

XXXX
TITLE IV-E MSW PROGRAM
FISCAL YEAR 2016-2017

PERSONNEL COSTS	Total Budget	Budget 75% FFP	Budget 50% FFP	Coll @ 50% FFP	Quarter 1 75% FFP	Quarter 1 50% FFP	Quarter 1 Coll @ 50%	Quarter 1 Combined	Quarter 2 75% FFP	Quarter 2 50% FFP	Quarter 2 Coll @ 50%	Quarter 2 Combined	Quarter 3 75% FFP	Quarter 3 50% FFP	Quarter 3 Coll @ 50%	Quarter 3 Combined	Quarter 4 75% FFP	Quarter 4 50% FFP	Quarter 4 Coll @ 50%	Quarter 4 Combined	TOTAL	BALANCE
Project Coordinator	133,214	104,073	29,141	5,551	25,000.00	2,000.00	1,000.00	28,000.00	25,000.00	2,000.00	1,000.00	28,000.00	25,000.00	2,000.00	1,000.00	28,000.00	25,000.00	2,000.00	1,000.00	28,000.00	112,000.00	21,214.00
Child Welfare Instructor(s)	471,696	471,696	0	0	100,000.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	400,000.00	71,696.00
Administrative/Clerical Support	149,966	149,966	0	2,284	28,000.00	0.00	500.00	28,500.00	28,000.00	0.00	500.00	28,500.00	28,000.00	0.00	500.00	28,500.00	28,000.00	0.00	500.00	28,500.00	114,000.00	35,966.00
Fiscal Support	21,175	0	21,175	2,888	0.00	5,000.00	300.00	5,300.00	0.00	5,000.00	300.00	5,300.00	0.00	5,000.00	300.00	5,300.00	0.00	5,000.00	275.00	5,275.00	21,175.00	0.00
Personnel Subtotal	786,174	725,735	50,316	10,723	153,000.00	7,000.00	1,800.00	161,800.00	153,000.00	7,000.00	1,800.00	161,800.00	153,000.00	7,000.00	1,800.00	161,800.00	153,000.00	7,000.00	1,775.00	161,775.00	647,175.00	128,876.00
STUDENT SUPPORT COSTS	check 786,174																					
F/T student stipends (24)	444,000	444,000	0	N/A	111,000.00	0.00	N/A	111,000.00	111,000.00	0.00	N/A	111,000.00	111,000.00	0.00	N/A	111,000.00	111,000.00	0.00	N/A	111,000.00	444,000.00	0.00
P/T student tuition/fees/books/travel (17)	224,264	224,264	0	N/A	50,000.00	0.00	N/A	50,000.00	50,000.00	0.00	N/A	50,000.00	50,000.00	0.00	N/A	50,000.00	50,000.00	0.00	N/A	50,000.00	200,000.00	24,264.00
Student Support Costs Subtotal	668,264	668,264	0	N/A	161,000.00	0.00	N/A	161,000.00	161,000.00	0.00	N/A	161,000.00	161,000.00	0.00	N/A	161,000.00	161,000.00	0.00	N/A	161,000.00	644,000.00	24,264.00
PROGRAM SUPPORT COSTS	19,400	19,400	0	N/A	2,500.00	500.00	N/A	3,000.00	2,500.00	500.00	N/A	3,000.00	2,500.00	500.00	N/A	3,000.00	2,500.00	500.00	N/A	3,000.00	12,000.00	7,400.00
SPECIAL PROJECTS																						
Project #1: AIR/SERVE	40,000	0	0	N/A	10,000.00	0.00	N/A	10,000.00	10,000.00	0.00	N/A	10,000.00	10,000.00	0.00	N/A	10,000.00	10,000.00	0.00	N/A	10,000.00	40,000.00	0.00
Special Projects Subtotal	40,000	0	0	N/A	10,000.00	0.00	N/A	10,000.00	10,000.00	0.00	N/A	10,000.00	10,000.00	0.00	N/A	10,000.00	10,000.00	0.00	N/A	10,000.00	40,000.00	0.00
FINANCIAL REPAYMENTS																						
F/T student stipends	0	0	0	N/A	(6,000.00)	0.00	N/A	(6,000.00)	(6,000.00)	0.00	N/A	(6,000.00)	(6,000.00)	0.00	N/A	(6,000.00)	(6,000.00)	0.00	N/A	(6,000.00)	(24,000.00)	
P/T student tuition/fees/books/travel	0	0	0	N/A	(7,000.00)	0.00	N/A	(7,000.00)	(7,000.00)	0.00	N/A	(7,000.00)	(7,000.00)	0.00	N/A	(7,000.00)	(7,000.00)	0.00	N/A	(7,000.00)	(28,000.00)	
Financial Repayments Subtotal	0	0	0	N/A	(13,000.00)	0.00	N/A	(13,000.00)	(13,000.00)	0.00	N/A	(13,000.00)	(13,000.00)	0.00	N/A	(13,000.00)	(13,000.00)	0.00	N/A	(13,000.00)	(52,000.00)	
check 1,514,438							check 322,800.00				check 322,800.00				check 322,800.00				check 322,775.00			
