

From arbazsiddiqui769@gmail.com



To



Subject: Thank You for the Opportunity – ARBAJ

Dear Manager Rohit Singh,

I hope you are doing well. I wanted to take a moment to express my heartfelt thanks for the wonderful opportunity to work as a Programmer at Soft Pro India. My time here has been an incredible journey of learning and growth, both personally and professionally.

I am truly grateful for all the guidance, encouragement, and support I have received throughout my tenure. In particular, I want to sincerely thank Rohit Sir for his constant mentorship and for always motivating me to do my best. Working alongside my amazing team of five members has also been a very rewarding experience.

Soft Pro India has given me the platform to explore and enhance my technical skills, and I genuinely appreciate the trust and opportunities the company has offered me.

As I now look forward to exploring new challenges and technologies, I will always carry with me the positive experiences and valuable lessons learned here. Thank you once again for everything — it has been an honor to be part of the Soft Pro India family.

Wishing you and the entire team continued success ahead.

Warm regards,

ARBAJ

Programmer – Soft Pro India

9265949057

From arbazsiddiqui769@gmail.com



To



Subject: Resignation Notice –ARBAJ

Dear MANAGER- ROHIT SINGH,

I hope you're well. I'm writing to formally resign from my position as a Programmer at Soft Pro India, effective I looking for new challenges or opportunities to work with different technologies

This was not an easy decision, as I've truly valued my time with Soft Pro Indian and the opportunities I've had to grow both personally and professionally. I'm especially grateful for I truly appreciate the guidance and support I have received during my time here. In particular, I want to thank Rohit Sir for his constant guidance and encouragement. Working with my team of five members has also been a great experience

I'll do everything I can over the next 1 month to ensure a smooth transition — including training my replacement and wrapping up any outstanding projects. Please let me know how I can best assist during this time.

Thank you again for the opportunity to be part of Soft Pro India. I wish you and the team continued success, and I hope to stay in touch.

Warm regards,

ARBAJ

AS A PROGRAMMER

Mo - 9265949057

From arbazsiddiqui769@gmail.com



To



Subject: Apology for my health is not good I Missing the Meeting on 2/11/2025

Dear manager Sir -Rohit Singh

I hope you are well. I want to sincerely apologize for that day I feel tired I think I have fever so I missing the meeting because I got a leave . It was never my intention to cause any inconvenience, and I take full responsibility for the situation.

The issue occurred because I don't move any steps because I don't come. I have taken steps to ensure it does not happen again, such as I work on my health and when I feel not good I take medication before fever . Please let me know if there is anything I can do to remedy the situation.

Thank you for your understanding and patience.

Warm regards,
ARBAJ
AS A PROGRAMMER
Mo - 9265949057

From arbazsiddiqui769@gmail.com



To



Subject: Inquiry Regarding for a NOU Project.

Dear Manager Sir- Rohit Singh.

I hope this message finds you well. My name is arbaj, and I am I am programmer on this project. I am writing to inquiry about how many module and which information add more according to client

I would greatly appreciate it if you could provide the requested information at your earliest convenience. Please let me know if there are any forms, procedures, or fees associated with this request.

Thank you very much for your time and assistance. I look forward to your response.

Kind regards,
ARBAJ
AS A PROGRAMMER
Mo - 9265949057

From arbazsiddiqui769@gmail.com



To



Subject: Request for Salary Review

Dear manager Sir – rohit singh

I hope you are doing well. I would like to take this opportunity to express my appreciation for the support and opportunities I have received while working at Soft Pro India

I am writing to formally request a review of my current salary. Over the past 1yea, I have Optimized critical code paths, improving system performance (e.g., reduced load time by 30%). I believe these efforts have contributed positively to Met or exceeded key performance indicators (KPIs) such as uptime, response time, or user adoption.

Given my contributions and the increasing scope of my responsibilities, I would appreciate your consideration of a salary adjustment that reflects my current role and performance.

I am happy to discuss this further at a time that is convenient for you. Thank you very much for your time and understanding.

Kind regards,

ARBAJ

AS A PROGRAMMER

Mo - 9265949057