

CURRICULUM-VITAE

Neha Kanojia

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Contact no: 9205482139

Language Known: English, Hindi

Housing Board Colony Sec-7 Gurugram

OBJECTIVE

To pursue a challenging career in leading & progressive organization offering opportunities for utilizing my skills towards the growth of the organization, thereby in the long run. Preparing myself for taking a greater responsibility within the organization.

MANUAL TESTING KNOWLEDGE

- Strong in SDLC, STLC and Defect Life Cycle.
- Knowledge on Test Plan.
- Knowledge of writing reviewing and executing Test Cases.

PROFILE

- Passionate about technology and keeping the systems and knowledge updated.
- Great analytical and logical ability.
- Language known English and Hindi both written and verbal.
- Positive attitude and out of the box thinking.
- Always willing to learn with keen sense of curiosity and reasoning.
- Honesty, Diligent and Sincerity.

EDUCATIONAL QUALIFICATIONS

Masters of Computer Applications (MCA), MDU Rohtak - 7.4 CGPA

Bachelors of Computer Applications (BCA), MDU Rohtak – 62%

Sr. Secondary, U.P. Board - 70%

Secondary, C.B.S.E. Board - 7.4 CGPA

TECHNICAL SPECIFICATIONS

Web Development : HTML5, CSS3 and Bootstrap

Microsoft Office Applications : MS Word, MS Excel, MS PowerPoint

JOB EXPERIENCE

1. Worked in The Brand Street Integrated Consultancy Pvt. Ltd as a **Team Leader** in E-mail marketing & Data research. (4th Sep 2023- 21st Feb 2025)
2. Currently working in Compass Group India as an **IT-Consultant**. (24th Feb 2025- 6th May 2025)

KEY RESPONSIBILITIES

- **Team Leading and Management**
- **Strategic Planning and Implementation in Services**
- **Coordination with Clients**
- **Analyzing Data**
- **Content Writing**

INTERNSHIP

In 2018, Developed India Tourism website using WordPress at Elves and Angels private limited

PROFESSIONAL TRAINING

Course of web designing with skills (HTML5, CSS3, and Bootstrap) from S.S.D.N Institute (Gurgaon).

PROJECT

1. Project on global mental health association (GMHA) by using html, CSS and bootstrap.
2. Medirest App – Manual Testing and support service

KEY ACHIEVEMENTS

- **Got Promotion within a year from Associate to Team Leader**
- **Achiever Award – Outstanding Performance 2024**

PERSONAL DETAILS

- **Nationality: Indian**
- **Marital Status: Unmarried**