TOTAL DIRECT COSTS	1,474,438	1,413,399	50,316	10,723	313,500.00	7,500.00	1,800.00	322,800.00	313,500.00	7,500.00	1,800.00	322,800.00	313,500.00	7,500.00	1,800.00	322,800.00	313,500.00	7,500.00	1,775.00	322,775.00	1,291,175.00	183,263.00
check 806,174							check 174,800.00				check 174,800.00				check 174,800.00				check 174,775.00			
MODIFIED TOTAL DIRECT COSTS	806,174	745,135	50,316	10,723	165,500.00	7,500.00	1,800.00	174,800.00	165,500.00	7,500.00	1,800.00	174,800.00	165,500.00	7,500.00	1,800.00	174,800.00	165,500.00	7,500.00	1,775.00	174,775.00	699,175.00	106,999.00
INDIRECT COSTS REIMBURSED (paid by SGF - no match required)							check 17,480.00				check 17,480.00				check 17,480.00				check 17,477.50			
Maximum Indirect Costs (MTDC*10%)	80,617	74,514	5,032	1,072	16,550.00	750.00	180.00	17,480.00	16,550.00	750.00	180.00	17,480.00	16,550.00	750.00	180.00	17,480.00	16,550.00	750.00	177.50	17,477.50	69,917.50	10,699.90
check 1,555,055							check 340,280.00				check 340,280.00				check 340,280.00				check 340,252.50			
TOTAL REIMBURSABLE COSTS	1,555,055	1,487,913	55,348	11,795	330,050.00	8,250.00	1,980.00	340,280.00	330,050.00	8,250.00	1,980.00	340,280.00	330,050.00	8,250.00	1,980.00	340,280.00	330,050.00	8,250.00	1,952.50	340,252.50	1,361,052.50	193,962.90
Match Reported	0	0	0		0.00	0.00	N/A	0.00	0.00	0.00	N/A	0.00	0.00	0.00	N/A	0.00	0.00	0.00	N/A	0.00	0.00	0.00
Match Required Based on Direct Costs	610,692	549,653	61,039		125,533.05	9,300.00	N/A	134,833.05	125,533.05	9,300.00	N/A	134,833.05	125,533.05	9,300.00	N/A	134,833.05	125,523.32	9,275.00	N/A	134,798.32	539,297.46	
Match Reduction - IDC paid by SGF	80,617	0	(80,617)		0.00	(17,480.00)	N/A	0.00	0.00	(17,480.00)	N/A	0.00	0.00	(17,480.00)	N/A	0.00	0.00	(17,477.50)	N/A	0.00	0.00	
Total Match Required	530,074	549,653	(19,578)		125,533.05	(8,180.00)	N/A	117,353.05	125,533.05	(8,180.00)	N/A	117,353.05	125,533.05	(8,180.00)	N/A	117,353.05	125,523.32	(8,202.50)	N/A	117,320.82	469,379.96	
Variance					(125,533.05)	8,180.00	N/A	(117,353.05)	(125,533.05)	8,180.00	N/A	(117,353.05)	(125,533.05)	8,180.00	N/A	(117,353.05)	(125,523.32)	8,202.50	N/A	(117,320.82)	(469,379.96)	
Ratio Analysis	100.00%	96.56%	3.44%		97.66%	2.34%		100.00%	97.66%	2.34%		100.00%	97.66%	2.34%		100.00%	97.66%	2.34%		100.00%	87.57%	
FT					FT	PT			FT	PT			FT	PT			FT	PT				
STUDENTS IN PROGRAM	24	17			0	0			0	0			0	0			0	0				
FTEs					From 1st Quarter Invoice				From 2nd Quarter Invoice				From 3rd Quarter Invoice				From 4th Quarter Invoice					
Project Coordinator	0.9600				0.2400				0.2400				0.2400				0.2400				0.9600	0.0000
Child Welfare Instructor(s)	4.0000				1.0000				1.0000				1.0000				1.0000				4.0000	0.0000
Administrative/Clerical Support	1.9700				0.4800				0.4800				0.4800				0.4800				1.9200	0.0500
Fiscal Support	0.2200				0.0550				0.0550				0.0550				0.0550				0.1100	0.1100
Project Coordinator Collection Activities	0.0400				0.0100				0.0100				0.0100				0.0100				0.0400	0.0000
Admin/Clerical Collection Activities	0.0300				0.0100				0.0100				0.0100				0.0050				0.0300	0.0000
Fiscal Support Collection Activities	0.0300				0.0100				0.0100				0.0100				0.0050				0.0300	0.0000
*Modified Total Direct Costs (MTDC) equals total direct costs minus instructional costs.																						

