



Dashboard Application User Manual

Unisoft System Limited

February 05, 2024

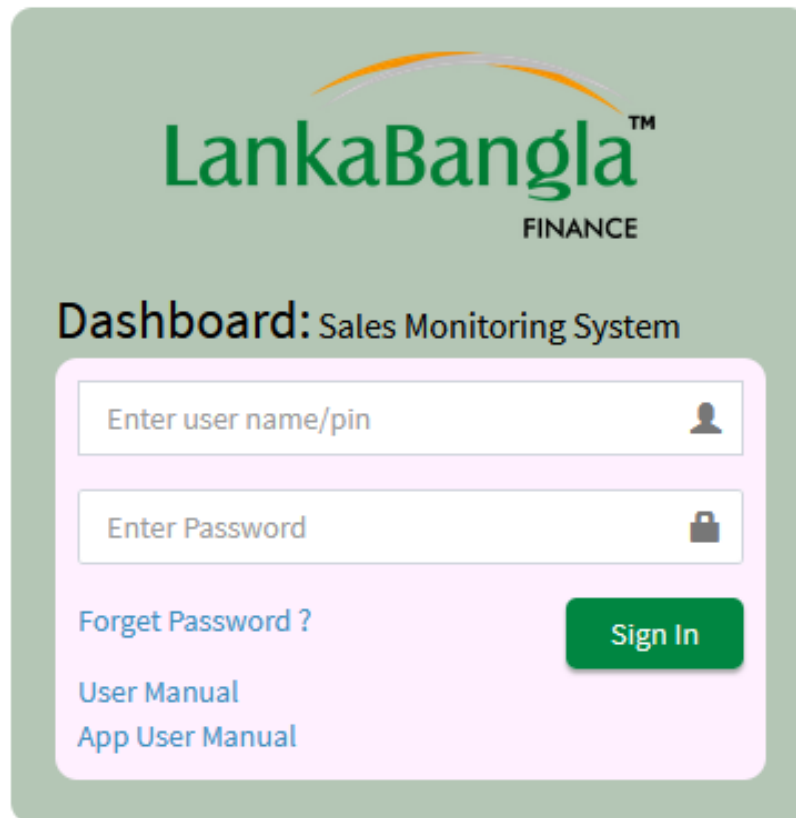
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1 Login

Enter Credential :

To enter the application, the user must input their username and password. The application will determine the appropriate dashboard based on the user's role. A "Submit" button is provided for proceeding.




The login interface for LankaBangla Finance is displayed within a green rounded rectangle. At the top center is the LankaBangla Finance logo, featuring a stylized orange and yellow arc above the text "LankaBangla" in green and "FINANCE" in black. Below the logo, the text "Dashboard: Sales Monitoring System" is shown in black. The login form itself is a light pink rounded rectangle containing two input fields: "Enter user name/pin" with a user icon and "Enter Password" with a lock icon. Below these fields are two links: "Forget Password ?" and "User Manual" (with "App User Manual" below it). A green "Sign In" button is positioned to the right of the links.


Figure 1: Login interface

1.1 Forget Password

In the event of a password reset, the user is required to input the email address associated with their account. Subsequently, a login token will be dispatched to the provided email address.




Dashboard: Sales Monitoring System



[Back](#)


User not found

In case user not found by email address, in such cases, have to contact with the administrator.



Dashboard: Sales Monitoring System

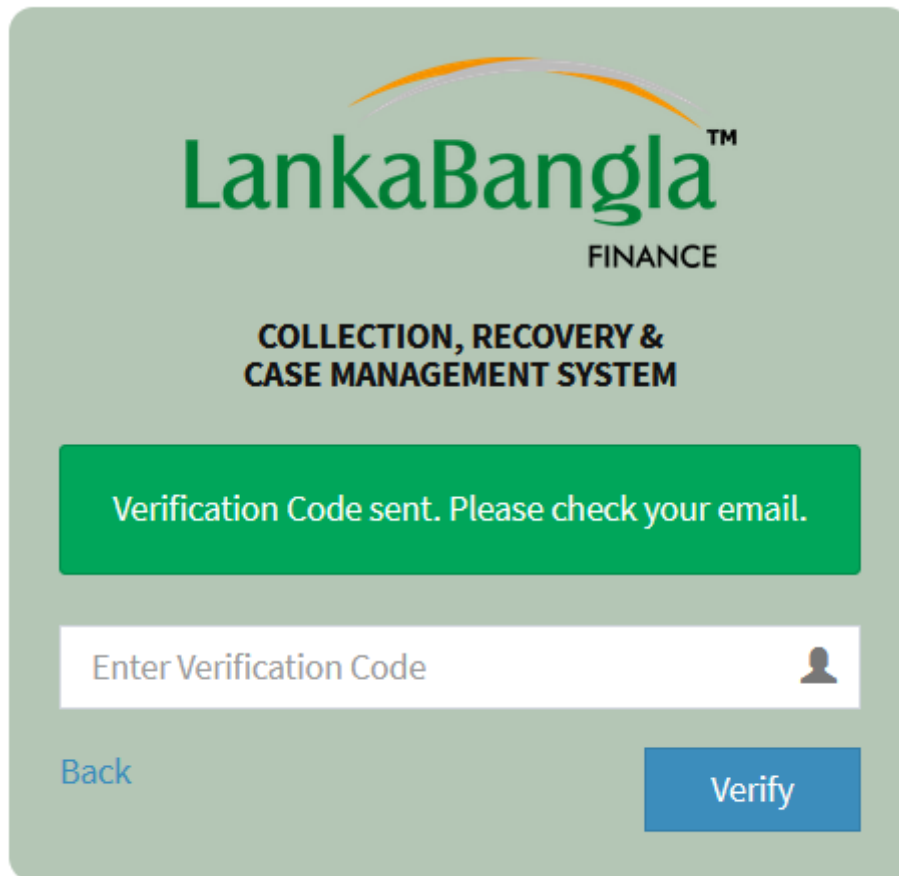
User could not found. Please contact with
Administrator !



