



TO: IV-E Project Coordinators

FROM: Chris Mathias

DATE: November 4, 2003

SUBJECT: IV-E Field Placements

Thanks to those of you who responded to my request for information about IV-E field placements in adult services.

This is a sensitive situation, not only because of the learning we hope to accomplish by placing students in field placements where they work with families and children, but also because of possible audit exceptions. We justify not cost allocating the direct federal monies among IV-E and non-IV-E cases by asserting that all stipended students are assigned to IV-E caseloads in their field placements. These assignments allow us to claim 75% federal reimbursement for 25% university match. If we want to continue claiming this enhanced federal financial participation rate, we must make sure, among other things, that the student field placements are with IV-E eligible families and children.

If the assignments to adult services are erroneously marked on the student information system, please provide correct information to Susan Jacquet the next time you update your CSIS information.

Thanks.