SE Professional Communications

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| to: | Susan Mcgrade |
| from: | Alex Myers |
| subject: | Proffesional Communications Syllabus |
| date: | February 18, 2013 |
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The following schedule contains several assignments, all of which pertain to skills I would gain in an English class. The paper I will write for my Introduction to Psychology class will provide me with skills in APA format, and with professional writing. The reading and the final paper for Professional Communications course will also help me develop my writing skills. This syllabus is intended to help hold me to deadlines better and hopefully learn to use my professor as a reviewer. These skills are very valuable in the workplace when trying to ask for a code review so the project will be finished in a timely manner. In conclusion, this proposed syllabus incorporates several assignments that will help me develop my professional writing skills; because of this I believe that it merits one credit hour.

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| Paper | Due Date | Class origin |
| Read 1 – 63 | 2/20 | Professional Communications |
| Read 63-117 | 2/27 | Professional Communications |
| Read 117-199 | 3/6 | Professional Communications |
| Read 199-275 | 3/13 | Professional Communications |
| Final Paper on Beloved | 3/20 | Professional Communications |
| Research Paper (3 - 4 pages) | 4/26 | Intro to Psychology |
| Portfolio | 4/13 | Professional Communications |
| Final Presentation and Presentation Analysis | TBD | Software Engineering |