**Skills:**

* Proficient in web development: HTML, CSS, HTML5, and JavaScript.
* Proficient in use of Adobe Creative Suite including: Photoshop, Dreamweaver and Flash
* Proficient in the use of Microsoft Office products including Word, Excel, Outlook, PowerPoint, Access and OneNote.
* 3 years of sales, customer service and troubleshooting electronics with Best Buy and Staples.
* Ability to prospect clients and pre-qualify clients for sales over the phone and in person.
* Passionate to grow and meet expectations in a professional environment.
* Fluent in both English and Spanish.
* Recommendations upon request.

# **Experience:**

## **Primerica Financial Services:** District Leader *[04/05/15 – Present]*

* Series 6, Life and Annuity License
* Train and oversee recruit’s sales development.
* Responsible for contacting clients to begin the sales process.
* Meeting face to face with clients in order to close the sale and overcome any objections.
* Achieving weekly, monthly and yearly sales quotas.

## **Cendyn:** Senior Web Production Specialist *[10/20/14 – 10/17/2016]*

* Promoted from Web Production Specialist to Senior Web Production Specialist
* Build, maintain and update web based applications provided by clients.
* Effectively communicate with team members in both writing and verbally.
* Provide possible solutions for issues that arise and manage technology services given by clients.
* Able to solve problems, prioritize tasks, multitask, and manage time effectively.

## 

## **El Dorado Furniture:** Operations Supervisor *[11/08/10 – 10/20/14]*

* Promoted from Cashier to Customer Service Leader and from Customer Service Leader to Operations Supervisor.
* Responsible for the sound operational efficiency in all the Store Areas at all times.
* Assisting sales associate in-store closing for warranty products.
* Be able to administer and maintain the integrity of internal controls.
* Lead and motivate team members to obtain efficient and effective operational goals.
* Be able to analyze customer issues making sure that the best solution has been taken.

## 

**Education:**

## DeVry University

## Computer Engineering [*06/30/09 - 05/23/14*]

* Bachelor in Computer Engineering GPA: 3.5
* Member of IEEE Club Recipient of the Dean List 5 times

## Palm Beach State College [*07/15/07 - 06/15/09*]

AA Degree

* Associate Degree GPA: 3.4
* Honor Roll Graduated with honors