# **CESAR E. NOLASCO**

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## EDUCATION

**Broward College**; Fort Lauderdale, FL

* Associate in Arts Degree (Summer 2015)
* Included courses: Networking, Intro to C++

**Everglades HS / Miramar HS**; Miramar, FL

* Student Government Association
* Recipient of AMVETS Medal
* JROTC Battalion Public Affairs/Special Projects Officer

## EXPERIENCE

Florida Atlantic University; Davie, FL Learning Resources Assistant Sept. 2014-Present

* Provide support for classroom technologies, video conferencing and audio visual needs for events
* Maintain inventory of equipment, coordinate with clients about special requests
* Assist in the production of promotional videos, plan and execute small projects

Pristine Wireless; Miami, FL Technician/Specialist Sept. 2014-Present

* Troubleshoot, diagnose and repair devices (smartphones, tablets, laptops)
* Coordinate orders for wholesale, and dispatch technicians to appointments
* Promote and inform the public about our services

All Access Booths; Miami, FL Staff/Technician Oct. 2014-Present

* Setup/Breakdown equipment and props for events in an orderly manner
* Greet all guests and demonstrate photo booth extras
* Troubleshoot on site software issues and photo booth functions

Next Door Geeks; Hollywood, FL Intern/Technician Mar. 2014- Aug. 2014

* Assist and greet customers with equipment, listen to their requests , explain our policies and procedures
* Handle incoming calls and direct them as needed, perform remote sessions
* Diagnose devices, disassemble for repair, complete software installations

Ameripark; Hallandale Beach, FL Valet Dec. 2012 - Mar. 2014

* Welcome and greet new and returning guests as a courteous professional, parking and retrieving vehicles
* Utilize strong observational and analytical skills, checking for pre-existing vehicle damage and recording any pertinent information carefully and correctly in order to facilitate highest levels of service
* Extremely prompt, punctual and organized, always arriving on time and fully prepared to get right to work

## Skills

* **Excellent customer service skills, with a courteous, professional and helpful demeanor** that enables a superior level of service within strict accordance with all company policy, protocol and procedural guidelines
* **Bilingual (English and Spanish), with full, native-speaker fluency and excellent communication skills in both languages;** additionally able to speak and understand conversational Italian at a basic level, with increasing fluency through continuing education and practice
* **Adaptable and analytical, with outstanding interpersonal skills; resourceful** **negotiator and problem-solver,** with the ability to form strong, cooperative working relationships with clients, coworkers and management at every level
* **Prompt, punctual and productive, with excellent time management skills;** can coordinate and complete multiple projects simultaneously, finishing on time with the highest levels of quality and accuracy
* **Outstanding leadership abilities, with a superior work ethic and performance record;** experienced as a successful trainer of retail subordinates; awarded AMVETS medallion for JROTC cadet leadership as Battalion S-5 Public Affairs/Special Projects Officer for Gator Battalion
* **Solid technology background with advanced technical and computer skills;** extremely comfortable with all aspects of technology, having mastered most key Microsoft Office products(Word, Excel, PowerPoint, Publisher, Windows Movie Maker and more) and Windows OS software; able to learn and apply new technology quickly and easily

*References are available upon request.*