[Back](#)

Entering the token

When initiating a password reset, a token will be dispatched to the user's email address. Upon receipt of this token, the user is required to enter it into the designated field labeled "Entering the token". Once the token is successfully entered, the system will prompt the user to proceed with the password reset process by displaying the password reset window.



The screenshot shows a mobile application interface for LankaBangla Finance. At the top, the logo features a stylized orange and grey arc above the text "LankaBangla" in green, with "FINANCE" in black below it. Underneath the logo, the text "COLLECTION, RECOVERY & CASE MANAGEMENT SYSTEM" is displayed in bold black capital letters. A prominent green rectangular box in the center contains the white text "Verification Code sent. Please check your email." Below this box is a white input field with the placeholder text "Enter Verification Code" and a small grey user icon on the right. At the bottom left, there is a blue "Back" link, and at the bottom right, there is a blue "Verify" button.

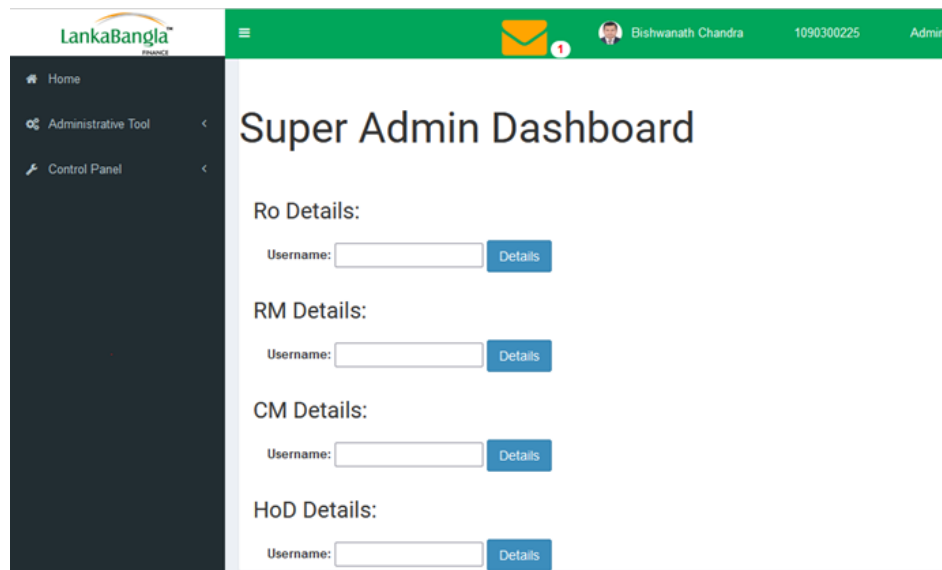
1.2 User Manual

User pdf version of user manual will be downloaded.

1.3 App User Manual

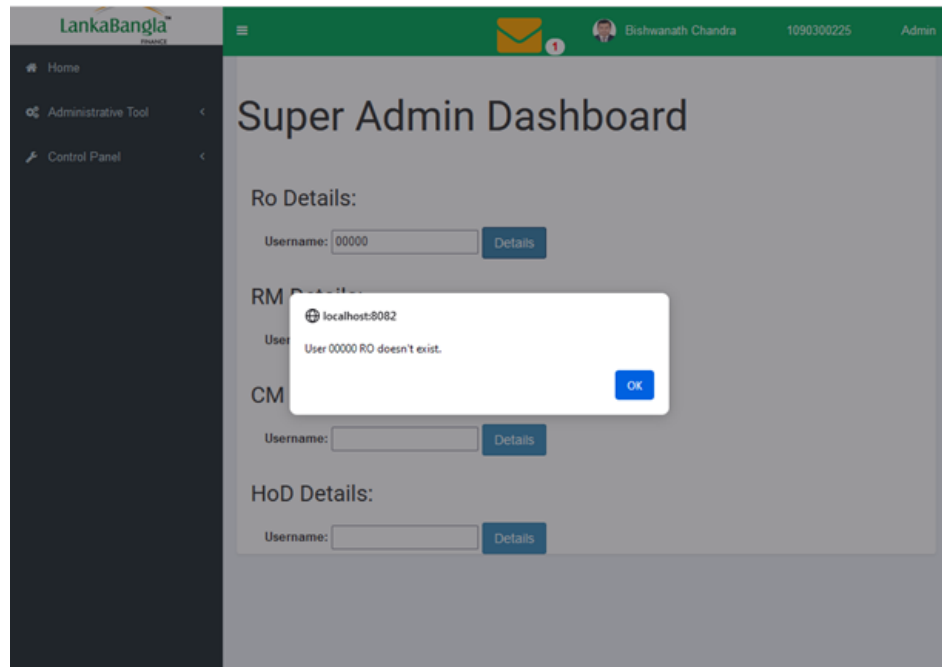
User manual of the mobile app.

