



NTPC Limited
(A Government of India Enterprise)
NTPC Bhawan
Scope Complex
7 Institutional Area
Lodhi Road
110003 New Delhi

AKASH ROSHAN
Emp. No. 106606, Grade ET
HR-COE
Mouda

Date 27-Nov-23

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HR-Tech
Mobile 7982144382
P&T(Res.)

Travel Expense Statement (Trial Printout)

of AKASH ROSHAN for Trip 1391327444 from 30.09.2023 to 15.10.2023 Destination PMI, Noida; Reason for trip: To attend 2 weeks Management Training at PMI

Itinerary				
Date	Time	City	Reason	Country
30.09.2023	00:00:00			IN
30.09.2023	00:00:00	PMI, Noida	To attend 2 weeks Management Training at PMI	IN
15.10.2023	00:00:00			IN

Settlement Results and Cost Assignment	
Amount Type	Amount (INR)
Per Diems for Meals	5,720.00
Sum of Receipts to be Reimbursed	15,664.00
Reimbursement Amount	21,384.00

21,384.00 INR of 21,384.00 INR are assigned to:

Company code: 1000 NTPC Limited
Business area: 1001 EOC Noida Office
Cost center: 10010051

Additional trip information
Management Training at PMI

DA Computation						
From Date	Time	To Date	Time	No.	DA	Reimbursement amount (INR)
30.09.2023	00:00	30.09.2023	00:00	1	Normal DA-MET	440.00
01.10.2023	00:00	02.10.2023	00:00	2	Normal DA-MET	880.00
				2	Normal DA-MET	-880.00
03.10.2023	00:00	14.10.2023	00:00	12	Normal DA-MET	5,280.00
				0	Sum of Meals per Diems	5,720.00

Reimbursement amount: 5,720.00 INR

Emp. No. 106606 Emp. Name AKASH ROSHAN

Trip No. 1391327444

Receipts			
Date	Rcpt No.	Expense type	Amount (INR)
30.09.2023	001	Taxi-Fare (Journey Fare)	600.00
30.09.2023	002	Airfare-Travel-Employee	8,281.00
30.09.2023	003	Taxi-Fare (Journey Fare)	300.00
30.09.2023	004	Taxi-Fare (Journey Fare)	300.00
30.09.2023	005	Airfare-Travel-Employee	5,583.00
30.09.2023	006	Taxi-Fare (Journey Fare)	600.00
		Sum of Receipts	15,664.00

Reimbursement amount: 15,664.00 INR

Additional Receipt Information			
Rcpt No.	Receipt	Type	Contents
001	Taxi-Fare (Journey Fare)	From	30.09.2023
		To	30.09.2023
		Description	From NTPC Mouda to Nagpur Airport
		Location	Nagpur
		Kilometer Reading on Tachometer	00000050
002	Airfare-Travel-Employee	From	30.09.2023
		To	30.09.2023
		Description	Nagpur to New Delhi
		Provider Category	Airline
		Ticket Number	ZT75HG
003	Taxi-Fare (Journey Fare)	From	01.10.2023
		To	01.10.2023
		Description	New Delhi Airport to PMI
		Location	PMI, Noida
		Kilometer Reading on Tachometer	00000025
004	Taxi-Fare (Journey Fare)	From	15.10.2023
		To	15.10.2023
		Description	PMI Noida to New Delhi Airport
		Location	New Delhi
		Kilometer Reading on Tachometer	00000025
005	Airfare-Travel-Employee	From	15.10.2023
		To	15.10.2023
		Description	New Delhi to Nagpur
		Provider Category	Airline
		Ticket Number	JZMRYN
006	Taxi-Fare (Journey Fare)	From	15.10.2023

Emp. No. 106606 Emp. Name AKASH ROSHAN

Trip No. 1391327444

Rcpt No.	Receipt	Type	Contents
		To	15.10.2023
		Description	Nagpur Airport to Mouda
		Location	NTPC Mouda
		Kilometer Reading on Tachometer	00000050

I Have read the **DPE Circular No. DPE/3(4)/08-Fin. Dated 20th February 2013** and **CHRC No. 726/2013 dated 13 June 2013**. It is Certified that:

1. Mileage points, if any, earned on tickets purchased for official travel will be utilized for official travel.
2. I have not availed Companion Scheme ticket for domestic travel.
3. The vehicle for which reimbursement of re-registration charges is claimed , is being used for performance of official duty.

Further it is also certified that the amount claimed towards cost of air tickets is actually incurred by me and the PNR Number(s) indicated above relate to the above journeys performed by me.

(Signature of Employee)

(Signature of Approver)