

PBA Subscription Update

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| The renewal deadline has passed! | <p>Un-Renewed seats Dropped. U holds in place. Change Request Seating being done.</p> <p>There is no longer PBA backs for Form Printing in the 4350.</p> |
| What if they call now? | <p>REPS/LEADS</p> <p>-Can enter orders directly into Tessitura, use rollover order if a renewal <u>Reminders:</u> Do not seat NEW orders or PICKS, -Use Paper for Change orders</p> <p>Associates</p> <p>-Continue to use paper for all orders . Please use blank forms.</p> |
| What's next? | <p>After Seat Changes are complete, New and Pick Subscription seating will begin.</p> |