These are the current fixes required. There may be a few others tweaks
necessary after these have been fixed but we can address them as they arise

Site user login: admin admin

# 1. CREATE NEW BOOK (ADMIN)

**1.** Book/Catalogue Editor/<u>Manage Book Listings</u>/Create New Book Listing This is no longer working and requires fixing. This should create a new page (as all the current book listing pages on the site) and be listed in its relevant category on the book listings admin page. Also, the new book should appear at the top of the left column on the homepage. This was working perfectly until the previous developer made some small changes on the site.

## 2. BOOK LISTING PAGE

# 1. Example page

Scroll down to 'Catch up with the author online:' in the middle column and you'll find the external links are no longer working and load a botched page (not sure what it is.) The links were working fine. Even if they were fictitious test ones the browser returned a page not found, not the rogue page. This needs fixing.

# 3. PAGE SLUG (ADMIN)

**1.** Slug field required on Book Listing template in Admin, to appear below Book Title. Please see example slug field on Single Pages Editor/Add New Page

# 4. IMAGE ALT FIELD (ADMIN)

**1.** Image Alt Text (same as on Book Listing template) required on Single Pages Editor/Add New Page template for EACH of the three images.

# 5. LOGIN/REGISTRATION FORM

All correct Sitelok code for login and registration appears on my live site, please let me know if you require the files.

- **1.** When the page loads it is larger, then it 'shakes' and reduces in size. Please check code to ensure it is at correct size on first load.
- **2.** On submit, the Registration Form currently loads a confirmation page (<a href="http://www.obooko.com/free-ebooks/pages/register-for-free-ebooks">http://www.obooko.com/free-ebooks/pages/register-for-free-ebooks</a>) but the user's name is not appearing in Hello(username),
- **3.** I registered as a user but did not receive a confirmation email to my personal email address entered in the form. To see the email a new user receives, please Sign up at my CURRENT site.
- **4.** I did not receive an ADMIN confirmation of new user sent to me at <a href="mailto:admin@obooko.com">admin@obooko.com</a>. This advises me of each new member, and when a user updates their login details. The code is all done and is in daily use on my live site. This is what I see in my email client: (admin-confirmation.png) Also, the data is not being recorded in the Sitelok control panel (<a href="http://www.obooko.com/free-ebooks/slpw/">http://www.obooko.com/free-ebooks/slpw/</a>)

### 6. CONTACT FORM

**1.** Right column is incorrect: should be same as all other Single Pages. This was correct but has changed since previous developer made changes.

### 7. SUBMIT BOOK PAGE

## Menu/Submit Book

**1.** Wrong page being loaded. Currently, it is loading the Submit **Another** Book form (http://www.obooko.com/free-ebooks/author-submit-submission) which should only be accessible from inside author account. The correct page is *First Submission Form*, which is public and does not require login to view. I cannot see it in the free-ebooks folder but it was completed by previous developer. It looks like this: (author-first-submission.png) filename should be re-named: /author-submission-first

### 8. ACCOUNT PAGES

There are 2 types of <u>Sitelok</u> member account: USER and AUTHOR.

USER Account = Free membership only AUTHOR account = Free membership PLUS author privileges

- 1. You register and become a member: you receive your login details via email.
- **2.** You log in for first time and can see your <u>USER ACCOUNT PAGE</u>. You will always see only this account unless you upgrade to author ( see item **4.** )

**IMPORTANT:** you have messed up the user account template with over 17 testing. Go to Admin/User Panel Pages/User Panel Mainpage. This template must be changed back to original.

- 3. Everyone has to start with a USER account (even authors)
- **4.** You have written a book and want to publish on obooko. You go to Menu/Submit Book. This form is common: it open to ALL logged in users is not part of any account pages. You complete the form. This is called the Author First Submission form.
- **5.** Now the magic happens! At this stage you are still a USER. But, when you submit the form it automatically activates Sitelok to add AUTHOR to your membership. So, you are now upgraded to AUTHOR ACCOUNT.

**6.** When you next log in you will see only the <u>AUTHOR ACCOUNT PAGE</u>. You will never see the standard user account page again. The system now remembers you are an author, so any more books you wish to submit can be via Submit Another Book inside author account.

The Sitelok code already in the <u>Submission Form</u> on my live site.

### 9. USER ACCOUNT MENU PAGES

#### **Account Home**

**1.** Over 17 ad showing at top. Revert template back to original in admin

### **Change Password**

- 1. links to AUTHOR account page: needs to link to USER account page
- 2. Code and functionality needs to be tested

## **Change Email Address**

- 1. links to AUTHOR account page: needs to link to USER account page
- 2. Code and functionality needs to be tested

### **Close Account**

**1.** Code and functionality needs to be tested

# Logout

OK

## 10. AUTHOR ACCOUNT MENU PAGES

#### **Account Home**

OK

### **View Download Figures**

**1.** Code and functionality needs to be tested. Download figures are currently monitored via Sitelok.

#### **Submit Another Book**

- **1.** fix search area
- 2. line up upload section with form fields
- **3.** Insert progress bar, same as other forms
- **4.** Rename file to /author-submission-new (submit-another-book.png)

## **Revisions and Updates**

- 1. fix search area
- **2.** line up upload section with form fields (revisions-updates.png)

## **Change Password**

**1.** Code and functionality needs to be tested

## **Change Email Address**

1. Code and functionality needs to be tested

## Logout

OK

### 11. SEARCH RESULTS PAGE

**1.** Increase width of search results page to column width.

### 12. FINAL CHECK: CODE TESTING

1. Coding for all pages must be checked and tested thoroughly to ensure it is bug-free, stable and everything works as it should. Any unused code or pages must be deleted. Please check all forms are coded and functioning correctly.

### 13. FINAL CHECK: RESPONSIVE TESTING

1. All original templates pages were fully tested and passed on Browserstack.com for all popular devices, browsers and OS. However, this was some time ago, which means coding and css for many pages will have changed. So, once all changes and fixes have been completed, the site needs to be retested for responsiveness and active linking. I don't mind which service is used if you have a preference, but it should be on actual devices where possible. Crossbrowsertesting.com might be a good alternative. If you do not have a testing account with either of these platforms, please let me know and I will set up an account for a month with one of these services so we can both see exactly the same thing and take screenshots if necessary.

### 14. FINAL CHECK: SPEED OPTIMISATION

**1.** The site must be zippy and without any unusual delays. So, final check is for speed: load time to be reduced to absolute minimum; especially for mobile. Is caching enabled in the current set-up? I will be using Google PageSpeed Insights to check pages.