

# Arthur "A.J." Hutchins

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## EDUCATION

**General Assembly**, Remote 2021  
Software Engineering Immersive Program  
**Computer Software Engineering Certificate**

**Northeastern University**, Boston, MA 2021  
Bouvé College of Health Sciences  
**Master of Science in Applied Behavior Analysis**

**Westfield State University**, Westfield, MA 2013  
**Bachelor of Arts in English**

## EXPERIENCE

**Atlantis Technology**, Concord, MA

*Developer Relations*

May 2021 - Present

- Lead Developer Relations team, where we strategically connect quality software engineers and developers with companies to increase velocity quickly, authentically, and successfully.
- Recruit, interview, and help hire software engineers (27 engineers over a 2.5-year span).
- Curate bulk and custom recruiting and business development messages.
- Email or InMail (via LinkedIn Recruiter) up to 150 messages per day.

**Danvers Public Schools**, Danvers, MA

Sep. 2020 - Jan. 2021

*Special Education Teacher*

- Acted as the Special Education Teacher for a classroom of 5 children between kindergarten and 5th grade.
- Implemented and tracked goals for Individualized Education Plans (IEPs).
- Taught various lessons and accompanied students to classes and events as needed.

**Northwestern Mutual**, Boston, MA

Feb. 2018 - Sep. 2020

*Business/Practice Manager*

Jan. 2019 - Sep. 2020

- Managed the multi-million dollar practice/business of a Wealth Management Advisor in downtown Boston.
- Communicated with 50+ clients weekly about various accounts (Investments, Life & Disability Insurances).
- Monitored over 400 existing accounts and provided maintenance as needed.

*Client Relations Manager*

Feb. 2018 - Jan. 2019

- Prepared hundreds of insurance & investment account applications and various other forms for clients.
- Corresponded with hundreds of clients weekly to communicate account billing information.

**Bridgewell, Inc.**, Salem, MA

*Program Manager*

Dec. 2016 - Feb. 2018

- Managed the daily operations of a residential home for 5 adult individuals with disabilities.
- Brought finances and budget up-to-date from a 4-year deficit.
- Interviewed, hired, trained, and supervised 20+ staff members.
- Acted as the point of contact for families/guardians and several government agencies (Department of Developmental Services, Social Security Administration, and the Departments of Health and Human Services).

**Springfield Public Schools, Springfield, MA**

July 2016 - Dec. 2016

*Special Education Teacher*

- Acted as the Special Education Teacher for the 7th grade.
- Wrote, implemented, and tracked goals for Individualized Education Plans (IEPs).

**Hopeful Journeys Educational Center, Beverly, MA**

*ABA Teacher & Case Manager*

Sep. 2015 - June 2016

- Implemented individualized academic, behavioral, and social programs in self-contained classrooms for 7 individuals with Autism Spectrum Disorder, Traumatic Brain Injuries, and other Developmental Disabilities.
- Managed individual cases for 3 students, and wrote bi-weekly consults.
- Recorded and graphed data daily based on Individualized Education Plans (IEPs).

**Voya Financial Company, Windsor, CT**

*Customer Service Associate*

Jan. 2015 - Aug. 2015

- Processed fund transfers and reallocated balances on the New York Stock Exchange.
- Answered up to 100 calls per day in the call center.
- Coached 5 new hires on company systems and processes.
- Researched and troubleshooted discrepancies relating to transaction processing, compliance and regulatory issues with a customer satisfaction rating average over 4.7/5 stars.

### **SKILLS / TOOLS**

**Languages:** JavaScript, Python, HTML, CSS

**Libraries and Frameworks:** React.js, React Native, Node.js, Express.js, jQuery, Django, Flask, Bootstrap

**Databases & Other:** MongoDB, Mongoose, PostgreSQL, SQL