California State University, Marin County
Title IV-E Stipend Program
Quarterly Match Report
FY 2016-17

Q1	75% FFP	50% FFP	Indirect (F&A) Foregone	Total Match Generated	Match Required	Match Balance	Check																																
Marked links will automatically fill from BASS/QMR sheets; manually complete grayed out fields.																																							
Indirect Cost Foregone (on items charged to Title IV-E)																																							
Personnel Costs																																							
Project Coordinator	25,000.00	2,000.00	10,800.00	10,800.00	11,722.20	(922.20)																																	
CWI	100,000.00		40,000.00	40,000.00	38,888.80	1,111.20																																	
Admin/Clerical Support	28,000.00		11,200.00	11,200.00	10,888.86	311.14																																	
Fiscal Support		5,000.00	2,000.00	2,000.00	5,000.00	(3,000.00)																																	
Collection Activities		1,800.00	720.00	720.00	1,800.00	(1,080.00)																																	
Program Support Costs	2,500.00	500.00	1,200.00	1,200.00	1,472.22	(272.22)																																	
AIR/SERVE	10,000.00	0.00	4,000.00	4,000.00	3,888.88	111.12																																	
Student Support Costs paid out	161,000.00		0.00	0.00	62,610.97	(62,610.97)																																	
Financial Repayments debited	(13,000.00)		0.00	0.00	(5,055.54)	5,055.54																																	
Total Student Support Expense	148,000.00																																						
Indirect Cost Recovery @ 10%		17,480.00	0.00	0.00	0.00	0.00																																	
Total Invoiced (includes IDC)	340,280.00		69,920.00	69,920.00	131,216.39	(61,296.39)	(61,296.39)																																
Direct Costs (not charged to Title IV-E) used for Match:																																							
1. School Expenses																																							
Personnel																																							
1 Principal Investigator	4,000.00	1,000.00	2,000.00	7,000.00		7,000.00																																	
2 CWI	36,000.00		14,400.00	50,400.00		50,400.00																																	
3			0.00	0.00		0.00																																	
4			0.00	0.00		0.00																																	
Support Costs			0.00	0.00		0.00																																	
2. Third Party Match (agency or county)																																							
1			0.00	0.00		0.00																																	
2			0.00	0.00		0.00																																	
Subtotal Other Match:	73,800.00		16,400.00	57,400.00																																			
Grand Total of Direct Costs & Match:			86,320.00	127,320.00		(3,896.39)	(3,896.39)																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Indirect Cost Rate</td> <td style="width: 10%; border: 1px solid black;">50.0%</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td>Adjusted Indirect Cost Rate*</td> <td style="border: 1px solid black;">40.0%</td> <td colspan="2" style="font-size: small;">(school IDC rate - 10% IDC paid)</td> <td colspan="4">Quarterly Match Report approved by:</td> </tr> </table>								Indirect Cost Rate	50.0%							Adjusted Indirect Cost Rate*	40.0%	(school IDC rate - 10% IDC paid)		Quarterly Match Report approved by:																			
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Adjusted Indirect Cost Rate*	40.0%	(school IDC rate - 10% IDC paid)		Quarterly Match Report approved by:																																			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Quarter 1</td> <td style="width: 10%; border: 1px solid black;">@ 75% FFP</td> <td style="width: 10%; border: 1px solid black;">@ 50% FFP</td> <td style="width: 10%; border: 1px solid black;">Total</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td>Available Match</td> <td style="border: 1px solid black;">126,200.00</td> <td style="border: 1px solid black;">5,220.00</td> <td style="border: 1px solid black;">131,420.00</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Match Required</td> <td style="border: 1px solid black;">125,533.05</td> <td style="border: 1px solid black;">(8,180.00)</td> <td style="border: 1px solid black;">117,353.05</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Match Reported*</td> <td style="border: 1px solid black;">112,133.05</td> <td style="border: 1px solid black;">5,220.00</td> <td style="border: 1px solid black;">117,353.05</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Quarter 1	@ 75% FFP	@ 50% FFP	Total					Available Match	126,200.00	5,220.00	131,420.00					Match Required	125,533.05	(8,180.00)	117,353.05					Match Reported*	112,133.05	5,220.00	117,353.05				
Quarter 1	@ 75% FFP	@ 50% FFP	Total																																				
Available Match	126,200.00	5,220.00	131,420.00																																				
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Match Reported*	112,133.05	5,220.00	117,353.05																																				
*Note: CSU Marin County reports required match only.																																							

Marked links will automatically fill from BASS/QMR sheets; manually complete grayed out fields.

