



**CALIFORNIA SOCIAL WORK EDUCATION  
CENTER**

UNIVERSITY OF CALIFORNIA, BERKELEY  
SCHOOL OF SOCIAL WELFARE

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**Workforce Development/Funding Committee Charter**

*(Approved February, 2011)*

**Committee Description**

This committee is a Permanent Committee of the CalSWEC Board.

*Related bylaws:*

- This committee shall be responsible for overseeing implementation of the “Master Plan for Social Work Education in California” and addressing other appropriate social work workforce issues as needed. This committee will review statewide workforce data annually to inform workforce development activities. This committee shall also be responsible for researching and seeking funding opportunities for social work education in California. This committee will create sub committees focusing on the initiatives as needed. *(By-Laws, Article VIII, Section 1)*

**Goals:**

1. To promote the education/training of the social work workforce in California at all levels of the ladder of learning
2. To promote the expansion of the social work workforce in California to meet identified social need.
3. To seek funding for the development of the social work workforce in California

**Objectives:**

1. To review available statewide workforce data at least annually to recommend action by the CalSWEC Board and staff to address workforce needs.
2. To promote training programs at all levels of the ladder of learning that address the identified workforce needs.
3. To continue to support the expansion of M.S.W. programs, including curricula development, stipend programs, and post-graduate job descriptions to respond to evolving workforce demands, especially in child welfare, behavioral health, and gerontology
4. To continue to support BASW/B.S.W. social work programs by further development of stipend programs for various fields of practice, especially mental health and gerontology.
5. To continue to support BASW/B.S.W. social work by further developing job descriptions for and promoting the employment of B.A.S.W. graduates in appropriate social work roles in agencies.

6. To ensure the development of standard curriculum competencies for and the expansion of educational programs at the AA level that qualify graduates for positions in public or contract nonprofit child welfare, behavioral health, or older adult service systems
7. To support the development of standard job descriptions for and the employment of AA level workers in child welfare, behavioral health, or older adult agencies.
8. To review the impact of licensing on workforce development.
9. To promote distance learning at all levels of the ladder of learning.
10. To lead search and application processes for financial support to support training programs that meet the identified social work workforce needs.
11. To review information at least three times annually regarding progress of CalSWEC programs toward workforce development and employment goals.

## **Type of Representatives and Roles**

*Related bylaws:*

- Permanent Committees shall be comprised of no more than 15 board members and must include a proportional representation of all board member groups. (*Article VIII, Section 4*)
- All board members are expected to serve on permanent committees. (*Article VIII, Section 4*)

## **Decision-making**

*Related bylaws:*

- Committee decisions. Each committee will establish a procedure for moving items from one committee to another committee. (*Article IX, Section 1*)
- Moving items for board approval/action. Once an Initiative Committee has voted in favor to move an item forward, it will be referred to the appropriate Permanent Committee to further develop the item if appropriate. Once the Permanent Committee has developed the item it will then move to place the item on the agenda of the Executive Committee. The Executive Committee will review and decide what action to take. If there is a vote in favor of moving the item to the full Board for action, the item will be placed on the Board meeting agenda for a vote. (*Article IX, Section 2*)
- Once items are approved by the full Board, the President will determine what actions will be made to ensure proper implementation. (*Article IX, Section 3*)

*Decision-making by the Committee*

- A quorum is reached when 25% of eligible committee members (i.e. board members) are present.
- The committee will attempt to build consensus for decisions whenever possible.
- When consensus is not possible, decisions are voted upon when requested by the chair.