislation that supports high immunization rates; and encourage the use of reporting, reminder systems, and registries to ensure high immunization initiation and completion rates.

TIP leads many efforts to increase immunization rates in Texas. The highlights of these efforts include: partnerships with numerous organizations throughout the state to increase vaccination rates in individual clinics; statewide immunization conferences for provider education; building capacity and educating immunization coalitions throughout Texas; and advocating at the Texas Capitol for pro-immunization legislation.

**Overview of Education Program Intern**

The Intern provides administrative support to TIP’s education programs. This position requires strong data analysis skills in both quantitative and qualitative data. Enrollment in an undergraduate or graduate program is required for this position. Internship must be taken for a course credit.

**Internship Details**

* Dates: January 2023 – May 2023
* Hours: PT/FT – negotiable depending on school requirements
* Schedule: Hybrid
  + Monday, Tuesday, Wednesday – In office; Thursday, Friday – Remote,
  + Event days on site/in-person

**Intern Purpose**

The Education Intern is responsible for supporting TIPs education programs through state immunization data collection and disemeniation of TIP’s resources. The Intern may also carry out other assignments based on organizational and programming needs and/or the Intern’s own interests. This internship is design to be adaptable for the requirments of the supporting educational instutuion.

Specific responsibilities will be dependent upon each candidate's skills, career goals, interests and TIP’s priorities. TIP expects that this internship will be used as a career development tool for the selected candidates and hopes to maximize the selected individual's internship experience.

All candidates must be professional, with good written and verbal communication skills. Candidates should have a strong work ethic, positive attitude, be flexible, and work well individually and in a team environment.

Must be a junior or senior year in undergrad or in a Graduate program in the following programs: Public Health, Public Health Law, or Health Administration.

Enrollment in an undergraduate or graduate program is required for this position. Internship must be taken for a course credit.

**Internship Scope of Work**

1. Collect and organize state immunization data by selected regions
2. Create regional report cards with immunization data
3. Create visualization of data to be used by TIP staff in presentations
4. Other duties as assigned

**Application Instructions:**

Our positions are competitive and fill quickly. Interested candidates should submit a resume and a brief writing sample to Katy Gore, kgore@immunizeUSA.org.

The deadline to submit applications is November 25, 2022. Please include the words “Internship” in the subject line and include your major / area of study. Applications will be reviewed by November 28, 2022 and interviews will be conducted the week of December 5, 2022.