Federal Share		75% FFP	50% FFP	50% FFP	Costs at 75% FFP	Costs at 50% FFP	Collection Costs at 50% FFP	Total
		FTE	FTE	COLL FTE				
<i>Personnel Costs</i>								
Project Coordinator		0.2400		0.0100	25,000.00	2,000.00	1,000.00	
Child Welfare Instructor(s)		1.0000			100,000.00			
Administrative/Clerical Support		0.4800		0.0100	28,000.00		500.00	
Fiscal Support			0.0550	0.0100		5,000.00	300.00	
<i>Personnel Costs Subtotal</i>					153,000.00	7,000.00	1,800.00	161,800.00
<i>Student Support Costs</i>		No. of Students						
		Enrolled	Paid					
Stipends for full-time students		0	0		111,000.00			
Tuition/fees/books/travel for part-time students		0	0		50,000.00			
<i>Instructional Costs Subtotal</i>					161,000.00			161,000.00
<i>Program Support Costs</i>					2,500.00	500.00		3,000.00
<i>Special Project</i>								
Project #1	AIR/SERVE				10,000.00			
<i>Special Project Subtotal</i>					10,000.00			10,000.00
<i>Financial Repayments</i>		Dollar Amount						
Full-time student stipends				(6,000.00)				
Part-time student tuition/fees/books/travel				(7,000.00)				
<i>Financial Repayments Subtotal</i>					(13,000.00)			(13,000.00)
<i>Indirect Costs Calculation (Do Not Match)</i>								
Modified Total Direct Costs					165,500.00	7,500.00	1,800.00	
<i>Indirect Costs Reimbursable (MTDC*25%)</i>					16,550.00	750.00	180.00	17,480.00
Total Costs to be Reimbursed					330,050.00	8,250.00	1,980.00	340,280.00
Non-Federal Share (Match)							check	340,280.00
<i>Reported Non-Federal Share (from Quarterly Match Report)</i>					112,133.05	5,220.00		117,353.05
Total: Federal Share and Non-Federal Share					442,183.05	13,470.00		457,633.05

Formulas to Calculate Match Obligations - Actual Match Reported Based on Quarterly Match Report

*Required match for costs at 75% FFP = A x 0.388888

*Required match for costs at 50% FFP = B x 1.000000

Match must be calculated based upon actual costs within the invoice period, and the amount reported must either equal or exceed match obligations.

This is to certify that all federal expenditures and non-federal matching funds are supported by documentation on file at our School/Foundation.

Prepared by:

Name:
 Telephone:
 Email:

Invoice approved by:

Name:
 Title:
 Signature Date

For UC Berkeley Use Only

		PO Line	Reviewed and Approved:	
SA #	00009243			
PO #	BB00778431			
Pay	327,780.00	2		
Chart string	1-57810-84747-14177-40-CS4E17-CSEDL	2	Carolyn Shin	Date
Pay	12,500.00	1	Director, Title IV-E Stipend Programs	
Chart string	1-57811-84747-14177-40-CS4E17-CSEDL	1		
TOTAL	340,280.00			
Nancy Nelson		Date	Heidi Wagner, Assistant Dean for	
Administrative Director			Administration for Jeffrey Edleson,	
			Dean and Principal Investigator	

California State University, Marin County
Title IV-E Stipend Program
Quarterly Match Report
FY 2016-17

