

## Research & Development Committee

2-23-17 | 8:30 - 11:00 am Oakland Airport Holiday Inn, Ste 130

Attendees: Guests:					
Purpose:					
AGENDA		PURPOSE			
Time	Topic	Lead	Report	Discuss	Decide
STANDING ITEM	AC				

**Note Taker:** 

STANDING ITEM	MS			
8:30 - 8:45	Introductions	Howard		
8:45 - 9:15	Review of Charter for Research & Development Committee	Sandhya		
9:15 - 9:45	Update on Research Plans	Sandhya		
	a. County workforce study			
	b. IV-E follow up surveys			
	c. IV-E retrospective study			
	d. MHSA follow up surveys	Maxwell		
9:45 - 10:15	Discussion of Student Research Activities	Sandhya		
10:15 – 11:00	Discussion of Work Plan	Howard		
	a. Review of last work plan			
	b. Key areas of focus for upcoming year			

## **KEY DATES**

## **ACTION ITEMS**

c. Next steps

**Facilitator: Howard Himes** 

## **Group agreements**

Open-minded/open-hearted | Present/Engaged | State needs | Permission to question | Honest feedback | Let go of old scripts | Respect diversity of opinions | Allow processing time | Ensure all have ability (and space) to participate and be heard | Check intent and impact Agree to disagree – so long as we can live with and support decisions | Keep overall vision in our thoughts | Permission to ask whether particular conversation is relevant for whole team | Permission to check in when communications are becoming worrisome | Permission to leave the room for safety