



# CalSWEC

California Social Work Education Center

## Research and Development Committee Charter

February, 2016

Version 1.6

### I. Committee Description and Goals:

The Research and Development Committee is a permanent committee of the CalSWEC board.

*Related Bylaws:*

- *The Research and Development Committee will facilitate research and develop partnership programs for the advancement of social work education and social work practice in the publicly-supported social services.*
- *This committee shall sponsor, oversee and direct evaluative and other research projects pertaining to social work education and social work practice in the public and not-for-profit social services. This committee will create sub committees focusing on the initiatives as needed. (Article VIII, Section 1(e))*

### II. Membership:

*Related bylaws:*

- *Committee decisions. Each committee will establish a procedure for moving items from one committee to another committee. (Article IX, Section 1)*
- *Membership on Committees: The President, with the approval of the Board, shall appoint the members and chairs of any permanent or special committees established by the Center, with the exception of the Executive Committee which shall be constituted as described below. (Article VIII, Section 4)*
- *Permanent Committees shall be composed of no more than 15 board members and should include a proportional representation that reflects the composition of the board. (Article VIII, Section 4)*

Additional constituents for the R & D Committee include, but are not limited to: the Research and Training Network (RTN), the California Evidence-Based Clearinghouse (CEBC); the California Department of Social Services (CDSS); Child and Family Policy Institute of California (CFPIC); and other stakeholders.

### III. Decision-making

*Related bylaws:*

- *Committee decisions. Each committee will establish a procedure for moving items from one committee to another committee and moving items for board approval and action. (Article IX, Section 1)*
- *Moving items for board approval/action. Once an Initiative Committee has voted in favor to move an item forward, it will be referred to the appropriate Permanent Committee to further develop the item if appropriate. Once the Permanent Committee has developed the item it will then move to place the item on the agenda of the Executive Committee. The Executive Committee will review and decide what action to take. If there is a vote in favor of moving the item to the full Board for action, the item will be placed on the Board meeting agenda for a vote. (Article IX, Section 2) [This section will be revisited when the full board has discussed the committee structure and decision-making process.]*

#### *Decision-making by the Committee*

- *The committee attempts to build consensus for decisions whenever possible.*
- *When consensus is not possible, decisions are voted upon when requested by the chair.*
- *Only board members are allowed to vote.*
- *A quorum is reached when 25% of eligible committee members (i.e. board members) are present.*

#### **IV. Activities of the Committee**

##### *Evaluation of CalSWEC Programs*

The R & D Committee will sponsor and oversee research, evaluation, or synthesis of curriculum related to any relevant to any agenda that informs training and education Research should be drawn from the following entities:

- Tribal
- Regional
- Statewide
- National
- International