Q2	75% FFP	50% FFP	Indirect (F&A) Foregone	Total Match Generated	Match Required	Match Balance	Check														
Marked links will automatically fill from BASS/QMR sheets; manually complete grayed out fields.																					
Indirect Cost Foregone (on items charged to Title IV-E)																					
Personnel Costs																					
Project Coordinator	25,000.00	2,000.00	10,800.00	10,800.00	11,722.20	(922.20)															
CWI	100,000.00		40,000.00	40,000.00	38,888.80	1,111.20															
Admin/Clerical Support	28,000.00		11,200.00	11,200.00	10,888.86	311.14															
Fiscal Support		5,000.00	2,000.00	2,000.00	5,000.00	(3,000.00)															
Collection Activities		1,800.00	720.00	720.00	1,800.00	(1,080.00)															
Program Support Costs	2,500.00	500.00	1,200.00	1,200.00	1,472.22	(272.22)															
AIR/SERVE	10,000.00		4,000.00	4,000.00	3,888.88	111.12															
Student Support Costs paid out	161,000.00		0.00	0.00	62,610.97	(62,610.97)															
Financial Repayments debited	(13,000.00)		0.00	0.00	(5,055.54)	5,055.54															
Total Student Support Expense	148,000.00																				
Indirect Cost Recovery @ 10%		17,480.00	0.00	0.00	0.00	0.00															
Total Invoiced (includes IDC)	340,280.00		69,920.00	69,920.00	131,216.39	(61,296.39)	(61,296.39)														
Direct Costs (not charged to Title IV-E) used for Match:																					
1. School Expenses																					
Personnel																					
1 Principal Investigator	3,500.00	1,000.00	1,800.00	6,300.00		6,300.00															
2 CWI	40,000.00		16,000.00	56,000.00		56,000.00															
3			0.00	0.00		0.00															
4			0.00	0.00		0.00															
Support Costs			0.00	0.00		0.00															
2. Third Party Match (agency or county)																					
1			0.00	0.00		0.00															
2			0.00	0.00		0.00															
Subtotal Other Match:	80,100.00		17,800.00	62,300.00																	
Grand Total of Direct Costs & Match:			87,720.00	132,220.00		1,003.61	1,003.61														
<table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Indirect Cost Rate</td> <td style="width: 10%; border: 1px solid black;">50.0%</td> <td colspan="5"></td> </tr> <tr> <td>Adjusted Indirect Cost Rate*</td> <td style="border: 1px solid black;">40.0%</td> <td colspan="5" style="font-size: small;">(school IDC rate - 10% IDC paid)</td> </tr> </table>								Indirect Cost Rate	50.0%						Adjusted Indirect Cost Rate*	40.0%	(school IDC rate - 10% IDC paid)				
Indirect Cost Rate	50.0%																				
Adjusted Indirect Cost Rate*	40.0%	(school IDC rate - 10% IDC paid)																			
Quarterly Match Report approved by:																					
Quarter 1	@ 75% FFP	@ 50% FFP	Total																		
Available Match	131,450.00	5,220.00	136,670.00	Name/Title																	
Match Required	125,533.05	(8,180.00)	117,353.05	Signature																	
Match Reported*	112,133.05	5,220.00	117,353.05	Date																	

*Note: CSU Marin County reports required match only.

Marked links will automatically fill from BASS/QMR sheets; manually complete grayed out fields.

Federal Share	75% FFP FTE	50% FFP FTE	50% FFP COLL FTE	Costs at 75% FFP	Costs at 50% FFP	Collection Costs at 50% FFP	Total
<i>Personnel Costs</i>							
Project Coordinator	0.2400		0.0100	25,000.00	2,000.00	1,000.00	
Child Welfare Instructor(s)	1.0000			100,000.00			
Administrative/Clerical Support	0.4800		0.0100	28,000.00		500.00	
Fiscal Support		0.0550	0.0100		5,000.00	300.00	
<i>Personnel Costs Subtotal</i>				153,000.00	7,000.00	1,800.00	161,800.00
<i>Student Support Costs</i>	No. of Students						
	Enrolled	Paid					
Stipends for full-time students	0	0		111,000.00			
Tuition/fees/books/travel for part-time students	0	0		50,000.00			
<i>Instructional Costs Subtotal</i>				161,000.00			161,000.00
<i>Program Support Costs</i>				2,500.00	500.00		3,000.00
<i>Special Project</i>							
Project #1 AIR/SERVE				10,000.00			
<i>Special Project Subtotal</i>				10,000.00			10,000.00
<i>Financial Repayments</i>	Dollar Amount						
Full-time student stipends			(6,000.00)				
Part-time student tuition/fees/books/travel			(7,000.00)				
<i>Financial Repayments Subtotal</i>				(13,000.00)			(13,000.00)
<i>Indirect Costs Calculation (Do Not Match)</i>							
Modified Total Direct Costs				165,500.00	7,500.00	1,800.00	
<i>Indirect Costs Reimbursable (MTDC*25%)</i>				16,550.00	750.00	180.00	17,480.00
Total Costs to be Reimbursed				330,050.00	8,250.00	1,980.00	340,280.00
						check	340,280.00
Non-Federal Share (Match)							
<i>Reported Non-Federal Share (from Quarterly Match Report)</i>				112,133.05	5,220.00		117,353.05
Total: Federal Share and Non-Federal Share				442,183.05	13,470.00		457,633.05

Formulas to Calculate Match Obligations - Actual Match Reported Based on Quarterly Match Report

*Required match for costs at 75% FFP = A x 0.388888

*Required match for costs at 50% FFP = B x 1.000000

Match must be calculated based upon actual costs within the invoice period, and the amount reported must either equal or exceed match obligations.

