

ORDER -A

By Order No. 032/AHSS/2015-2016 dt. 01.07.2015, the Amalorpavam Educational Welfare Society has appointed Mr./Mrs. Mr.Prakash as Head Master(Post) on temporary basis as Entry Level Staff and posted him/her in its Amalorpavam Hr.Sec.School / Pondicherry and placed him/her on probation for a period of two years.

The Amalorpavam Educational Welfare Society hereby declares that Mr./Mrs.Mr.Prakash has successfully completed his/her probation period of two years on 16-05-2023_of_completion(date of completion), regularize his/her service in the School and confirm him/her in the said Post of Head Master(Post name) on **permanent basis** with effect from 01.07.2015.

He/She shall be governed by the Code of Conduct prescribed in the Pondicherry School Education Rules 1996 or in any other Rules or Regulations framed by the Government of Puducherry and the Conduct Rules and Service Rules framed by the School/Society and in force from time to time, bound by all the said terms and conditions prescribed in the initial Appointment Order and further Order issued to him/her and Rules and Regulations of the School in force from time to time, including the Amalorpavam Educational Welfare Society Pay Rules 2016 applicable to the **Permanent Teaching**, Non-Teaching and Administrative staff of the School and conduct himself/herself strictly in accordance with the said Rules/Regulations.

He/She shall maintain absolute integrity, honesty, discipline and devotion to duty during his/her service in the School and he/she shall be punctual and regular in attending the School, courteous and considerate to the Management, other staff, students, parents, visitors and the public and carry out all the orders/directions/instructions issued from time to time and discharge all the duties assigned to him/her by the Educational Agency, the School Managing Committee, the Principal and the School In-charge concerned consciously, diligently, efficiently and promptly at all times during his /her entire service in the School.

If this Order and its terms and conditions are acceptable to Mr.Prakash, he/she shall sign in the office copy of this Order, confirm such acceptance and handover the same to the School within 3 days from the date receipt of this Order. If he/she fails to do so, this Order shall stand automatically cancelled and no further intimation will be sent to him/her by the School in that regard.

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