

## **Polished Writing 1**

While peer review is a useful method to give other's suggestions as well as get valuable feedback on your own work, there are several points that we should pay attention when giving other's feedback. I will address my opinion for the dos and don'ts when giving peer feedback in the following writing,

For the "dos", we should prepare well before giving peer feedback in the first place. We should be aware of the topic, the content and the conclusion of peer's work so that we can give constructive opinions. What's more, we should avoid fixed mindset when giving opinions. There are a thousand Hamlets in a thousand people's eyes. Regardless of whether we are used to one particular way of thinking, we should respect each other and think in their point of view. Try to be open-minded and embrace more thoughts. Similarly, we should provide clear feedback. Use precise and cautious language to give feedback. Express your idea in legitimate and logical sequence in order to avoid any misunderstanding. Your feedback should be solid.

For the don'ts, we should not assault anyone. We should pay attention to the positive tone of mood of our feedback and encourage others to improve rather than just comment on the weakness and blame them. We should keep respectful attitude with intend to help others reproduce better work. Avoid using too judgmental word. For example, "what if you...." sounds better than "...is not good". Judgmental language might harm others mentally. On the other hand, we should not tell our peers whether they are right or wrong. Our peers might not agree with us and they have their own understanding. We should only make suggestions rather than tell them right or wrong. Suggest better options and do not order them to do something. Lastly, do not make it personal. Using word such as "you" and "your is not appropriate. It makes your feedback negative and counterproductive. It can act as a personal attack. We should avoid this when giving feedback.

### **What will make your peers' feedback most valuable to you?**

I hope I not only get negative or positive opinions, but constructive ideas on my work. For example, suggestions about where I can improve my work. I also value various thoughts from different angles with respect to different way of solving questions.

In conclusion, we should prepare well before giving feedback as well as provide clear and useful suggestions by using precise and cautious language. We should be open-minded and never tell others right or wrong. Respect other's work, focusing on giving logical and reasonable suggestions to encourage others producing better work. Never assault anyone and provide positive feedbacks, only give suggestions to improve their works rather than using judgmental language to point out their weaknesses.