

AMANDA J. KENDAL-BROWN

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Website: <https://ajkendal.github.io/>

EDUCATION

Northeastern Illinois University

Chicago, IL

2014- Present

M.S. Computer Science

Expected completion date May 2018

Completed relevant courses: Programming 1 and 2 (Java),
Object-Oriented and Data Structures, Discrete Model &
Analysis, Theory of Computation

University of Iowa

Iowa City, IA

2007-2012

Bachelor of Arts, Music

Relevant courses: Introduction to Mathematical Statistics,
Applied Linear Regression and Statistical Methods and
Computing

TECHNICAL SKILLS

Proficient in Adobe Illustrator, Microsoft Office, Adobe Photoshop, Adobe Dreamweaver, Finale, Sibelius, commercial Internet Browsers; Java, C#, Python, SAS, RML, HTML5, CSS, CPRS, Git, SVN, Apache Tomcat, and R.

WORK EXPERIENCE

Oracle | Textura (Oracle Corporation) Chicago, IL

11/2015 – present

Application Developer

- Working with Client Services converting documents provided into a PDF format using RML
- Reviewing documents and requirements submitted by Client Services before received by development
- Adding new functions, features and variables using Python to the application
- Helping my manager assign cases to other document engineers.
- Assessing cases to see complexity
- Peer Code Reviews
- Reviewing and completing, expedited, international, and complex cases.

Northeastern Illinois University (Angelina Pedroso Center for Diversity and Intercultural Affairs), Chicago, IL

09/2015 – 11/2015

Graduate Assistantship

- Create and designs posters for upcoming events using Photoshop.
- Assist director with planning events, contacting appropriate speakers, activities, and scheduling.
- Helping students find proper resources.

FedEx Office (Countryside, IL #0645 & Willowbrook, IL #3631) Chicago, IL

07/2013- 09/2015
Center Consultant

- Formatting and designing using Photoshop products, which included: Developing graphics and layouts for product illustrations, company logos, conferring with customers to determine layout designs and arrangement of illustrative materials.
- Providing technical support and assistance to the office manager for office automation when needed
- Learned how to use new technologies and professional equipment for printing and producing high-quality orders.
- Managing multiple jobs at a time
- Processing packages for shipping
- Providing customer care via phone calls and face to face interactions

South Florida VA Foundation for Research & Education, Inc., Miami, FL

03/2012- 7/2013
Data Manager

- Compiled, organized and tracked program data, including statistical information in support of NIH grants.
- Operated computerized programs and databases to enter, modify and retrieve information to form monthly and annual reports.
- Retrieved information from CPRS and maintained program-specific data to track research participants' project milestones, which was then used to generate quarterly progress reports.
- Filed and maintained research participant files.
- Scheduled and coordinated appointments for research participants.
- Identified problematic issues and performed the tasks required to resolve the issues accurately and within time constraints.
- Designed posters in Adobe Photoshop for faculty to present at national meetings.

University of Miami Miami, FL

Summers, 2008-2009
Staff Assistant for Dept. of Surgery and Advancement Services

- Performed various administrative and clerical duties using the university's PIDMS Computer system
- Communicated effectively and professionally with medical staff and employees.
- Provided customer service to alumni and telephone support.
- Data entry and filing.

Extra Curricular Activities

- Team USA member of USARS (United States Roller Sports)
- Team Member of Team Illinois Roller Derby
- Team West Indies Co-Captain of Blood and Thunder World Cup
- Member of Lakeside Pride Music Ensembles