

# AJAY KUMAR

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📍 Jind, Haryana

## CAREER OBJECTIVE

Result-oriented & with experienced of Data entry specialist with expertise in **SQL Database, Advanced Excel, google sheets, Business Intelligence tool**. Another I've a strong ability to Data collection, data cleaning, data entry and **Analyze data** to generate valuable insights for business decision-making. I've successfully completed projects utilizing my analytical skills and visualization techniques.

## WORK EXPERIENCE

### Data Entry Specialist

#### BOXIFIED

📅 Sept 2022 – Aug 2023    📍 New Delhi

- I've made every possible effort to fulfill the business objectives of the company.
- Collection of data from different sources and **analyze**, entries of data, stored & updated the data in database with high accuracy to help make better decisions of business

## PERSONAL - PROJECTS

### Sales Insights Analysis

#### SQL, Power BI

📅 May 2023

- Extract data from 5 related tables in sales database using **SQL JOIN**.
- Transformed and filtered data using aggregating and filtering functions for improved reporting.
- Visualized data with **Power BI** to identify key Business intelligence for enhancing sales performance.

### E-Commerce Data Analysis

#### Excel Dashboard

📅 Aug 2023

- Highlighted the top 3 based on their share percentage in overall sales.
- **Analyzed** sales data from each category to understand the performance of different categories.
- **Analyzed** profit data specifically from the top 10 to identify the most profitable categories.
- Identified which state generate the highest & explored potential reasons behind the variations.
- Identify the top 10 selling products based on the sales volume. And displaying the top 10 customers who contribute the most to the overall profitability.

### Superstore Data Analysis

#### Power BI

📅 April 2023

- **Analyzed** Superstore sales data by region, category, segment.
- Created Visualizations to display the sales and profit data.
- Identify the top 10 selling products. And top 10 profitable customers.

## EDUCATION

Bachelor of Arts  
General Arts

University of IGNOU

📅 2021-2024

📍 Hisar, Haryana

## CERTIFICATIONS

- Diploma in Computer Application's & Programming, Chandigarh Haryana.
- Learning **Data Analytics: 1** Foundations

## SKILLS

- SQL (MySQL Database)
- Microsoft Office (Excel, Word, PowerPoint)
- **Advanced Excel** & Pivot tables
- **Data Analysis** & Data Manipulation
- Business Intelligence tool (**Power BI**)
- Basic google sheets
- Data Management
- Effective Communication