

Functions of the Content Development Oversight Group (CDOG)

CDOG Members

CDOG members oversee development and implementation of common core curricula and curriculum revisions including:

- Determining learning objectives (subject to approval via STEC or the RTA Directors and Champions), content and content revisions
- Providing guidance and oversight for the work of curriculum writers
- Reviewing drafts of curricula (e.g., learning objectives, lesson plans, agendae, content, trainer tips, activities, PowerPoints, handouts, supplementary materials, etc.)
- Participating in conference calls and in-person meetings to discuss drafts, approve final products, plan T4Ts, achieve consensus on decision items, and make recommendations to the RTA Directors and Champions and/or STEC.

CDOG membership is comprised of representatives from the Regional Training Academies and University Consortium for Children and Families (RTA / UCCF) as well as other county representatives as needed. County representatives and each RTA / UCCF determine who will participate in CDOG in-person meetings and conference calls based on the needs of the county and RTA / UCCF, attempting to ensure continuity of participation and content expertise. Summaries of in-person meetings and conference calls are distributed to all members to provide an opportunity for all members to remain apprised of CDOG decisions and plans.

CDOG Curriculum Revision Process

Under the auspices of STEC and the RTA Directors and Champions, CDOG members guide the revision of California Common Core Curricula, including standardized curricula and learning objectives.

For revisions of standardized curricula:

- 1. All revisions begin with decisions at RTA Directors and Champions and/or STEC regarding content priorities.
- 2. CalSWEC provides information about the weight of the learning objectives in the curriculum as it is currently implemented and seeks feedback regarding changes to the weighting of the learning objectives for the revised curriculum.
- 3. If available, CDOG reviews applicable training evaluation data to make decisions about the effectiveness of the current curriculum.
- 4. CDOG gathers information for the revision process by seeking feedback through course level evaluations, trainer forums and consultation with subject matter experts.

- 5. CDOG considers recent research evidence, state and federal policy changes, child and family outcomes, and practice trends in determining content.
- 6. Following a review of the evaluation results, curriculum feedback and content priorities, CDOG revises learning objectives and determines the course of the revisions to the curriculum.
- 7. Upon completion of the first draft revision, CalSWEC provides a copy of the draft to CDOG and to trainers and other subject matter experts who provided feedback for the revision. Reviewers are asked to provide feedback on the revised draft.
- 8. CDOG approves final revisions.

Training Evaluation Review

CDOG works closely with the Macro Evaluation Team to ensure congruence between training content and evaluation materials. CDOG develops the learning objectives that provide the framework for training evaluation and CDOG member subject matter experts consult with the Macro Evaluation Team on the development of new test items and embedded evaluation case scenarios.

CDOG Trainer Forums

Trainer forums occur as part of the process of revising standardized curricula. Through the trainer forum, trainers provide feedback regarding the structure and trainability of current curricula and make recommendations regarding the structure and flow of planned revisions. Trainers also provide feedback on current content and make revision suggestions. The feedback gathered at Trainer Forums is considered by CDOG during the revision planning process.

CDOG Subject Matter Experts

CDOG may consult subject matter experts to review curriculum materials and provide recommendations regarding revisions of learning objectives and curriculum content. Subject matter experts may be stakeholders such as parents, youth or foster parents or they may be associated with an RTA / UCCF, a university, the California Department of Social Services, a county child welfare agency, the legal community or an agency providing services to children and families (e.g., substance abuse treatment, mental health services). Subject matter expert consultation occurs on an ad hoc basis.

Questions

If you have questions about CDOG's function and members' responsibilities, please contact Melissa Connelly, mconnelly@berkeley.edu or Jennifer Cannell, <u>icannell@berkeley.edu</u>. If your questions pertain to the evaluation process, please contact Tenia Davis, <u>teniad@berkeley.edu</u>.