# AJAY CHAUHAN

Data Analyst | BCA (Data Science & Artificial Intelligence)
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## PROFESSIONAL SUMMARY

Detail-oriented Data Analyst aspirant with foundational experience in data handling, record structuring, and workflow automation. Managed academic data systems for 75+ students, handled structured datasets of 90+ records, and improved operational efficiency by approximately 90% through automation and organized data workflows. Seeking internship opportunities in data analytics and data-driven roles.

## TECHNICAL SKILLS

- Programming: Python (Basic), Java (Basic), SQL (Basic)
- Data Handling: Data Cleaning (Basic), Record Structuring, Spreadsheet Automation
- Systems: Linux (Intermediate), Computer Networks (Basic), Information Security (Basic)
- Conceptual Knowledge: Database Concepts (Basic), Role-Based Access Concepts
- Tools: Git, GitHub, Google Sheets, Google Apps Script

## PROJECT EXPERIENCE

- **Secure Academic Data Portal** – Managed structured academic records for 75 students, handling 90+ data entries with organized workflows. Contributed to structured access concepts and improved process efficiency by approximately 90%.
- **Attendance Record Automation** – Built a spreadsheet-based structured system to maintain and validate 90+ attendance records, reducing manual tracking errors and improving reporting clarity.
- **Technical Portfolio Website** – Developed a structured professional portfolio reflecting technical orientation and organized data presentation.

## EDUCATION

**BCA – Data Science & Artificial Intelligence**
BBD University, Lucknow
SGPA: 8.85 (Sem 1) | 9.0 (Sem 2) | 9.14 (Sem 3) | Currently in 4th Semester

## CERTIFICATION

**ADCA – Advanced Diploma in Computer Applications**
Lakshya Institute of Computer Education, Hata – Kushinagar (2022–2024)

## LEADERSHIP & RESPONSIBILITY

Class Representative – Coordinated structured academic communication for 75 students, maintaining organized data records, schedules, and workflow clarity.