2 Super Admin



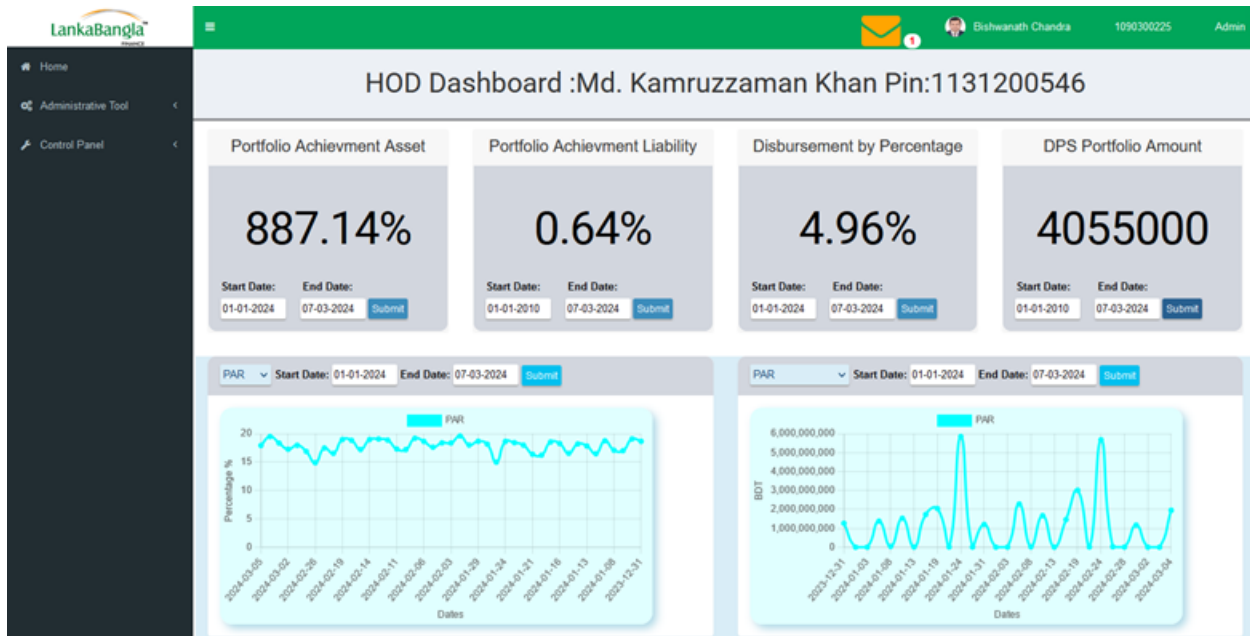
In the Super Admin dashboard, the administrator possesses the capability to access the dashboard of any user within the system. To initiate this process, the Super Admin is prompted to input the username corresponding to the desired user type into the provided field. Upon submission, the system redirects the Super Admin to a new tab containing the dashboard associated with the specified user ID.

