CHARLES AIYENIGBA

IT PROFESSIONAL & TECHNICAL WRITER

(+234)903 237 7692 | (+234)913 134 1255

silvacharles156@gmail.com | *[My Portfolio](#)* | *[My LinkedIn](#)* | *[My Github](#)*

PROFESSIONAL SUMMARY

I am a Data-driven IT professional with expertise in Machine Learning, Data Analysis, and Technical Research. Proficient in Python, Linux, and Technical Writing, with Cybersecurity and Data Science certifications. Ability to communicate complex ideas through published technical content and experienced in providing high-level technical support and preparing reports.

WORK EXPERIENCE

GRACETECH GROUPS   Abuja, FCT
Technical Assistant   JANUARY 2025 To Date

- Assist in providing high-level technical support to the Executive Chairman.
- Conduct strategic research initiatives, program development, and data analysis aligned with organizational goals.
- Prepare reports, presentations, and technical briefs for management and stakeholder engagement.
- Lead research teams for product and service development across subsidiaries.
- Monitor and evaluate projects, presenting findings to ensure efficiency and effectiveness.
- Support proposal development, grant writing, and strategic initiatives.

INDEPENDENT NATIONAL ELECTORAL COMMISSION INEC)   Abuja, FCT
IT Support/System Analyst   JANUARY 2024 - October 2024

- Provided expert IT support for software-related issues, ensuring timely resolution and minimal downtime.
- Utilized strong troubleshooting skills to identify and resolve technical problems, improving overall system efficiency.
- Demonstrated technical expertise in resolving complex software issues, enhancing user experience and productivity.

QUERYFIER LLC   Abuja, FCT
Data Scientist (Intern)   AUGUST 2023 - November 2023

- Conducted data analysis and developed predictive models to drive business growth, leveraging machine learning techniques and data-driven insights.
- Utilized data science expertise to address complex challenges and inform strategic decision-making

CENTRE FOR APPLIED MACHINE LEARNING AND DATA SCIENCE   Abuja, FCT

Technical Researcher (Intern)   AUGUST 2023 - November 2023

- Developed and published comprehensive technical content on data science and machine learning, increasing accessibility to complex concepts for the target audience.

LUSTACK LLC   Abuja, FCT

Software Quality Assurance Engineer (Team Lead)   JULY 2023 - August 2023

- Led a team of QA testers in ensuring software quality, utilizing Notion for documentation and collaboration.

INDEPENDENT NATIONAL ELECTORAL COMMISSION INEC)   Abuja, FCT

IT Support/System Analyst   JANUARY 2022 - March 2023

- Collaborated with teams to automate system processes, enhancing efficiency and reducing errors.
- Provided technical support for electoral staff, resolving hardware and software issues.

EDUCATION

FEDERAL UNIVERSITY LOKOJA   Lokoja, Kogi
Bachelor of Sciences, Major in Computer Science   **2017 - 2023**

TECHNICAL SKILLS

Microsoft Office Suite │ Python Scripting │ Linux (Command Line) │ Data Analysis │ Git/Github │ Technical Research │ Technical Documentation │ Prompt Engineering │ Google Workspace.

SOFT SKILLS

Problem-Solving & Critical Thinking │ Team Collaboration │ Communication & Technical Writing Adaptability & Continuous Learning.

CERTIFICATIONS

- [**Applied Data Science Lab - WorldQuant University**](#)
- [**Introduction to Cybersecurity- Cisco**](#)
- [**Cybersecurity Essentials - Cisco**](#)
- [**Crash Course on Python - Coursera/Google**](#)
- [**Career Essentials in Cybersecurity by Microsoft and LinkedIn**](#)
- [**Introduction to Computers and Operating Systems and Security**](#)

LANGUAGES

- English (Official Language)
- Yoruba (A2)