

RESUME

19 IC

KIRAN

D/O Sh. Randhir

Address:-

Present :- VPO mayar

HISAR 125044

MOB -9992134609

EMAIL Id : misskiransaroya@gmail.com

OBJECTIVE

- To utilize my skills in a good professional environment and provide a valuable contribution towards the growth and development of the organization.

ACADEMIC QUALIFICATION

- 10th passed from HBSE Board in 2019 with 83.2% .
- 12th passed from HBSE Board in 2021 with 93% .

Experience :-

- FRESHER

Strenghts :-

- Self Confidence .
- Positive Attitude.
- Good Communication skill.
- Ability to Adjust to the Situation .

Computer Skill

- Basic Computer Knowledge (MS Office Word , Excel , Power Point .

Hobbies

- Internet Surfing.
- Motivational Videos.
- Reading Books and News Paper.

PERSONAL INFORMATION

Date of Birth	:	27/09/2003
Gender	:	Female
Marital Status	:	Unmarried
Nationality	:	Indian
Language Known	:	Hindi.

Date

Place.....

(Kiran)