If User not found

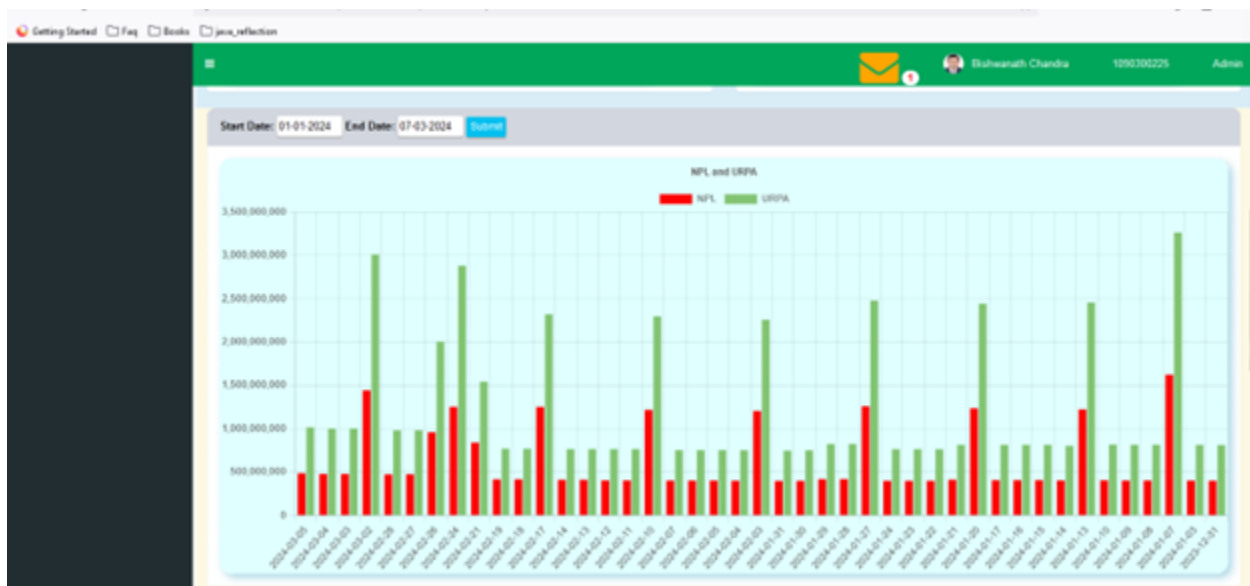


3 HoD Dashboard

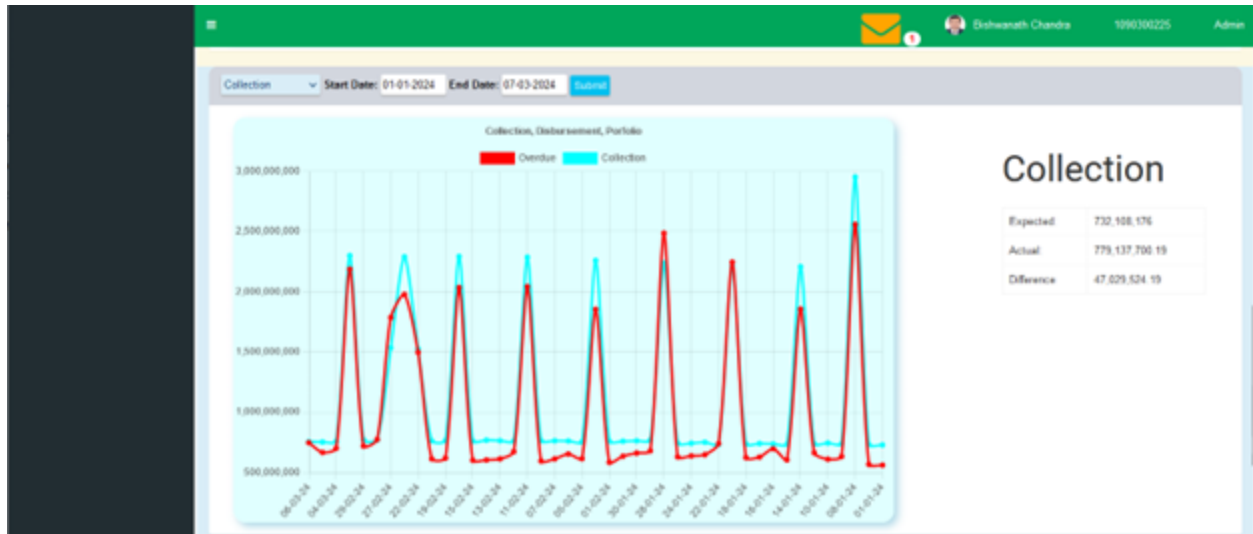
HoD view Part 1



HoD view Part 2



HoD view Part 3

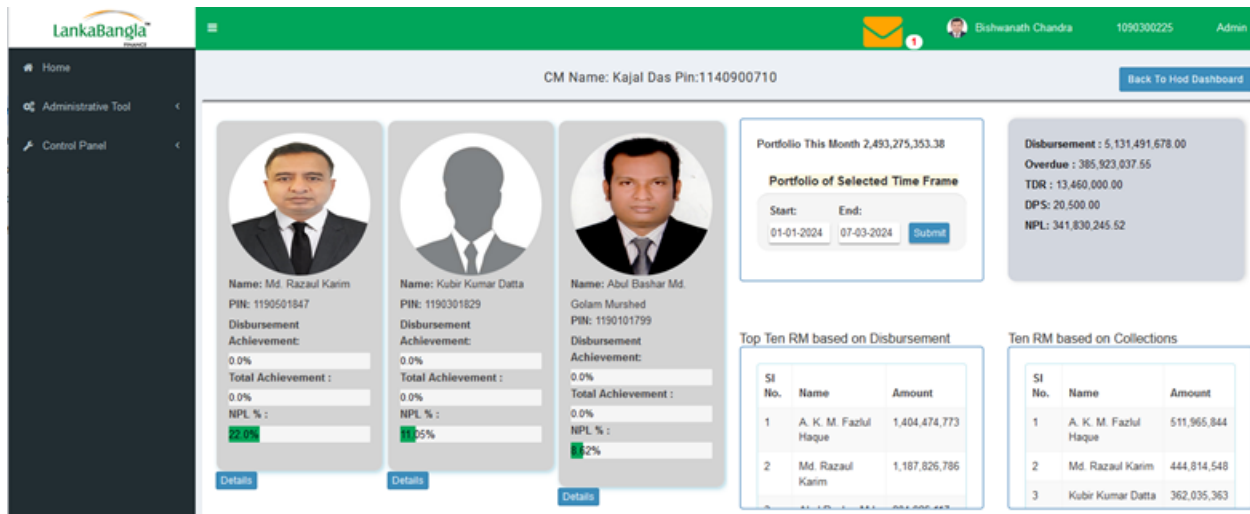


Team View of the Hod
It is the list of CM under a HOD.