This is to certify that all federal expenditures and non-federal matching funds are supported by documentation on file at our School/Foundation.

Prepared by:

Name:
 Telephone:
 Email:

Invoice approved by:

Name:
 Title:
 Signature Date

For UC Berkeley Use Only

SA #	PO Line	Reviewed and Approved:
00009243		
PO #		
BB00778431		
Pay	2	
340,280.00		
Chart string	2	Carolyn Shin Date
1-57810-84747-14177-40-CS4E17-CSEDL		
Pay	1	
Chart string	1	Director, Title IV-E Stipend Programs
1-57811-84747-14177-40-CS4E17-CSEDL		
TOTAL		
340,280.00		
Nancy Nelson Date		Heidi Wagner, Assistant Dean for Administration for Jeffrey Edleson, Dean and Principal Investigator Date
Administrative Director		

California State University, Marin County
Title IV-E Stipend Program
Quarterly Match Report
FY 2016-17

Q3	75% FFP	50% FFP	Indirect (F&A) Foregone	Total Match Generated	Match Required	Match Balance	Check
Marked links will automatically fill from BASS/QMR sheets; manually complete grayed out fields.							
Indirect Cost Foregone (on items charged to Title IV-E)							
Personnel Costs							
Project Coordinator	25,000.00	2,000.00	10,800.00	10,800.00	11,722.20	(922.20)	
CWI	100,000.00		40,000.00	40,000.00	38,888.80	1,111.20	
Admin/Clerical Support	28,000.00		11,200.00	11,200.00	10,888.86	311.14	
Fiscal Support		5,000.00	2,000.00	2,000.00	5,000.00	(3,000.00)	
Collection Activities		1,800.00	720.00	720.00	1,800.00	(1,080.00)	
Program Support Costs	2,500.00	500.00	1,200.00	1,200.00	1,472.22	(272.22)	
AIR/SERVE	10,000.00		4,000.00	4,000.00	3,888.88	111.12	
Student Support Costs paid out	161,000.00		0.00	0.00	62,610.97	(62,610.97)	
Financial Repayments debited	(13,000.00)		0.00	0.00	(5,055.54)	5,055.54	
Total Student Support Expense	148,000.00						
Indirect Cost Recovery @ 10%		17,480.00	0.00	0.00	0.00	0.00	
Total Invoiced (includes IDC)	340,280.00		69,920.00	69,920.00	131,216.39	(61,296.39)	(61,296.39)
Direct Costs (not charged to Title IV-E) used for Match:							
1. School Expenses							
Personnel							
1 Principal Investigator	3,500.00	1,000.00	1,800.00	6,300.00		6,300.00	
2 CWI	21,000.00		8,400.00	29,400.00		29,400.00	
3			0.00	0.00		0.00	
4			0.00	0.00		0.00	
Support Costs			0.00	0.00		0.00	
2. Third Party Match (agency or county)							
1 Marin County DCFS	7,000.00		0.00	7,000.00		7,000.00	
2			0.00	0.00		0.00	
Subtotal Other Match:	52,900.00		10,200.00	42,700.00			
Grand Total of Direct Costs & Match:			80,120.00	112,620.00		(18,596.39)	(18,596.39)
Indirect Cost Rate 50.0%							
Adjusted Indirect Cost Rate* 40.0% (school IDC rate - 10% IDC paid)							
Quarterly Match Report approved by:							
Quarter 1	@ 75% FFP	@ 50% FFP	Total	Name/Title			
Available Match	113,450.00	5,220.00	118,670.00	Signature			
Match Required	125,533.05	(8,180.00)	117,353.05	Date			
Match Reported*	113,450.00	5,220.00	118,670.00				
*Note: CSU Marin County reports all available match.							

Marked links will automatically fill from BASS/QMR sheets; manually complete grayed out fields.

