

MANUSCRIPT

TITLE PAGE

- ☐ A running head is supplied and consists of 40 characters or fewer (including spaces)
- ☐ Each affiliation contains all core information (department, institution, city, state, country)

BODY

- ☐ Headings do not contain parentheses or citations
- ☐ At least one citation is included for each figure, table, and reference
- ☐ Figures, tables, and references are cited in order
- ☐ Gene and protein nomenclature has been formatted properly (i.e., in most cases, italics for the former, no italics for the latter, lowercase for animal versions)
- ☐ Use of the word "first," "new," or "novel" includes a priority claim qualifier when applicable (see point below)
- ☐ Priority claims include qualifying statements (e.g., "we believe that," "to the best of our knowledge," etc.)
- ☐ Equations are not created as images: they are created with MathType, LaTeX, or Microsoft Word's Equation Editor (*not* Microsoft Word's Equation Builder; see "Equations" in the [Author Guidelines](#) for more information).

REFERENCES AND CITATIONS

- ☐ Citations are numbered in sequential, numerical order
- ☐ "a" or "b" designations are not used in any references
- ☐ Standard abbreviations are used for all journal titles in references; click [here](#) for a list of journal abbreviations.
- ☐ Journal references include the volume and page range
- ☐ Journal references do **not** include a publisher location
- ☐ In-press references include a date of online publication and/or a DOI
- ☐ Book references include the date, title, publisher, publisher location, and, where applicable, chapter title and editors
- ☐ All unique supporting references have been included at the end of the reference list and have been cited in a "Supporting Citations" section (see [Supporting Material.pdf](#))

FIGURES

- ☐ Figures are submitted as separate files, but their titles and legends have been included at the end of the manuscript file
- ☐ The file name for each figure file includes the figure number (e.g., "Figure 1.tif")
- ☐ For each figure, all panels are included on the same page; the figure does not exceed one page in length
- ☐ Figure and table titles do not contain citations
- ☐ All figure panels are cited in the legend, and vice versa
- ☐ All figure panel labels are consistently either upper case or lower case and match the legends

TABLES

- ☐ Tables are formatted as Microsoft Word tables—not as images—with contents separated into individual cells forming a grid
- ☐ Tables do not include the use of line breaks or tabs to separate data
- ☐ Tables do not contain colors or shading

- ❑ Tables are not separated into panels; i.e., they are numbered as Table 1, Table 2, etc., *not* as Table 1A, Table 1B, etc.

SUPPORTING MATERIAL

FILES

- ❑ All supporting material including figures, tables, and text have been included in a single PDF document
- ❑ The PDF document includes the title of the article (matching the main text), along with author names and affiliations, and is clearly identified as Supporting Material
- ❑ Movies are submitted as separate files in .mov, .avi., mpg., .mp3, or .mp4 format
- ❑ Large datasets and models are in a .zip file

ORGANIZATION

- ❑ For each figure, all panels are included on the same page; the figure does not exceed one page in length
- ❑ Supplemental tables are not separated into panels (i.e., all tables are numbered as Table S1, Table S2, etc., *not* as Table S1A, Table S1B, etc).
- ❑ Any references cited in the supplement are included at the end of the document under the heading "Supporting References" (see [Supporting Material.pdf](#) for more information about supporting references)

IMPORTANT NOTE

Supporting material is not copyedited or typeset. It will be published exactly as submitted.

Correcting Supporting Material during Production: Please keep in mind that the printer does not make corrections to Supporting Material. Therefore, if Supporting Material needs to be corrected after acceptance, you will need to provide a complete, corrected Supporting Material PDF, and the existing file will be replaced.