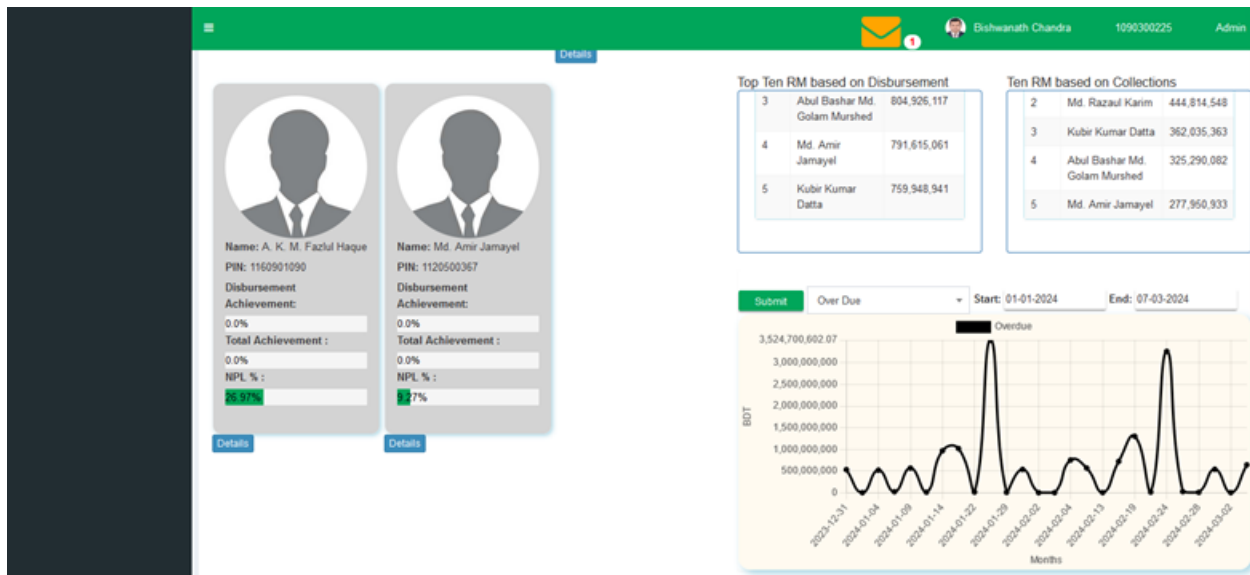


4 CM Dashboard

Team view of CM

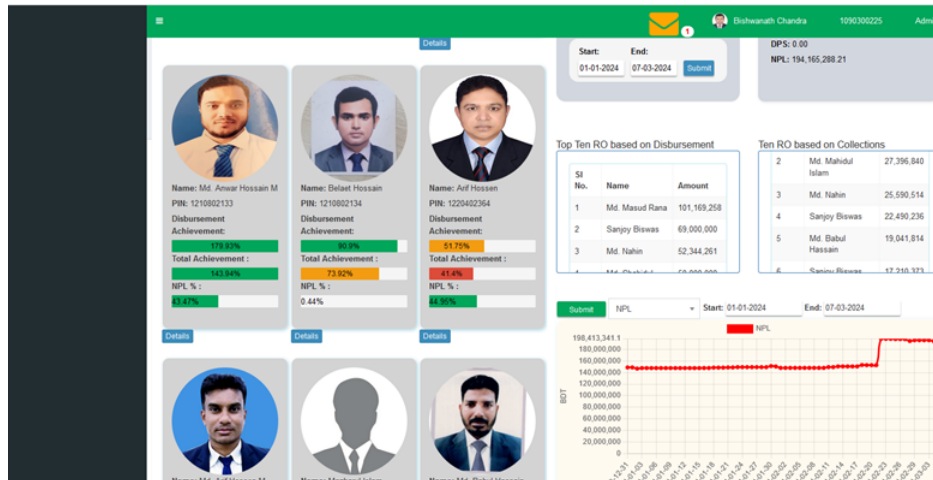


Historical Data of the RM's



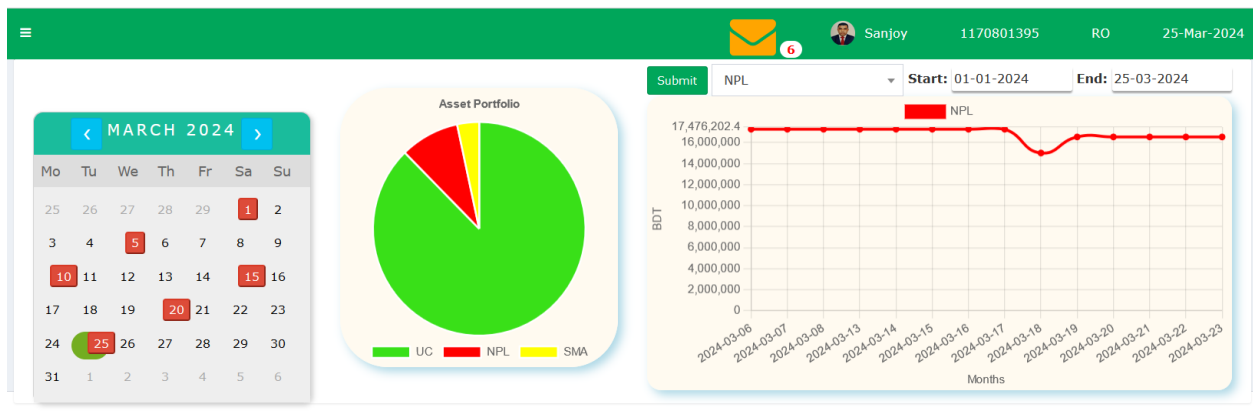
5 RM Dashboard

RM Under the RM



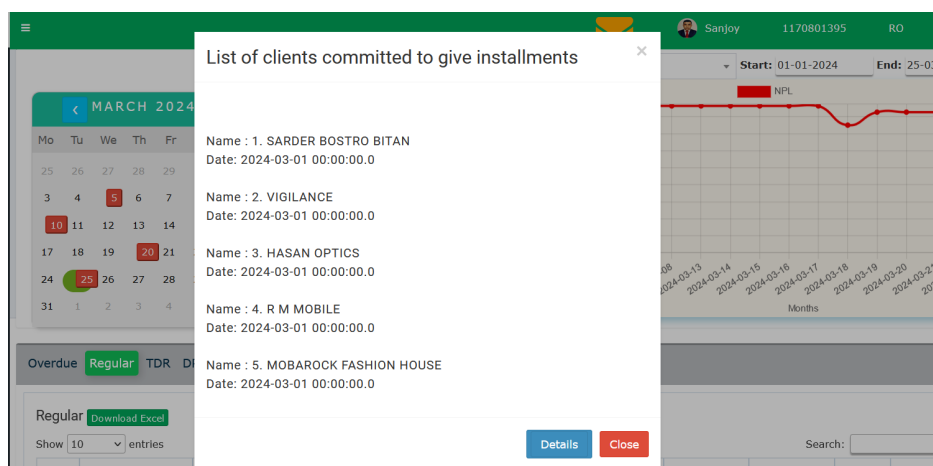
6 RO Dashboard

RO Dashboard Part 1



RO Dashboard : Calender, Asset Portfolio, Graph

6.1 Calender



Details of the committed clients

Description : The Calendar feature within the software serves as a tool to manage commitments from clients regarding monetary contributions. Dates marked in red signify days where commitments have been made by clients to provide installment payment. Users can interact with these marked dates to view the list of commitments associated with each date. Additionally, users can access detailed information about each commitment through a pop-up window.

Accessing the Calendar: Users can access the Calendar feature from the main menu of the software application. Upon selecting the Calendar option, the calendar interface will be displayed, allowing users to view dates and associated commitments.

Viewing Marked Dates: Within the calendar interface, dates with client commitments are visually highlighted in red to distinguish them from other dates. Users can easily identify these dates by their color.

Viewing Commitments: To view commitments associated with a marked date, users can simply click or tap on the desired date. A pop-up window will appear displaying a list of commitments made by clients for that specific date. Each commitment entry will include relevant details such as client name and date.

