Revu Tutorial: Cropping PDF Pages and Images
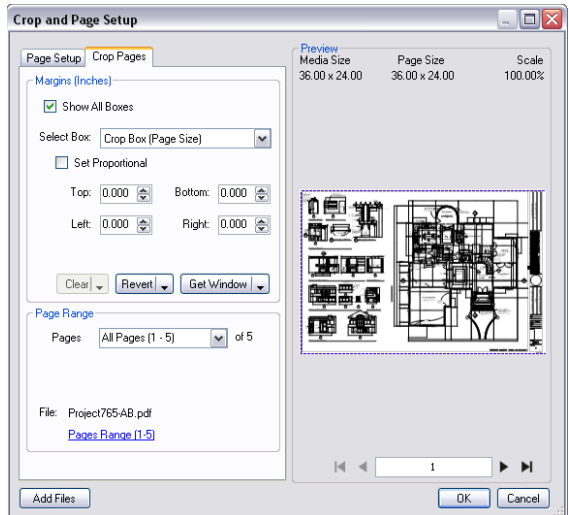
Revu includes cropping tools to remove unwanted parts of a PDF page or image.

Crop a Region of the PDF

Note: Before using this feature, make a copy of your PDF since it will be permanently modified.

To begin, go to *Document/Crop Pages.* Next, click the **Get Window** button and select the crop area on the PDF page. You can also select the **Crop Pages** icon on the toolbar, which will automatically change your cursor function so you can select the area to crop. Once you have selected this region, the Crop and Page Setup menu will display.

You can reselect the crop region by pressing the **Get Window** button again or fine-tune the selection by adjusting the Top, Bottom, Left & Right margin settings. When you press **OK**, the PDF page will only display the cropped region. To undo the crop, press "Ctrl + Z".

Resizing the Crop Region

When cropping a region of a page, the PDF page will shrink to the size of the crop region. Once the region has been cropped, the new page size is defined under the Page Size label. Follow these steps to resize the cropped region to a fixed page size:

1) Select the Crop Window using one of the two methods explained above.
2) Select the **Page Setup** tab
3) Choose the Size of the Page in the Media Size box.
4) To make the crop region fill the entire page, press the **Fit to Media** button and click **OK**.

To Crop an Image

1. Import and place the image on a PDF from *Markup/Image* or by clicking the Image icon.

2. Select the image, go to the Properties tab and click the **Crop** button. Drag your cursor over the part of the image that will stay. Your image is now cropped.