

# Offer Summary Document

## For use with Agreement of Purchase and Sale

### Form 801

for use in the Province of Ontario

This Form when completed may be utilized to comply with the provisions of the Real Estate and Business Brokers Act which prescribes content that is required for an offer summary document. Further, when sent to the Listing Brokerage this document may be used to confirm the existence of a written signed offer by a Buyer.

#### Section For Brokerage submitting the offer on behalf of the Buyer:

**REAL PROPERTY ADDRESS:** ..... (the "property")  
(municipal address and/or legal description)

**for an Agreement of Purchase and Sale dated:** the ..... day of ..... , 20..... ("offer")

**BROKERAGE:** .....

**SALES REPRESENTATIVE/BROKER:** .....

I/We, ..... , have signed an offer for the property.  
Name of Buyer(s)

.....  
(Signature of Buyer) (Date) (Signature of Buyer) (Date)

This offer was submitted, ..... to the Listing Brokerage at ..... on the ..... day of .....  
(by fax, by email or in person) (a.m./p.m.)

....., 20..... Irrevocable until ..... on the ..... day of ..... , 20.....  
(a.m./p.m.)

(For Buyer counter offer - complete the following)

I/We, ..... , have signed an offer for the property.  
Name of Buyer(s)

.....  
(Signature of Buyer) (Date) (Signature of Buyer) (Date)

An offer was submitted, ..... to the Listing Brokerage at ..... on the ..... day of .....  
(by fax, by email or in person) (a.m./p.m.)

....., 20..... Irrevocable until ..... on the ..... day of ..... , 20.....  
(a.m./p.m.)

#### For Listing Brokerage receiving the offer:

**SELLER(S):** .....

**SELLER(S) CONTACT:** .....  
(ie. phone / email / fax)

**LISTING BROKERAGE:** .....

**SALES REPRESENTATIVE/BROKER:** .....

This offer was received, ..... by the Listing Brokerage at ..... on the ..... day of ..... , 20.....  
(by fax, by email or in person) (a.m./p.m.)

This offer was presented, ..... to the Seller(s) at ..... on the ..... day of ..... , 20.....  
(by fax, by email or in person) (a.m./p.m.)

Offer was: ☐ Accepted ☐ Signed Back/Countered ☐ Expired/Declined

**Comments:** .....

