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|  | ALEJANDRO E. JOSEPH FERRERAS |
| 7/22/2014 |  |
|  | Address: 20601 NW 44 Ct, Miami Gardens FL 33055. Phone Number: 786.219.6072 E-mail: alejandro\_joseph@live.com |

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|  | Objectives  Seeking long term employment in an organization where I can grow professionally and further enhance my skills, knowledge and experience to face and overcome the challenges of today’s changing work environment.  Education  University Catholic Santo Domingo (UCSD)  12/13/2012  Marketing Bachelor’s Degree  **CompTIA A+ Certification**  12/16/2012  **Technological Institute Las Americas**  2006  Graphic Design / Web Design  experience  Supervisor | Mitigation Group of Miami  02/22/2013 - Present   * Customer Service by phone and in office. * Negotiations of debt settlements over the phone and e-mail. * Management of Virtual Payment Gateway. * Data Entry * Scanning Documents and Clients Files.   Store Manager | Revolution Street Tuning  Dominican Republic  05/04/2009 – 06/10/2011   * Customer Service by phone and on-site. * Ordering products from international suppliers. * Retail Sales.   Computer Technician | K & K Computer Technology  Puerto Rico  06/04/2006 – 08/04/2007  PC Deployment (Unpacking new PC’s, Installing OS, Installing Antivirus, Printer Configuration).  Computer Repair  Network Configuration  Web Design  skills   * Data Entry * Microsoft Office * Microsoft Windows * Adobe Photoshop * Adobe Dreamweaver * Computer Repair * Network Configuration * Prime Debt Soft * Customer Service * Document Scanning * Document Organizing * Bilingual (English/Spanish)   Personal references  **Gianfranco Lopane**  305.600.7929  **David Batista**  305.298.3800 |