

2019 Parts Annual Physical Inventory



Where "Better is a never ending quest"



Preparing for the count

Ongoing with heightened LAZER BEAM FOCUS

PREPARATION IS THE KEY

TEAM EFFORT

Inventory Ready?

Parts Inventory 101

- ☐ All parts on shelf have **correct location** in FUSION.
 - All parts on shelves are in the computer correctly.
 - **NO PARTS** are on shelves that are not in computer.
 - **NO PARTS** are in computer that isn't on shelf.
 - This also involves finding parts that have *somehow* found its way on shelf without location being input into computer
- ☐ All parts on shelf are **properly labeled** or boxed and/or tagged.....
[for **easy** identification during physical inventory counting process].
- ☐ NO - **NO-LO's** (parts with no locations minimal).



Some General 101 stuff that will make this process most effective.

1. **Will Calls and Hold Racks Cleaned up!** [Including RO Rack]
 - a. **P.A.R's** and/or **VOLVO Discrepancies** – Watch closely.
2. **Paper Work** – no hidden packing slips – squeaky clean paperwork for all.
3. **CORES** (**Preciou\$ Metal**) – All CORES accounted for and tagged.
4. **Work Stations clean up** – **NO** parts in drawers or on floor, etcetera.
5. **Work areas clean up** -
6. **Customer Pick-Up** area maintained daily.
7. **Positive Attitude** toward entire process. **TEAM**

Laser Beam Focus on GENERAL CLEAN UP