

**Aaron J. Galipeau**

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**Education**

Major

Bachelor of Science in Business Administration

Major: Management Information Systems

Minor: Management

San Diego State University

San Diego, CA

May 2020

**Experience**

Founder & CEO August 2019 - Present

Green Acres Technology LLC

* Conducted personal branding on Upwork and assisted businesses in their team performance management and performing 110 hours of project work and $3,000 in income during the Fall 2019 Semester at San Diego State
* As the single owner, conducted all business functions of accounting, operations, human resources, sales, and IS
* Specialized in the use of a broad array of project management tools in order to create an unmatched value

Vice President of FinanceMay 2019 - Present

Association of Information Technology Professionals - San Diego State University

* Oversee all financial related matters where depth and scope is relative to ensuring organizational success
* Direct all aspects of accounting including membership dues, business council funding and payables
* Create financial plans that align with AITP Executive Board’s vision to ensure organizational growth

Office ManagerAugust 2018 - January 2019

SEEDS Educational Services, Inc.

* Coordinated all billing, calendars, and collections between 66 personal clients and eight government and private agencies, this included San Diego Regional Center, and ensured that all clients received peak professional service
* Served as the subject matter expert (SME) on all business-related functions, increasing efficiency by implementing project management software Trello and training five employees on Google Suite
* Safely migrated all information from Microsoft Onedrive to G-Suite, Google Admin, and personal backups

Supplemental Instruction Leader August 2018 - January 2019

San Diego State University

* Supported Business Statistics STAT-119, achieving our goal, 30% unique attendance, from 998 students
* Generated 32 student lesson plans for leader sessions utilizing cloud services such as Google Suite
* Prepared more than 100 students for their examinations by making use of different methods and strategies to encompass statistics, team-building exercises, and accountability within a group setting

Staff Sergeant June 2007 - July 2017

United States Marine Corps (USMC)

* Directed and supported seven training evolutions, ten culminating events, and won two drill evaluations as a Senior Drill Instructor (SDI) aboard Marine Corps Recruit Depot Parris Island (MCRDPI)
* Advised 37 contractors and 17 Marines in five departments as the MCRD G-6 Communications Chief
* Raised the Combat Logistic Battalion communication readiness percentage from 5%-96% ensuring valuable troop support availability from Armored Reconnaissance and Amphibious Assault Vehicles