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## Getting Started - Liability Triage

❏ Is this event an "incident" as defined by internal plans and policies?

❏ What is the required timeline for response, to include:
  ❏ Containment
  ❏ Eradication
  ❏ International notifications and communications cadence
  ❏ External notifications and timeline

❏ Were reasonable security and safety standards followed by employees or contractors to secure:
  ❏ Collected data?
  ❏ Statistical or machine learning models?
  ❏ Model outputs?

❏ Were employee or contractor processes for data collection, model development and model use consistent with:
  ❏ Privacy policies?
  ❏ Consumer-facing notices or warranties?
  ❏ Reasonable expectations of users?

❏ Were plans in place and followed to demonstrate accountability and clear oversight for:
  ❏ Data collection?        ❏ Model deployment?
  ❏ Model training?         ❏ Model Auditing?
  ❏ Model testing?

❏ If third parties were involved in data collection, usage or modelling, were their activities consistent with internal plans and standards?

❏ Was sensitive data involved in the incident, to include:
  ❏ Personal identifying information?
  ❏ Protected health information?
  ❏ Consumer financial information?
  ❏ Biometric identifiers?
  ❏ Credit, housing or employment decisions?

❏ What internal and external expertise is required to resolve this incident:
  ❏ Legal?                  ❏ Data science?
  ❏ PR?                     ❏ Forensics?

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