

KIRAN BHARTI

Address: Manav vidhya mandir, Gali no 2, Om Nagar, Gurugram

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SUMMARY

To work with an organization where I'll be able to contribute to the organization growth and profitability with my skill and in turn get an opportunity to gain exposure and expertise that would help me building up a strong and successful Career.

WORK EXPERIENCE

- Working at Navnge Hospital Nagpur as Receptionist (2023 to 2024)
- Working in Maxlandbase as a Sales Executive (feb to till now)

EDUCATION

- 2024: Passed class 12th from R.S Mudhle Dharampeth College, Nagpur
- 2022: Passed Class 10th from Zilha Parishad High School, Nildho, nagpur.

SKILLS

- Basic Computer Knowledge (ms word, excel, etc.)
- Internet browsing
- Using Gmail for official communication

ADDITIONAL INFORMATION

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|------------------|---|--------------------------|
| • Date of Birth | : | 14/02/2006 |
| • Gender | : | Female |
| • Nationality | : | Indian |
| • Marital Status | : | Unmarried |
| • Languages | : | Hindi, English & Marathi |

HOBBIES & INTERESTS

- Listening to music for relaxation
- Learning new skills and self-improvement
- Traveling
- Learning new skills online

DECLARATION

I hereby declare that all the information provided above is true and correct to the best of my knowledge and belief.

Place

Date:

KIRAN BHARTI

