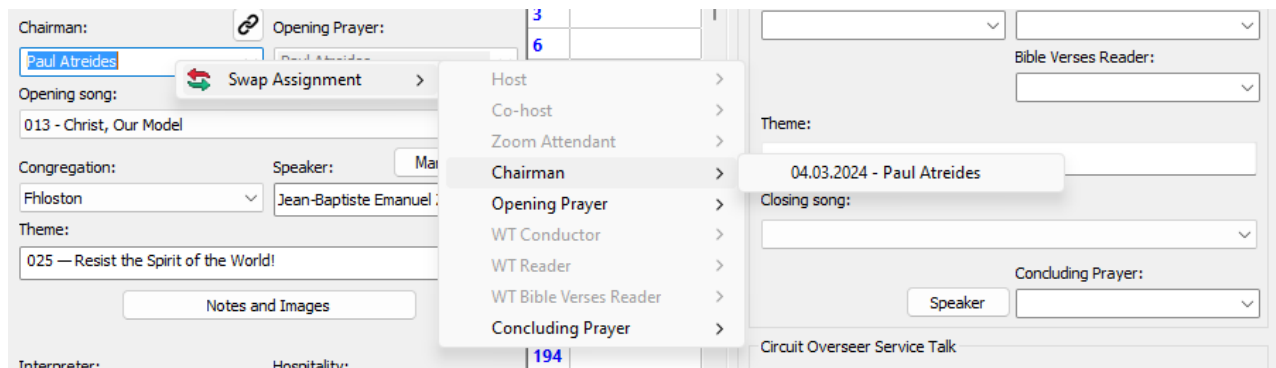


Moving and Swapping Assignments

localhost:8080/mwb-editor-weekend-meeting-swap.html


Swapping Assignments

It is possible to swap assignments on the Weekend Meeting on the schedule. In order to do this you must hold down the CTRL key and then use the left mouse button on any of the assignments to display a pop-up menu:

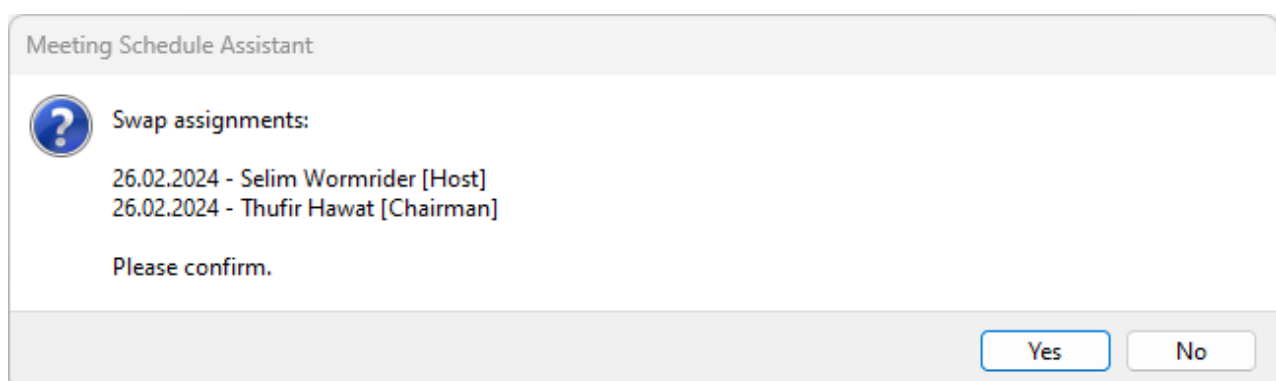


Please note that you cannot use this feature for the following:

- Hospitality
- Interpreter
- Miscellaneous

 [Contact me](#) if you would like to include any of the above assignments on the context menu.

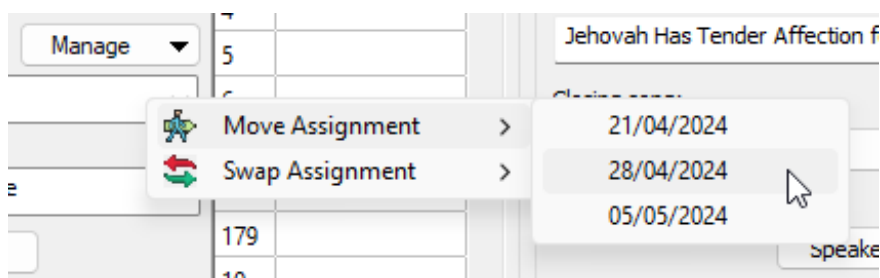
It is possible to swap between different types of assignment if you need to. Either way, when you perform the swap, a pop-up window is displayed for you to confirm:



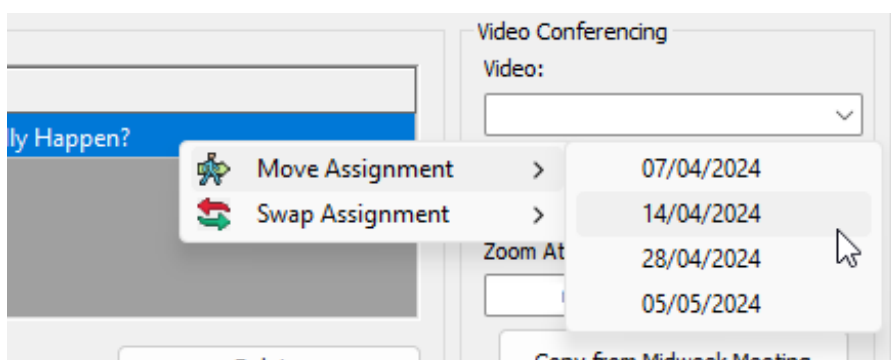
Moving / Swapping Public Talk Assignments

It is also possible to move (or swap) public talk assignments and this is done by using the same hotkey (CTRL + left mouse button):

Home Talk: Hold down CTRL key and left-click the speaker to display the context menu.




Away Talk: Select the away talk you want to move/swap and then hold down the CTRL key and left-click anywhere on the highlighted row to display the context menu.



Moving Assignments

Select the date of the meeting that you would like to move the talk to.

 The dates listed are determined from the Congregation database meeting_day. The total number of dates will match the list of dates in the Meeting Editor. Use the Reference Schedule feature if you need to move/swap with additional meeting dates.

You are then asked to confirm your actions and given the opportunity to override the meeting time (if required).

Move Assignment

Move the following talk assignment?

Date: 10.03.2024

Speaker: Harry Bryant

Congregation: Giedi Prime

Talk Number: 63

Move to

Date: 03.03.2024

Meeting Time: 10:00 Override time

Yes No

Swapping Assignments

Select the public talk assignment that you want to swap with. You are then asked to confirm your actions.

Swap Assignments

Exchange the following talk assignments?

Source

Date: 10.03.2024

Speaker: Harry Bryant

Congregation: Giedi Prime

Talk Number: 63

Target


Date: 03.03.2024

Speaker: Jean-Baptiste Emanuel Zor

Congregation: Fhloston

Talk Number: 25

Yes No

 The Cancel button will change into a Close button when you have moved/swapped one or more assignments.

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