Common Core 3.0 Vetting Process Guidelines

The following guidelines have been identified in an effort to streamline the vetting process. The hope is that these guidelines will provide a framework for gathering diverse and thorough statewide feedback to best inform the curriculum and training development and delivery of Common Core 3.0.

Responsible RTA agrees to:
- Submit curriculum to CDOG and ICWA Statewide Workgroup for vetting based on projected due date of Block and Pilot (allow 6 weeks for review)
  - The RTA responsible for the curriculum will incorporate agreed upon edits from CDOG.
  - CalSWEC will complete editing to put curricula in format for stakeholder review.
- SOP "de-branding" Integration Process
  - This should be happening as curriculum is developed for Monitoring and Adapting and Transition Blocks.
  - Engagement and Service Planning need to have an SOP integration process included in the vetting process.
  - CalSWEC will facilitate the SOP Integration events.
  - RTAs to identify regional SOP content experts for input.
- CalSWEC will work in close collaboration with RTA to identify pilot site for curriculum materials (site to host eLearning, classroom and field content). Hosting site needs to be able to accommodate a minimum of 9 observers)
  - RTA will work with county(ies) to strategically thinking about needs for site/county(ies) preparation: logistics, scheduling, identify trainers, tracking system
  - PCWTA will be sharing lessons learned
- **Options** for gathering statewide Stakeholder Feedback (RTAs responsible for being the lead for their identified block):
  - Via CalSWEC website make curriculum materials available for review (allow 4 to 6 weeks)
  - Identification of content experts to review curriculum
  - Identification and incorporation of diverse stakeholders for feedback as appropriate for the block (IE: Tribal Partners, Foster Parents, After 18 young adults, LGBTQ…)
  - CalSWEC will facilitate webinars, curriculum developers will be responsible for presentation of materials.
  - Hosting in-person meetings
- CalSWEC will share survey tool with the RTAs to collect the feedback to ensure it can be tracked and submitted to CDSS.
- Prioritize, synthesize and incorporate feedback as appropriate. Prepare a summary of what feedback is incorporated and where it can be found; what feedback wasn't incorporated and why. This will provide justification to stakeholders (allow 4 weeks to incorporate feedback)
- Finalize curriculum for Pilot
  - CalSWEC will be responsible for copying and providing printed materials
  - RTA (content expert/developer) and CalSWEC will conduct the trainer preparation T4Ts
  - RTA responsible for identifying and hiring trainers for the classroom training(s) as needed
- Observe Pilot
- Review, prioritize, synthesize and incorporate feedback on piloted block for final version.