

Meeting Minutes
Group Number: 39
Meeting Date: 24/01/17
Checkpoint Meeting? Y
Next Meeting: 26/01/17

Attendance:

Present: P | Absence (Approved): AA | Absence (Uninformed): A

| Name | Present? |
|-----------------|----------|
| Shona Lowden | P |
| Hasnain Bukhari | P |
| Orri Jonsson | P |
| Ajiri Owuasu | P |
| Tanzil Lashkor | P |

Progress Review (From Last Meeting):

Completed: C | Ongoing: O | No Report: N

| Name | Task(s) | Status |
|-----------------|---|--------|
| Shona Lowden | Create a master use case diagram for the system | C |
| Hasnain Bukhari | Create a rough class diagram for the system to further understand the project requirements and to help create the “master” class diagram for the system | C |
| Orri Jonsson | Create a rough class diagram for the system to further understand the project requirements and to help create the “master” class diagram for the system | C |
| Ajiri Owuasu | Create a rough class diagram for the system to further understand the project requirements and to help create the “master” class diagram for the system | C |
| Tanzil Lashkor | Create a rough class diagram for the system to further understand the project requirements and to help create the “master” class diagram for the system | C |

Plans (For Next Meeting):

Completed: C | Ongoing: O | No Report: N

| Name | Task(s) | Status |
|-----------------|--|--------|
| Shona Lowden | | |
| Hasnain Bukhari | Create a rough entity relationship diagram for the system to help produce a database | O |
| Orri Jonsson | Create a master class diagram for the system | O |
| Ajiri Owuasu | Work on designing a graphical user interface for the future program | O |
| Tanzil Lashkor | Work on designing a graphical user interface for the future program | O |

Issues:

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| No issues. |
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