# **CURRICULUM VITAE**

#### KAPIL RANA

E-mail - kapilrana7065@gmail.com Mob No. - 8595697065 Add - VPO Garhi Harsaru Distt - Gurugram, Haryana Pin - 122505

## **OBJECTIVE**

To Succeed in an Environment of growth and Excellence and earn a job which provides me job satisfaction and self-development and help me to achieve personal as well as organizational goals.

### QUALIFICATION

- Matriculation (10th) (CBSE Board)
- Intermediate (12th) (Haryana Board)
- B.COM Pass Pursuing (Final Year)

#### PERSONAL SKILLS

- BASIC COMPUTER
- ADVANCE EXCEL
- TALLY (PRIME & ADVANCE)
- NSS VOUCHER

## WORK EXPERIENCE

> Fresher

#### PERSONAL DETAILS

20/09/2003 Date of Birth

Mr. Hari Kishan Rana Father's Name

Gender/Marital Status

Male/Unmarried

Interests

Listen to Music

Indian

Nationality

Hindi & English

Language

## Declaration:

I hereby declare that above information's furnished by me are true to the best of my knowledgeand belief.

Dated:

Place:

KAPIL RANA