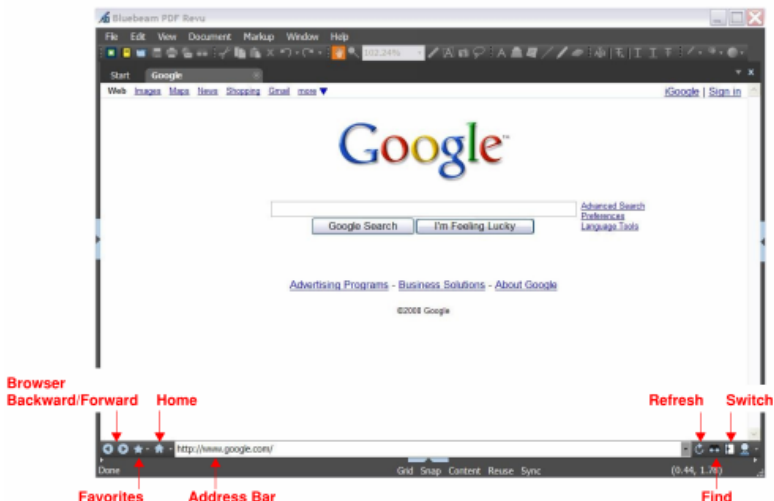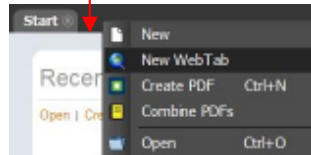# Revu Tutorial: WebTab™

The WebTab is an innovative feature that lets users access the Internet from within Bluebeam PDF Revu. View online PDF catalogs, supplier PDFs and other websites you need to reference while reviewing PDF documents and drawings.

Launching the WebTab

There are three ways to launch the WebTab:

Right click in this grey area then select "New WebTab"

1. Go to View/New WebTab
2. Right click in the grey area next to the Start page tab and select "New WebTab"
3. Use keyboard shortcut "Ctrl" + "T"

WebTab Features

In addition to searching the Internet, the WebTab makes it easy to review online content and documents simultaneously:

•**View Online PDFs:** To view a PDF stored online simply click the link. Revu will open the PDF in a separate tab and split the view so you see the website and PDF side by side. You can manually split the view by clicking the *Switch* button.

•**Create PDFs from Online Content:** Right click on the website, select Print and print to the Bluebeam PDF printer driver. The new PDF will open in Revu allowing you to keep the new PDF as a separate file or appending it to an existing PDF.

•**Load your IE Favorites and Home Pages:** Click on the *Favorites* and *Home* icons to add new web pages to your Favorites and Home page lists in Revu.