Sanjoy

1170801395

RO

25-Mar-2024

Committed Clients Details - 2024-3-20

Overdue

Regular

Overdue

Show 10 entries

Search

| SL. | Account No. | Client Name | Facility Amount | Installment Size | URPA | Total EMI | Paid EMI | MOD | Overdue Amount | CL Status | Payment Date |
|-----|-----------------|-----------------------------|-----------------|------------------|--------------|--------------|--------------|-------|----------------|-----------|--------------|
| 1 | 001677500000433 | M/S FAKIR TRADERS | 3,500,000.00 | 164,125.00 | 1,527,167.89 | 2,780,155.00 | 2,414,788.35 | 2.23 | 365,366.65 | SS | 29-02-2024 |
| 2 | 001677500000434 | MA STORE | 2,000,000.00 | 77,205.00 | 971,293.07 | 1,306,005.00 | 1,301,492.39 | 0.06 | 4,512.61 | UC | 29-02-2024 |
| 3 | 001662800000019 | AYMAN HONDA | 3,500,000.00 | 156,705.00 | 1,381,841.86 | 2,350,575.00 | 2,350,700.00 | 0.00 | -125.00 | UC | 04-03-2024 |
| 4 | 001662800000001 | SOHEL THAI ALLUMINIUM WORKS | 4,500,000.00 | 163,944.00 | 2,061,368.75 | 2,787,048.00 | 2,787,048.00 | 0.00 | 0.00 | UC | 29-02-2024 |
| 5 | 001677500000433 | M/S FAKIR TRADERS | 3,500,000.00 | 164,125.00 | 1,527,167.89 | 2,780,155.00 | 2,414,788.35 | 2.23 | 365,366.65 | SMA | 29-02-2024 |
| 6 | 001675800000001 | M/S LAXMI ENTERPRISE | 3,500,000.00 | 125,138.00 | 2,531,821.95 | 2,627,898.00 | 1,251,380.00 | 11.00 | 1,376,518.00 | SS | 29-02-2024 |

Showing 1 to 6 of 6 entries

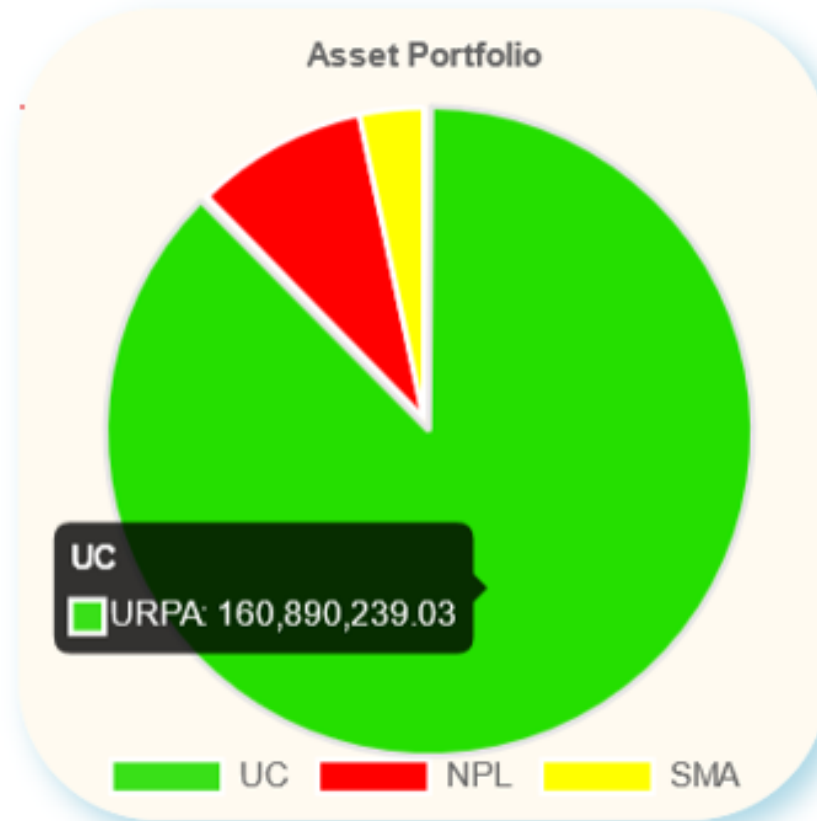
Previous

1

Next

Details of the committed clients

6.2 Asset Portfolio



Asset Portfolio

6.3 Graph

Introduction The Data Visualization Tool is designed to provide users with a comprehensive view of various segments within a dataset. Through this tool, users can analyze data trends over specific periods, allowing for informed decision-making. The tool offers a graphical representation of the data, making it easier for users to interpret and draw insights.

Dropdown Menu: The tool provides a dropdown menu with the following options:

- Segment
- Over Due
- Disbursement
- Portfolio
- Collection
- Regular
- UC
- SMA

- NPL
- TDR
- DPS

Date Selection: Users can specify a start date and an end date to define the range for data analysis. By default, the start date is set to the beginning of the current year, providing year-to-date data analysis.

Graphical Representation: The tool generates graphical representations, such as graphs and charts, to visualize the selected data. This visual aid helps users to identify trends, patterns, and anomalies within the dataset.