Federal Share	75% FFP FTE	50% FFP FTE	50% FFP COLL FTE	Costs at 75% FFP	Costs at 50% FFP	Collection Costs at 50% FFP	Total
Personnel Costs							
Project Coordinator	0.2400		0.0100	25,000.00	2,000.00	1,000.00	
Child Welfare Instructor(s)	1.0000			100,000.00			
Administrative/Clerical Support	0.4800		0.0050	28,000.00		500.00	
Fiscal Support		0.0550	0.0050		5,000.00	300.00	
<i>Personnel Costs Subtotal</i>				153,000.00	7,000.00	1,800.00	161,800.00
Student Support Costs	No. of Students						
	Enrolled	Paid					
Stipends for full-time students	0	0		111,000.00			
Tuition/fees/books/travel for part-time students	0	0		50,000.00			
<i>Instructional Costs Subtotal</i>				161,000.00			161,000.00
Program Support Costs				2,500.00	500.00		3,000.00
Special Project							
Project #1 AIR/SERVE				10,000.00			
<i>Special Project Subtotal</i>				10,000.00			10,000.00
Financial Repayments	Dollar Amount						
Full-time student stipends			(6,000.00)				
Part-time student tuition/fees/books/travel			(7,000.00)				
<i>Financial Repayments Subtotal</i>				(13,000.00)			(13,000.00)
Indirect Costs Calculation (Do Not Match)							
Modified Total Direct Costs				165,500.00	7,500.00	1,800.00	
<i>Indirect Costs Reimbursable (MTDC*25%)</i>				16,550.00	750.00	180.00	17,480.00
Total Costs to be Reimbursed				330,050.00	8,250.00	1,980.00	340,280.00
						check	340,280.00
Non-Federal Share (Match)							
<i>Reported Non-Federal Share (from Quarterly Match Report)</i>				113,450.00	5,220.00		118,670.00
Total: Federal Share and Non-Federal Share				443,500.00	13,470.00		458,950.00

Formulas to Calculate Match Obligations - Actual Match Reported Based on Quarterly Match Report

*Required match for costs at 75% FFP = A x 0.388888

*Required match for costs at 50% FFP = B x 1.000000

Match must be calculated based upon actual costs within the invoice period, and the amount reported must either equal or exceed match obligations.

This is to certify that all federal expenditures and non-federal matching funds are supported by documentation on file at our School/Foundation.

Prepared by:

Name:
 Telephone:
 Email:

Invoice approved by:

Name:
 Title:
 Signature Date

For UC Berkeley Use Only

	PO Line	Reviewed and Approved:
SA # 00009243		
PO # BB00778431		
Pay 340,280.00	2	
Chart string 1-57810-84747-14177-40-CS4E17-CSEDL	2	Carolyn Shin Date
Pay	1	Director, Title IV-E Stipend Programs
Chart string 1-57811-84747-14177-40-CS4E17-CSEDL	1	
TOTAL 340,280.00		
Nancy Nelson Date		Heidi Wagner, Assistant Dean for Administration for Jeffrey Edleson, Dean and Principal Investigator Date
Administrative Director		

California State University, Marin County
Title IV-E Stipend Program
Quarterly Match Report
FY 2016-17

Q4	75% FFP	50% FFP	Indirect (F&A) Foregone	Total Match Generated	Match Required	Match Balance	Check																
Marked links will automatically fill from BASS/QMR sheets; manually complete grayed out fields.																							
Indirect Cost Foregone (on items charged to Title IV-E)																							
Personnel Costs																							
Project Coordinator	25,000.00	2,000.00	10,800.00	10,800.00	11,722.20	(922.20)																	
CWI	100,000.00		40,000.00	40,000.00	38,888.80	1,111.20																	
Admin/Clerical Support	28,000.00		11,200.00	11,200.00	10,888.86	311.14																	
Fiscal Support		5,000.00	2,000.00	2,000.00	5,000.00	(3,000.00)																	
Collection Activities		1,775.00	710.00	710.00	1,775.00	(1,065.00)																	
Program Support Costs	2,500.00	500.00	1,200.00	1,200.00	1,472.22	(272.22)																	
AIR/SERVE	10,000.00		4,000.00	4,000.00	3,888.88	111.12																	
Student Support Costs paid out	161,000.00		0.00	0.00	62,610.97	(62,610.97)																	
Financial Repayments debited	(13,000.00)		0.00	0.00	(5,055.54)	5,055.54																	
Total Student Support Expense	148,000.00																						
Indirect Cost Recovery @ 10%		17,477.50	0.00	0.00	0.00	0.00																	
Total Invoiced (includes IDC)	340,252.50		69,910.00	69,910.00	131,191.39	(61,281.39)	(61,281.39)																
Direct Costs (not charged to Title IV-E) used for Match:																							
1. School Expenses																							
Personnel																							
1 Principal Investigator	4,000.00	800.00	1,920.00	6,720.00		6,720.00																	
2 CWI	18,500.00		7,400.00	25,900.00		25,900.00																	
3			0.00	0.00		0.00																	
4			0.00	0.00		0.00																	
Support Costs			0.00	0.00		0.00																	
2. Third Party Match (agency or county)																							
1 Marin County DCFS	9,000.00		0.00	9,000.00		9,000.00																	
2			0.00	0.00		0.00																	
Subtotal Other Match:	50,940.00		9,320.00	41,620.00																			
Grand Total of Direct Costs & Match:			79,230.00	111,530.00		(19,661.39)	(19,661.39)																
<table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Indirect Cost Rate</td> <td style="width: 10%; border: 1px solid black;">50.0%</td> <td colspan="6"></td> </tr> <tr> <td>Adjusted Indirect Cost Rate*</td> <td style="border: 1px solid black;">40.0%</td> <td colspan="6" style="font-size: small;">(school IDC rate - 10% IDC paid)</td> </tr> </table>								Indirect Cost Rate	50.0%							Adjusted Indirect Cost Rate*	40.0%	(school IDC rate - 10% IDC paid)					
Indirect Cost Rate	50.0%																						
Adjusted Indirect Cost Rate*	40.0%	(school IDC rate - 10% IDC paid)																					
Quarterly Match Report approved by:																							
Quarter 1	@ 75% FFP	@ 50% FFP	Total	Name/Title																			
Available Match	113,450.00	4,910.00	118,360.00	Signature																			
Match Required	125,523.32	(8,202.50)	117,320.82																				
Match Reported*	112,410.82	4,910.00	117,320.82	Date																			

