St. Francis Institute of Technology
Department of Information Technology

Academic Year: 2023-2024

<u>Guidelines for Participation in Co-Curricular and Extra-Curricular Activities in the Department</u>

The Department of Information Technology lays strong emphasis on excellence in academics but also firmly believes in the overall development of the student. A good student profile must have the right mix of academics and participation in co-curricular and extra-curricular activities.

Hence, we encourage our students to participate in these activities. These help to develop leadership abilities, team spirit and self-learning capability of the student; boost their confidence and enhance their soft skills – All the qualities needed to make them ready for the outside world.

Students are expected to judiciously choose the activities without hampering the academic activities including the attendance. Following are the guidelines students are requested to follow w.e.f. Academic Year 2023-2024 –

1. For involment in the following –
   - Core committee member of Student Council
   - Core committee member of professional bodies/ Local Chapters/ Institute Cells
   - Core committee member of college fests - IRIS/MOSAIC
   - Member of intra-institute technical committees like Tejas/Gatee/Robocon
   - Member of the college music bands/ dance troupe
   - Member of the literary group
   - Member of NSS
   - Member of the college sports team

Please ensure that you choose to join in <u>any one or two of the above</u> and inform the undersigned. This will enable the department to guide and support you as and when needed.

2. For participation in the following –
   - Intra and Inter-collegiate technical workhops/ seminars
   - Intra and Inter-collegiate project competitions/ Hackathons
   - Certification courses – Coursera/NPTEL etc.
   - Internships/ Industry projects
   - Research publications/ patents/ copyrights

Please inform and seek prior permission from the undersigned in writing before going ahead to participate in any such events. Post event sanction requests will not be considered under any circumstances.
Details of major upcoming competitions, certification and internship opportunities shall be put up on the notice board and/or shared on Google Classrooms. Students are also encouraged to share with us any such opportunity that they come across and wish to participate.

As a good profile, you must focus (in order of precedence) –

1. CGPA of 6.75 and above
2. Participation in seminars/workshops – preferably 1 per semester
3. Certifications - Coursera/NPTEL – 1 per year
4. Projects – atleast 4 in your tenure at SFIT (can include miniprojects)
5. Project competitions/ Hackathon/ Technical club – 1 per semester
6. Internships – 2 (preferably, in your tenure at SFIT)
7. Social activity – 1 per year
8. Member of Professional Body – atleast 1
9. Cultural/literary/ sports activity- Any one

Wishing you all the very best. Looking forward to see each one of you flourish during your tenure as a student in the department.

Dr. Nitika Rai & Ms. Garima Singh   Dr. Prachi Raut
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