

# Anna Humphrey

ajh30117@gmail.com | [annahumphreywriting.com](http://annahumphreywriting.com)

## WORK EXPERIENCE

---

### Trend Micro

*Technical Writer and UX Writer*

**Sep. 2022 – Present**

*Taipei, Taiwan*

- Write and edit the Online Help for Trend Micro's commercial SaaS XDR platform
- Write and review UX content for commercial and consumer products
- Write and review audit logs, UI error messages, API error messages, and RBAC strings
- Collaborate with engineers, UI designers, project managers, and other stakeholders
- Participate in and present at weekly peer review meetings

### Onfolio Holdings

*Freelance Technical Editor*

**Nov. 2021 – Jan. 2023**

*Taipei, Taiwan*

- Edited informational and instructional articles to improve value, clarity, readability, and on-page SEO
- Ensured each article contained the exact information users were looking for
- Presented technical information to users in an easily digestible format

### Modular Tech Marketing

*Freelance Editor and Writer*

**Nov. 2021 – Oct. 2022**

*Taipei, Taiwan*

- Wrote B2B marketing content and website content for companies including Microsoft, ACER, and KYMCO
- Edited and copyedited technical and marketing content
- Managed projects and created internal reference materials and guidelines

### UTC Writing and Communication Center

*English Writing Consultant*

**Aug. 2019 – May 2020**

*Chattanooga, TN*

- Led writing and editing consultations for a range of projects, and followed up with personalized client reports
- Edited and formatted according to MLA, APA, and Chicago style guides
- Composed and presented an article for Tennessee Tutor Collaboration Day (TuColla) Conference

## EDUCATION

---

### University of Tennessee

*BA English Rhetoric and Professional Writing*

**May 2020**

*Chattanooga, TN*

- Coursework in Persuasive Writing, Grant Writing, Writing for Nonprofits, and Writing for Teachers

### Mandarin Training Center at National Taiwan Normal University

- Chinese language classes

**Dec. 21 – Feb. 22**

*Taipei, Taiwan*

## CERTIFICATIONS

---

Poynter Institute Certificate in Editing

## TOOLS & TECHNOLOGIES

---

DITA XML | Oxygen | Git | GitHub | Figma | Jira (Cloud) | Confluence | Microsoft Office 365 Suite | Google Workspace | Notepad++ | Snagit | Markdown | HTML5 | CSS3 | Trello | VS Code

## HOBBIES & INTERESTS

---

Rhetoric, Poetry, Chinese language, Freediving (PADI certified), Yoga (200-hour certified teacher)