

Adam Pugsley

Certified Professional Technical Communicator

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See my portfolio at adampugsley.ca

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About Me

As a technical communicator, I can help you to improve your documentation strategy and eliminate the confusion, miscommunication and headaches that result from low-quality docs.

Education

Seneca College, Toronto — *Graduate Certificate, Technical Communications*

May 2021 - Current

York University, Toronto — *Honours BA in Cognitive Science*

2015-2020

Durham College, Oshawa — *Sports Administration*

2013-2015

Experience

Wordnik (Remote, Current) - *Technical Editor*

May 2022 - July 2022

Tulip.io (Remote) - *Content Design Co-op*

Jan 2022 - April 2022

The Excalibur, York University - *Contributing Writer*

2017

Chart Attack, Toronto — *Music Journalist*

2016

BlogTO, Toronto — *Content Writer*

2016

Core Competencies

Technical writing

Content Design

Project management

Structured Authoring

Docs-as-code

Editing

Instructional Design

Web design

Online user assistance

Content strategy

Information architecture

UX design

Software Skills

MadCap Flare

HTML & CSS

Markdown

Git

DITA

SnagIt

Adobe FrameMaker

Adobe InDesign

Adobe RoboHelp

Adobe Captivate

Adobe XD

VS Code

Experience (Continued)

Evolve Camps, Toronto - Web Content Writer
2016

Rotman Research Institute (Baycrest), Toronto - Honours Thesis Research Student
July 2019 - March 2020

Shift Transit/Bike Share Toronto, Toronto — Field Mechanic
October 2020 - August 2021

Jack Astor's, North York — Server
May 2019 - October 2020

Shoppers Drug Mart, York U — Merchandiser/Receiver
June 2016 - May 2019

Evergreen Brickworks, Toronto— Cycling Camp Counsellor
June 2018 - September 2018

Superfly Racing, Uxbridge — Assistant Event Manager
May 2015 - September 2015

Barrie Cycling Club, Barrie — Event Manager
2012 - 2016

Certifications & Awards

Certified Professional
Technical Communicator
(CPTC)

Society for Technical
Communications Member

York University Continuing
Student Scholarship

Durham Region Chairman's
Award Scholarship

**References available upon
request.**