RO Dashboard Part 2

| Overdue Regular TDR DPS Collections Disbursement | | | | | | | | | |
|--|-----------------|---|-----------------|------------------|--------------|--------------|--------------|-------|--------------|
| Overdue Download Excel | | | | | | | | | |
| Show 10 entries | | Search: <input type="text"/> | | | | | | | |
| SL. | Account No. | Client Name | Facility Amount | Installment Size | URPA | Total EMI | Paid EMI | MOD | Overdu Amour |
| 1 | 001677500000714 | M S TAILORS AND BORKA HOUSE | 1,000,000.00 | 48,132.00 | 1,003,166.66 | 48,132.00 | 0.00 | 1.00 | 48,1 |
| 2 | 001662800000019 | AYMAN HONDA | 3,500,000.00 | 156,705.00 | 1,381,841.86 | 2,507,280.00 | 2,350,700.00 | 1.00 | 156,5 |
| 3 | 001662800000024 | RADIUM DIAGNOSTIC CENTER & HOSPITAL (PVT) | 5,000,000.00 | 182,160.00 | 3,285,021.98 | 2,185,920.00 | 2,005,406.00 | 0.99 | 180,5 |
| 4 | 001677500000676 | M/S ALIF ENTERPRISE | 500,000.00 | 23,701.00 | 475,626.76 | 71,103.00 | 47,402.00 | 1.00 | 23,7 |
| 5 | 001677500000386 | M/S AL-MAMUN ELECTRONICS | 1,000,000.00 | 45,644.00 | 694,661.46 | 1,030,740.00 | 475,600.53 | 12.00 | 555,1 |
| 6 | 001677500000405 | M/S NUR ENTERPRISE | 3,000,000.00 | 126,770.00 | 1,011,124.06 | 2,398,598.00 | 2,392,746.00 | 0.05 | 5,8 |
| 7 | 001666600000075 | M/S SKYTECH AGRO PHARMA | 2,500,000.00 | - | 372,468.34 | 2,554,497.12 | 2,228,445.00 | 1.53 | 326,0 |
| 8 | 001675800000001 | M/S LAXMI ENTERPRISE | 3,500,000.00 | 125,138.00 | 2,531,821.95 | 2,753,036.00 | 1,251,380.00 | 12.00 | 1,501,6 |
| 9 | 001677600000016 | GLASS SOLUTION | 2,200,000.00 | 95,535.00 | 1,032,096.27 | 1,241,955.00 | 1,241,937.00 | 1.00 | |
| 10 | 001677500000444 | I P TEX EXCLUSIVE COLLECTION | 700,000.00 | 32,837.00 | 536,107.55 | 556,330.00 | 261,230.00 | 8.99 | 295,1 |
| Showing 1 to 10 of 46 entries | | | | | | | | | |
| Previous 1 2 3 4 5 Next | | | | | | | | | |

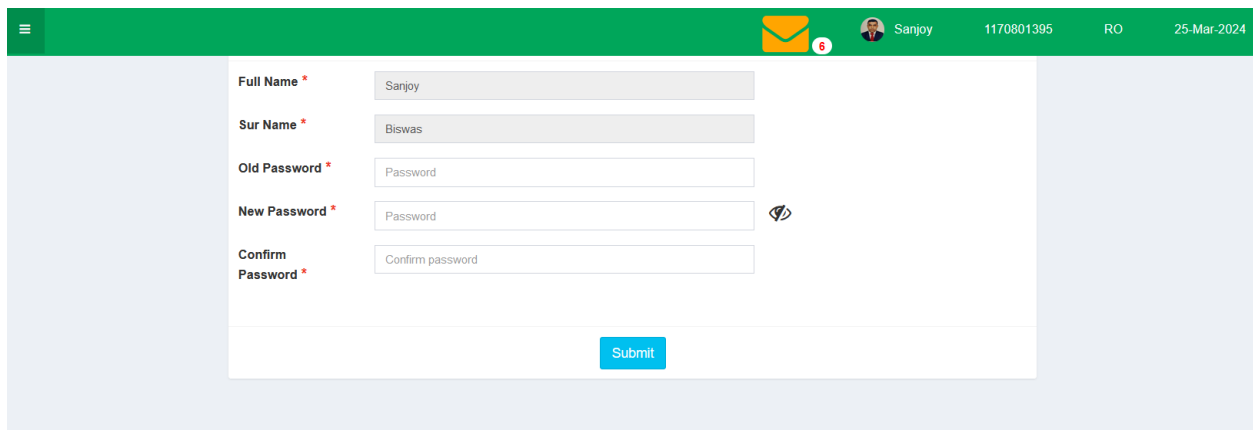
Download

Clicking on the download button, current tab data will be downloaded in Excel format.

