

COMPANY REGISTRATION FORM

1. Name of the company:

Bright Future Innovations Private Limited (Insert name of company as reserved)

2. Type of company:

☐ Public ☐ Private ☐ Limited by guarantee ☐ Unlimited (either public or private)

(Select the type of company that applies)

3. The company—

☐ has prepared its own articles of association; or

☐ will adopt the model articles of association appropriate to the company; or

☐ will adopt some of those model articles and has prepared its own articles of association to supplement or modify those model articles.

(Select the option which applies)

*If the company has prepared its own articles or articles to supplement or modify the model articles, those articles have been printed, dated and signed by the applicants and are attached to this application.

Target business start date: 2026/01/01

Target accounting period end month: December

Number of employees at target business start date: 5

4. Physical address

Name of building/Plot No.	Plot 105	Floor/Room No.	2nd Floor
Street/Road	Innovation Street	Town	Nairobi
District	Nairobi	County	Nairobi

5. Contact address

P.O. Box	P.O. Box 12345	Postal Code	00100
Office No.	+254 20 555 1234	Mobile No.	+254 722 555 678
Email address ¹	admin@brightfuture.com		

¹ Please provide an email address which has never been used on iTax

6. Details of the first directors, secretary and authorized signatory of the company²

Name and designation	Postal address	Identity card or passport number ³	Nationality	Tel no. and email address	Consent to act as director/ secretary ⁴ (signature of individual)
Jane Doe (Director)	P.O. Box 12345-00100, Nairobi	ID No. 98765432	Kenyan	+254 722 555 678, jane.doe@email.com	Jane Doe

(Attach 1 copy of national I.D, KRA-PIN and coloured passport photograph of each director)

7. Objects (if any) for which the company is established⁵

Primary business activity: **Software Development and IT Consulting**

Secondary business activity: **Web Hosting and Maintenance Services**

8. Liability of the members

☐ Limited by shares

☐ Limited by guarantee

☐ Unlimited

(Select the item that applies to the company)

9. Share capital

If the company is limited by shares, its share capital is KES 100,000 (Insert amount of share capital) divided into **1,000** shares of KES **100** each number of shares of KES **Ordinary** each.

Class of shares	Number of shares issued	Nominal value of issued shares
1,000	100	100,000
Total nominal value of issued shares		

10. Paid up capital

The amount to be paid up (if any) on each share: KES 100

The amount to be unpaid (if any) on each share: KES 0

² At least 1 director must currently be registered on iTax

³ Add issuing country and place and date of issue if a passport number is provided.

Information on registration

Registration fees

The registration fee for all companies is **KES 10,000**.

Documents required for registration of a company

1. Application and reservation of name. The name search and reservation process can be done at any of the Huduma Centres countrywide, online using the E-Citizen platform and on a Safaricom mobile phone by dialing *271#.
2. Correctly completed company registration form (this form).
3. Model memorandum for a company limited by shares (Form CR2) or model memorandum for a company limited by guarantee (Form CR3) or model memorandum for a company whose liability is unlimited (Form CR4).
4. Articles of Association (if those provided in the Regulations have not been adopted).
5. A copy of national I.D. card, KRA PIN certificate and recent colored passport photograph of each director and the company secretary.
6. Notification of directors' residential address (Form CR8).
7. Copy of I.D card of person lodging documents.
8. Registration fees indicated above.