

# [SCHOOL LETTERHEAD PAPER]

*Please make sure to fill in information in all applicable highlighted areas.*

November 13, 2015

TO: Jeffrey Edleson, Principal Investigator  
Carolyn Shin, Interim Director, Title IV-E Stipend Program

RE: Match Letter for Title IV-E Stipend Program Fiscal Year 2016-2017

California State University, Marin County will participate in the FY 2016-2018 CalSWEC Title IV-E Stipend Program as a sub-contractor. We will deliver an instructional program for Title IV-E social work students focused on child welfare. We will provide stipends for 24 full-time students and reimbursement of tuition, fees, books, and education/field work-related travel to 18 part-time students during each of the two academic years.

California State University, Marin County will provide match at a rate of 38.88888% for budget items we deem to be reimbursable at 75% FFP and at a rate of 100% for items we deem reimbursable at 50% FFP (dollar-for-dollar match). The total annual match amount required is \$610,000 on annual direct costs of \$1,325,000.

California State University, Marin County has derived its annual match commitment using the following methodology:

**1. Indirect (F&A) Foregone:**

$$\begin{array}{rclcl} \$700,000 & \times & .50 & = & \$350,000 \\ \text{MTDC*} & & \text{IDC Rate} & & \text{Total Indirect Foregone} \end{array}$$

**2. Effort-in-Kind (not paid on Title IV-E contract):**

a. Classroom-in-Kind (instruction)

<u>Name</u>	<u>Role</u>	<u>% Effort</u>	<u>Salary+Benefits</u>	<u>Match Amount</u>
Jane Doe	Instruction	10	\$83,000	\$8,300
John Doe	Instruction	15	\$92,000	\$13,800
Jeff Doe	Instruction	12	\$80,000	\$9,600
Janice Doe	Instruction	20	\$75,000	\$15,000

Total Classroom-in-Kind: \$46,700

Indirect (F&A) Foregone on Classroom-in-Kind (\$ X IDC Rate): \$23,350

b. **Personnel-in-Kind:**

<u>Name</u>	<u>Role</u>	<u>% Effort</u>	<u>Salary+Benefits</u>	<u>Match Amount</u>
Jennifer Doe	Principal Inv.	15	\$210,000	\$31,500
Julie Doe	Placement	10	\$90,000	\$9,000
TBA	Collections	5	\$75,000	\$3,750

Total Personnel-in-Kind: \$44,250

Indirect (F&A) Foregone on Personnel-in-Kind (\$ X IDC Rate): **\$22,125**

**Total Effort-in-Kind (Classroom + Personnel):** **\$136,425**

**3. Third Party Match (County or Agency):**

<u>Name of County or Agency Providing Match</u>	<u>Dollar Amount</u>
Independence County	\$123,575

**REQUIRED:** Attach an authorized letter from county and/or agency providing match, including details of match basis (i.e., per intern supervisor/instructional rate), total amount of match, and period for which match is available.

**Total Third Party Match: \$123,575**

<b>4. Other Match Sources</b> (please describe below):	<u>Dollar Amount</u>
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a. N/A \$0

b. \_\_\_\_\_

**Total Other Match Sources:** **\$0**

**Total Annual Match Committed (1+2+3+4) based on 100% expenditure: \$610,000**

*I certify that the match commitment detailed above meets the requirements of the Title IV-E Program: match is not sourced from federal funds, and will not be used to match any other grant or contract.*

*Signature*

Date \_\_\_\_\_

Name/Title

\*MTDC=Modified Total Direct Costs per F&A rate agreement.