| overdue_report_ro(14).xlsx - LibreOffice Calc | | | | | | | | | | |
|---|-----------------|---|-----------------|--------------------|------------|---------------|----------------|-------|----------------|-----------|
| File Edit View Insert Format Styles Sheet Data Tools Window Help | | | | | | | | | | |
| Liberation Sans 10 pt B I U | | | | | | | | | | |
| B4 RADIUM DIAGNOSTIC CENTER & HOSPITAL (PVT) | | | | | | | | | | |
| 1 | A | B | C | D | E | F | G | H | I | J |
| 2 | ACCOUNT_NO. | ACCOUNT_NAME | FACILITY_AMOUNT | INSTALLMENT_AMOUNT | URPA | TOTAL_EMI_DUE | TOTAL_EMI_PAID | MOD | OVERDUE_AMOUNT | CL_STATUS |
| 3 | 001677500000714 | M S TAILORS AND BORKA HOUSE | 1000000 | 48132 | 1003166.66 | 48132 | 0 | 1 | 48132 | UC |
| 4 | 001662800000019 | AYMAN HONDA | 3500000 | 156705 | 1381841.86 | 2507280 | 2350700 | 1 | 156580 | UC |
| 5 | 001662800000024 | RADIUM DIAGNOSTIC CENTER & HOSPITAL (PVT) | 5000000 | 182160 | 3285021.98 | 2185920 | 2005406 | 0.99 | 180514 | UC |
| 6 | 001677500000676 | M/S ALIF ENTERPRISE | 500000 | 23701 | 475626.76 | 71103 | 47402 | 1 | 23701 | UC |
| 7 | 001677500000386 | M/S AL-MAMUN ELECTRONICS | 1000000 | 45644 | 694661.46 | 1030740 | 475600.53 | 12 | 555139.47 | SS |
| 8 | 001677500000405 | M/S NUR ENTERPRISE | 3000000 | 126770 | 1011124.06 | 2398598 | 2392746 | 0.05 | 5852 | UC |
| 9 | 001666600000075 | M/S SKYTECH AGRO PHARMA | 2500000 | - | 372468.34 | 2554497.12 | 2228445 | 1.53 | 326052.12 | BL |
| 10 | 001675800000001 | M/S LAXMI ENTERPRISE | 3500000 | 125138 | 2531821.95 | 2753036 | 1251380 | 12 | 1501656 | SS |
| 11 | 001677600000016 | GLASS SOLUTION | 2200000 | 95535 | 1032096.27 | 1241955 | 1241937 | 1 | 18 | UC |
| 12 | 001677500000444 | I P TEX EXCLUSIVE COLLECTION | 700000 | 32837 | 536107.55 | 556330 | 261230 | 8.99 | 295100 | DF |
| 13 | 001677500000447 | BHAI BHAI TRADERS | 2200000 | 103201 | 722618.05 | 1748450 | 1743276 | 0.05 | 5174 | UC |
| 14 | 001677800000016 | HAZRAT SHAHJALAL (R) POULTRY AND MEDICINE | 4000000 | - | 2447825.71 | 4519053.31 | 2380945.45 | 11.36 | 2138107.86 | DF |
| 15 | 001677500000433 | M/S FAKIR TRADERS | 3500000 | 164125 | 1527167.89 | 2944280 | 2414788.35 | 3.23 | 529491.65 | SS |
| 16 | 001677500000434 | MA STORE | 2000000 | 77205 | 894736.07 | 1383210 | 1378049.39 | 0.07 | 5160.61 | UC |
| 17 | 001675800000011 | SHUVECCA MOBILE ELECTRONICS | 700000 | 30867 | 244231.15 | 524739 | 493875 | 1 | 30864 | UC |
| 18 | 001677500000276 | FATHER FISH AND POULTRY FEED | 1196853 | - | 846696.96 | 1408238.7 | 700689.43 | 15.08 | 707549.27 | BL |
| 19 | 001677500000277 | RIPON AUTO HOUSE | 882639 | 49597 | 369441.17 | 795603 | 600000 | 3.94 | 195603 | SMA |
| 20 | 001677500000281 | M/S NIROB POULTRY AND FISH FEED | 2662925 | - | 3389965.22 | 2992154.31 | 159446.16 | 13.98 | 2832708.15 | BL |
| 21 | 001677500000316 | DEBNATH AUTO PARTS | 1379862 | - | 1653594.79 | 1569013.63 | 40779.11 | 18.47 | 1528234.52 | BL |
| 22 | 001677500000456 | TILES GALLERY | 3500000 | 135143 | 2214508 | 2152936 | 1770491.25 | 2.83 | 382444.75 | SMA |
| 23 | 001677500000464 | MAIMONA BORKA HOUSE | 1000000 | 46929 | 373362.16 | 748296 | 745820 | 0.05 | 2476 | UC |
| 24 | 001677500000471 | M/S MINAR ENTERPRISE | 1200000 | - | 527847.5 | 1292128.9 | 806620.28 | 5.63 | 485508.62 | SS |
| 25 | 001677500000477 | HAMIM GARMENTS | 1300000 | 79097 | 402410.05 | 1104404 | 1023200 | 1.03 | 81204 | UC |
| 26 | 001677500000253 | J S COLLECTION | 944361 | - | 750748.86 | 988495.91 | 483028.42 | 1.8 | 505467.49 | DF |
| 27 | 001677800000026 | M/S HOLY ENTERPRISE | 9000000 | 346430 | 2110182.12 | 6283488 | 826807.2 | 0.04 | 15416 | UC |
| 28 | 001677500000632 | M/S KAMAL CLOTH STORE | 1500000 | 70681 | 1250788.06 | 424086 | 353702 | 1 | 70384 | UC |
| 29 | 001677500000511 | M/S BISMILLAH STORE | 1500000 | 70460 | 884578.75 | 842232 | 789162 | 1.04 | 73070 | UC |
| 30 | 001677500000531 | FARHANA STORE | 800000 | 42350 | 412208.81 | 464074 | 462594 | 0.03 | 1480 | UC |
| 31 | 001677500000535 | BULBUL SHOES | 1000000 | 46895 | 587059.21 | 514623 | 512702.24 | 0.04 | 1920.76 | UC |
| 32 | 001677500000535 | BISMILLAH GARMENTS | 800000 | 42350 | 412373.34 | 464074 | 462594 | 0.03 | 1480 | UC |
| 33 | 001677500000501 | M/S AL MADINA SHADEE RITAN | 1500000 | 79601 | 802812.96 | 617070 | 760755 | 7.09 | 147724 | SMA |
| overdue_report_ro | | | | | | | | | | |
| Sheet 1 of 1 PageState:overdue_report_ro English (USA) Average: Sum: 0 100% | | | | | | | | | | |

Sample of the excel

7 Change Password

The screenshot shows a web dashboard with a green header. On the left is a hamburger menu icon. On the right are a mail icon with a red '6' badge, a user profile for 'Sanjoy', the ID '1170801395', the role 'RO', and the date '25-Mar-2024'. The main content area contains a 'Change Password' form. The form has five input fields: 'Full Name *' with the value 'Sanjoy', 'Sur Name *' with the value 'Biswas', 'Old Password *' with the placeholder 'Password', 'New Password *' with the placeholder 'Password' and an eye icon for toggling visibility, and 'Confirm Password *' with the placeholder 'Confirm password'. A blue 'Submit' button is at the bottom right of the form.

Change Password

Change Password

Enter Old Password:

In the designated field, enter your current or old password. This serves as a security measure to verify your identity and ensure that only authorized users can change their passwords.

Enter New Password:

In the provided text field, enter your desired new password. Ensure that your new password meets any specified requirements regarding length, complexity, and special characters.

Confirm New Password:

To confirm the new password, re-enter it in the designated "Confirm Password" field. This step helps prevent typos and ensures that the new password matches the intended one.

Password Matching Verification:

As you type the new password and confirm it, the system automatically checks whether the two entries match. If they do not match, an error message should be displayed, indicating that the passwords do not match.

Activate Submit Button:

The "Submit" or "Save Changes" button will only be activated once the new password and confirm password fields match. This prevents users from submitting mismatched passwords accidentally.