*Note: CSU Marin County reports required match only.

Marked links will automatically fill from BASS/QMR sheets; manually complete grayed out fields.

Federal Share		75% FFP	50% FFP	50% FFP	Costs at 75% FFP	Costs at 50% FFP	Collection Costs at 50% FFP	Total
		FTE	FTE	COLL FTE				
<i>Personnel Costs</i>								
Project Coordinator		0.2400		0.0100	25,000.00	2,000.00	1,000.00	
Child Welfare Instructor(s)		1.0000			100,000.00			
Administrative/Clerical Support		0.4800		0.0050	28,000.00		500.00	
Fiscal Support			0.0550	0.0050		5,000.00	275.00	
<i>Personnel Costs Subtotal</i>					153,000.00	7,000.00	1,775.00	161,775.00
<i>Student Support Costs</i>		No. of Students						
		Enrolled	Paid					
Stipends for full-time students		0	0		111,000.00			
Tuition/fees/books/travel for part-time students		0	0		50,000.00			
<i>Instructional Costs Subtotal</i>					161,000.00	0.00		161,000.00
<i>Program Support Costs</i>					2,500.00	500.00		3,000.00
<i>Special Project</i>								
Project #1	AIR/SERVE				10,000.00			
<i>Special Project Subtotal</i>					10,000.00			10,000.00
<i>Financial Repayments</i>		Dollar Amount						
Full-time student stipends				(6,000.00)				
Part-time student tuition/fees/books/travel				(7,000.00)				
<i>Financial Repayments Subtotal</i>					(13,000.00)			(13,000.00)
<i>Indirect Costs Calculation (Do Not Match)</i>								
Modified Total Direct Costs					165,500.00	7,500.00	1,775.00	
<i>Indirect Costs Reimbursable (MTDC*25%)</i>					16,550.00	750.00	177.50	17,477.50
Total Costs to be Reimbursed					330,050.00	8,250.00	1,952.50	340,252.50
Non-Federal Share (Match)							check	340,252.50
<i>Reported Non-Federal Share (from Quarterly Match Report)</i>					112,410.82	4,910.00		117,320.82
Total: Federal Share and Non-Federal Share					442,460.82	13,160.00		457,573.32

Formulas to Calculate Match Obligations - Actual Match Reported Based on Quarterly Match Report

*Required match for costs at 75% FFP = A x 0.388888

*Required match for costs at 50% FFP = B x 1.000000

Match must be calculated based upon actual costs within the invoice period, and the amount reported must either equal or exceed match obligations.

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		PO Line	Reviewed and Approved:	
SA #	00009243			
PO #	BB00778431			
Pay	340,252.50	2		
Chart string	1-57810-84747-14177-40-CS4E17-CSEDL	2	Carolyn Shin	Date
Pay		1	Director, Title IV-E Stipend Programs	
Chart string	1-57811-84747-14177-40-CS4E17-CSEDL	1		
TOTAL	340,252.50			
Nancy Nelson		Date	Heidi Wagner, Assistant Dean for Administration for Jeffrey Edleson, Dean and Principal Investigator	Date
Administrative Director				