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| Meeting Purpose: | *Requirement Review and Organization* |
| Meeting Date: | *26.10.2018* |
| Meeting Time: | *9:45 to 11:15* |
| Attendees: | *Japun Bhatt (JaBh), Hannes Bähr (HaBa), Aju Jose (AjJo), Christoph Jurczyk (ChJu), Prof. Lindemann (PrLi)* |
| Minutes Issued By: | *Christoph Jurczyk* |

| **Actions:** | | | |
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| **No:** | **Task:** | **Owner** | **Due Date** |
| 1 | Split phases into work packages | ChJu | 09.11.18 |
| 2 | Finalize requirements | Team | 02.11.18 |
| 3 | Add test scenarios to requirements | AjJo, HaBa | 02.11.18 |
| 4 | Add system architecture to requirements | ChJu | 02.11.18 |
| 5 | Identify first approach hardware | Team | 09.11.18 |

| **Agenda:** (What, Why, Impacts) | **Action** |
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| * **Contact persons (5 min)**   + **Project Manager:** Christoph Jurczyk (Aju Antony Jose)   + **Test Manager:** Aju Antony Jose (Christoph Jurczyk)   + **Hardware Manager:** Hannes Bähr (Juliane Müller)   + **Integration Manager:** Japun Bhatt (Hannes Bähr)   + List available on Elli * **Project room (5 min)**   + Z1160, will be opened by lab engineers on request * **File management (5 min)**   + All document will be placed on Github repo   + Github repo is publicly available. Issue? 🡪 Customer is okay with this. * **Phase plan (10 min)**   + Discussed, phases will be split into work packages in the next weeks * **Smartness level of vehicle (15 min)**   + Virtual map:     - Map size: take part of university floor as reference   (approx. 20 m x 5 m)   * + - Geometric description: obstacles with coordinates (not recommended)     - Grid with information about area e.g. no-go area     - Simplified obstacles list   + Route navigation:     - Always pass obstacles on one side * **First requirement review (40 min)**   + Requirement freeze planned for 02.11.2018   + Add test scenarios to requirements   + System architecture block diagram * **Date of customer meeting (5 min)**   + Every Wednesday 3. Block, except CW44 meeting | 1  2  3  4 |