Adding Global Page Setups
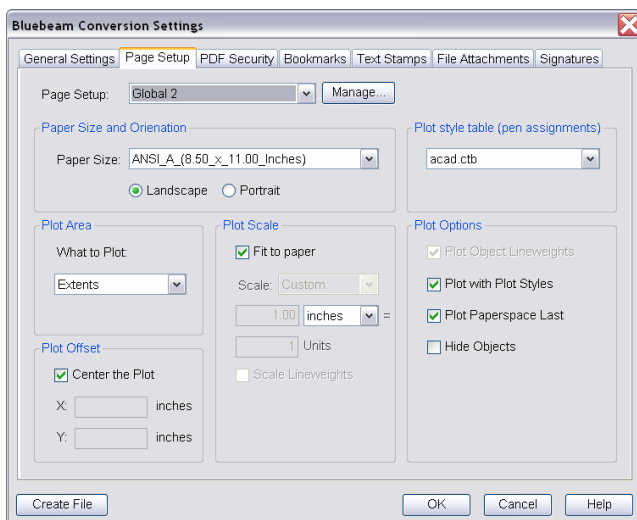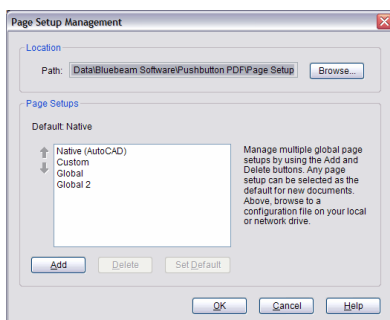
The Page Setup Management screen is accessible from the **Manage** Button on the **Page Setup** Tab of the Bluebeam Conversion Settings Screen. Page setups can be configured for AutoCAD, SolidWorks and MS Office. The discussion below will use AutoCAD as the example.

Press **Manage** in **Page Setup to** display the following screen:

Users can **Add** or **Delete** Global Setups, as well as **Set Default** page setup for new documents.

Press **Add** to define a new setup ("Global 2"), and then configure the **Page Setup** with the desired settings (see example below).

Delete will remove a setup and **Set Default** will set this Global Page Setup as the default for new documents.

The Global Page Setup information is stored in an XML file which path is configured in the **Location** Box on the **Page Setup Management** screen.

Centralizing Files

In an enterprise setting, different workstations can point to the same XML configuration file if the files are stored in a centrally managed location. This would make populating this Global Page Setup simple and enable consistent settings across the entire organization. By default the XML configuration file is located in:

[All Users]\Application Data\Bluebeam Software\Pushbutton PDF\Page Setup

Read Only

If the configuration file is made read-only or similar permissions are set on the file, the management screen is inaccessible to users and the settings associated with the Global Page Setups are grayed out so that they cannot be edited.

When the configuration file is located on a network, a copy of the file is cached on the local computer in the case of network failure; the user would still be able to use the cached version of the configuration.

Network Configurations

Additionally the page setup management is a part of the net configuration feature that allows many components of PDF Revu to be configured for central management. See the section on **Administration and Configuration** below.

For single users who do not use the network configuration, the default Page Setup configuration file is created with one Global Page Setup named 'Global'. Single users have the ability to manage their own Page Setups by adding or removing global page setups and setting the default.

Section V: Page Setup Management