

# Amirhasan (Amir) Khoramroudi

Toronto, ON, (647) 325-3356, [amirhasan.khoramroudi@georgebrown.ca](mailto:amirhasan.khoramroudi@georgebrown.ca)

## OBJECTIVE

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Motivated and detail-oriented Health Informatics postgraduate student, aiming to apply knowledge in healthcare IT and business, along with skills in process improvement and project management, to contribute to the enhancement of healthcare operations.

## HIGHLIGHT OF QUALIFICATIONS

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- Leveraged Microsoft Office for efficient documentation, collaboration, spreadsheet handling, and database access while studying college courses, ensuring timely and effective execution of tasks
- Utilised Jira for the management of project scope, facilitation of team collaboration, and creation of project timelines, resulting in adequate project time and scope management
- Demonstrated strong multi-tasking abilities, coupled with attention to detail, showcasing a meticulous approach to tasks and adept management of obstacles
- Created diagrams using MS Visio, including future-state and current-state mapping, to analyse cases in coursework and projects
- Proven ability to work independently with high personal accountability and engage collaboratively in team environments for service delivery
- Demonstrated proficiency in professional communication with stakeholders in various forms, promoting frequent, transparent and open discussion about complex concepts and critical project decisions

## EDUCATION

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**Ontario College Certificate in Health Informatics (Postgraduate) 4.0/4.0 cGPA**

**September 2023 - August 2024**

George Brown College, Toronto, ON

### Projects/Coursework:

#### Health Business and Systems Analysis Case I: CORA Kiosk Application Project series

- Collaborated with and navigated a team of 9 in a dynamic and fast-paced environment to propose a healthcare application project to a group of internal and external stakeholders
- Created critical project vision, requirements and use case documents to officially kick-start the project and keep a record of project vision, use cases, business rules, requirements and business data
- Utilised Axure and Figma to create low and high-fidelity prototypes of the proposed product, showcasing the workflow of use cases

#### IT Project Management Group Project: A Simulation of Project Work

- Utilised an agile approach to collaborate with a team of 11 members to produce high-quality major and minor deliverables, including a project charter
- Managed project time and scope and facilitated team collaboration using JIRA, resulting in the timely completion of project work
- Communicated with the project sponsor to evaluate needs and confirm requirements and developed project deliverables accordingly
- Leveraged strong communication and collaboration skills to manage team member conflicts

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## Online EMR for Downtown Medical Group Case Study

- Collaborated with and navigated a team of 6 through a dynamic and fast-paced environment to analyse and model the patient onboarding process in the Downtown Medical Group case study
- Took actions for the improvement of the patient onboarding process, including SIPOC and SWOT analysis
- Documented and communicated functional and non-functional requirements, defined solution design options

## Honours:

**Dean's Honour List Fall 2023**

## Bachelor of Science in Biomedical Science (Honours)

**2022**

University of Kent, Canterbury, UK

## EXPERIENCE

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### Support Worker

**May 2023 - August 2023**

Priory Group, Westgate-on-sea, UK

- Supported 14 individuals with learning disabilities with their day-to-day living in three months
- Created and communicated the details of daily activity plans for clients to senior managers verbally and in writing
- Collaborated with various two teams of 5-6 support workers to deliver an appropriate level of support for each service user
- Worked independently on a one-to-one basis with clients and applied problem-solving skills when faced with challenging behaviour
- Commended by management for providing quality support service to clients and possessing a strong work ethic
- Assigned to train and familiarise the agency and new staff with the organisation's policies and procedures in response to high job performance

### Healthcare Assistant/Support Worker

**September 2020 - May 2023**

Healthcare Direct Services, Kent, UK

- Worked with more than 30 teams and provided care to more than 100 clients within two years and eight months
- Provided care services independently, navigating through ambiguity with high personal accountability, and engaged collaboratively in team environments
- Executed responsibilities with great attention to detail in time-critical healthcare environments
- Applied organisational and multi-tasking skills while working in demanding pandemic environments, resulting in the provision of high-quality care services
- Showcased strong verbal and written communication skills when working with diverse care/support teams
- Commended by the branch manager on multiple occasions for receiving positive feedback from the care home/support place managers and supervisors

## COMMUNITY INVOLVEMENT

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### Canterbury Pride Event Assistant

**March 2023 - June 2023**

Pride Canterbury, Canterbury, UK

- Worked with multi-disciplinary teams to prepare a public park for the Canterbury Pride event