**Andrew** **Zdunek**

London E17 6ZH | 07716864297

andrewjzdunek@outlook.com | https://ajzdunek.github.io/

Hello! My name is Andrew and I am a tech-savvy technical recruiter living in London. I appreciate that the tech space allows me to be creative, solve problems and talk with some of the most talented tech professionals in the industry. I have international experience and have lived and worked in the US, UK, and New Zealand.

Before starting my journey with tech and technical recruitment in 2017 I worked for a few manufacturing and warehousing companies from February 2011 until May 2017 primarily focusing on quality control, inventory auditing and inventory processing.

**EXPERIENCE**

**Technical Sourcer/Recruiter** Apr 2021 - Aug 2021

Aquent, London

Helped UK tech professionals find their next opportunity. Aquent specializes in digital roles including UI/UX, Software Developer roles, Digital Marketing and so much more.

**Responsibilities:**

Primarily a 360 role.

Source candidates through LinkedIn Recruiter or the company's internal database.

Screen CV's and candidates and provide thorough write-ups on why each candidate should be submitted for the role that's being recruited for.

Communicate with the team internally and also clients on recruiting/sourcing updates on a weekly basis and include challenges and successes.

**Technical Recruiter** Jun 2019 - Aug 2020

Peterson Technology Partners, Chicago

Helping Fortune 500 companies find the best tech talent in the Chicago and Greater Chicago area.

**Responsibilities:**

Worked primarily 180 with some 360 recruitment processes.

Source and recruit candidates by using either an internal database, social media, etc.

Screen candidate resumes and job applications.

Conduct interviews using various recruiting tools/methods to filter candidates within schedule.

Provided analytical and well documented recruiting reports to the rest of the team.

Acted as a point of contact and built influential candidate relationships during the selection process.

Conducted different types of interviews (structured, competency-based, stress, etc)

Hands-on experience with various interview processes (phone/video/in-person)

Being organized and detailed by keeping a structured inbox (Outlook) and tracking applicants using Excel.

Record all relevant activity in Conrep (ATS, CRM, etc.)

**Software Developer Intern** Mar 2019 - Apr 2019

Plott Labs, Alexandria, Virginia

Making it easier for services such as public safety, government, private security and transportation to do their jobs by building out cleaner UI.

Used technologies such as HTML5, CSS, Bootstrap, JavaScript and jQuery.

Worked on a team of 5 developers.

**Software Developer Apprentice** Jul 2018 - Sep 2018

The Difference Engine, Chicago, Illinois

Building a social media web application called Woman of Comedy for a non profit organization using technologies such as Rails and React.

Worked on a team of 10 developers

**EDUCATION**

**Software Engineering** Jan 2018 - Apr 2018

*Northwestern University, Chicago*

A full-time, full stack coding boot camp. The web development program covered technologies and languages including HTML5, CSS, Bootstrap, Javascript, jQuery, Node, Express, MySQL, MongoDB, Mongoose and React.

**SKILLS**

HTML5, CSS, JavaScript, Svelte, Jekyll, Ruby, Git, GitHub, Salesforce, Zendesk, HubSpot, Excel, Outlook, Technical Recruiting, Boolean Searches