TITLE IV-E SOCIAL WORK STUDENT CONTRACT

FISCAL YEAR 2017--2018

FULL-TIME MSW STUDENT

THIS CONTRACT between The Regents of the University of California \_\_\_\_\_\_\_\_\_or California State University at \_\_\_\_\_\_\_\_\_\_\_\_ or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_University (hereinafter “University“) and Master of Social Work Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter “Student” or “Graduate”) currently residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_is entered into this \_\_\_ day of \_\_\_\_\_\_, 20\_\_.

By entering into this Contract, the Student attests to the following:

1. His or her intent to participate in the Title IV-E Social Work Training Program

(hereinafter “Program”) offered under the auspices of the California Social Work Education Center (CalSWEC).

1. His or her acceptance in and pursuit of a full-time two-year (or one year advanced

standing) course of study in social work/social welfare at

(hereinafter “University”) beginning \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_and ending

not later than \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_ , leading to a Master of Social Work/Social Welfare degree.

Obligations of the University and of the Student under this Agreement are as follows:

**Article I. OBLIGATIONS OF THE UNIVERSITY**

The University will:

A. **Assign Student** to required field placements in child welfare and related services.

B. **Inform Student that submission to and satisfactory completion of criminal**

**background prescreening pursuant to Department of Justice or other applicable regulation** permitted by law is a requirement for field placement and/or employment in a California county public child welfare services (CWS) agency. A California county public child welfare services (CWS) agency is one of 58 county agenciesestablished and supported by the California Department of Social Services(CDSS), Child Welfare Division,to operate child welfare services and administer Title IV-E funds.

Because criminal clearance is required before students may be placed as interns in a county public child welfare agency or other agency serving Title IV-E eligible children, criminal background clearance must be completed within the first semester or quarter of enrollment.

C. **Provide Student with** an $18,500 annual stipend for each year of participation in the Program for up to two academic years contingent upon good academic standing and upon availability of Title IV-E funds. No more than $37,000 maximum will be provided to any full time student.

D. **Assist Graduate in securing employment** in a California publicchild welfare services agency (CWS) or in the CDSS Child Welfare Division by providing information about local and state job openings and application processes [See 45 CFR Sec. 235.63 (b)(1)].

**Program graduates who are Native Americans with tribal rights as specified under the laws of the State of California may complete their employment obligation in the following settings as alternatives to California CWS [[1]](#footnote-1):**

1) A reservation or rancheria providing CWS in California,

2) An Urban Indian agency in California serving IV-E eligible children and families, or

3) A reservation providing CWS in another state

**Non-Native Americans may complete their work requirements in a reservation or rancheria providing CWS in California or 2) An Urban Indian agency in California serving IV-E eligible children and families.**

E. **Suspend or terminate stipend payments** if Student is not performing satisfactorily in the Program. If University decides that Student is not performing satisfactorily because of a problem that can be corrected, University reserves the right to suspend stipend payments until the problem is eliminated. Prior to such action, University will give Student notice of its intent to suspend or terminate payments.

F. Ensure that records of Student/Graduate progress in completing the academic program, securing qualified employment after graduation and completing the employment obligation are represented in the CSIS database. In the event of Student/Graduate’s failure to complete any portion of the Program, University will send Student/Graduate a notice of contractual breach requiring Student/Graduate to begin monetary repayment of support received.

**Article II. OBLIGATIONS OF STUDENT**

A. PROGRAM PROVISIONS

###### Student is committed to work for the state or local CWS agency or Tribal agency for a period of time equal to the period of time for which financial assistance is granted (45 CFR Sec. 235.63 (b) (1). For the full-time two year MSW program, the period of employment obligation is (2) two years. For FT MSW advanced standing students, the period is (1) one year.

1. Student has a duty to disclose any previous or subsequent conviction of any crime that disqualifies individuals from field placement or employment at a public CWS agency, Tribal agency or CDSS Child Welfare Division which will render Student ineligible for, or cause termination from, the Program. [[2]](#footnote-2)

In addition, Student agrees, by the end of the first semester or quarter of Program enrollment, to be **pre-screened for CWS employment, to be fingerprinted and to participate in the criminal clearance process pursuant to Department of Justice or other applicable screening regulations governing CWS employment in California.**

1. **Student has a duty to disclose prior receipt of Title IV-E Social Work Training Program support** in the State of California and to supply documentation that any monetary or employment obligation associated with that support has been satisfactorily discharged or to request a formal deferral of the employment obligation to the end of the course of study.
2. Student agrees to maintain satisfactory performance in and will **complete**

**the courses, training, seminars, and field placements designated by the**

**University** as the requirements of the Program. If student fails to complete or to maintain adequate performance in any aspect of the program as designated by the University, including but not limited to field placements and /or selection for field placements, Program funding shall be suspended, but continuing participation is expected. If Student is not fully reinstated in Program within the University’s required review period, Program participation shall end and monetary repayment of any support received will be required.[[3]](#footnote-3)

1. **Unless specifically waived by the University in writing**, Student agrees to use a personal automobile as necessary for field placement and to maintain a valid driver’s license and auto liability insurance.
2. **Student hereby authorizes any** CWS agency, tribal agency or CDSS Child Welfare Division to which he or she has applied for a qualified position pursuant to Section II.B of this Contract to release to his or her University any and all records and other information relating to his or her application.

Student further authorizes any CWS agency, Tribal agency or CDSS with which he or she has obtained qualifying employment under Section II.B of this Contract to release to his or her University any and all records or information relating to his or her employment status and any changes in that status, including the reasons for such changes. Student releases and holds harmless any CWS agency, Tribal agency or CDSS and their employees and agents from any liability for providing records or information to the University pursuant to this paragraph.

## B. EMPLOYMENT OBLIGATIONS:

## This section outlines the employment obligations for the MSW program. For a Student who enters the IV-E MSW program directly from the IV-E BASW program, the BASW employment obligation will be fulfilled after completion of the MSW program. The employment obligation for the combined program will be ordinarily be 3 (three) years, unless the student has completed an advanced-standing program, in which case the obligation will be 2 (two) years. The BASW employment obligation will be credited first. Unpaid leave and temporary disability leave will not be credited to satisfy the employment obligation

Student is expected to complete the MSW program prior to beginning qualified employment. In the event Student accepts and begins qualifying employment before graduation, Student must notify University the days/hours to be spent in public CWS, Tribal agency, or CDSS Child Welfare Division employment.  Any paid work scheduled for common business hours on days included in the stipend will be deducted from the stipend amount received on a *per diem* basis.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**If Student/ Graduate is NOT employed in a county public child welfare agency position, Tribal agency position, or a CDSS Child Welfare Division position (or is an employee unable to return to agency):**

1. Student/Graduate agrees to make reasonable effortsto apply for and accept employment in a county public CWS agency, Tribal agency, or CDSS, Child Welfare Division, in a position at least at a level appropriate to a new MSW in child welfare services. For the MSW program, Graduate must complete \_\_\_\_ years of continuous and satisfactory full-time employment.

The initial search period is for six months following graduation; if Student/Graduate does not secure a county public CWS, Tribal agency, or CDSS Child Welfare Division position at a workplace within a 75-mile radius of graduate’s residence, Student agrees to make **reasonable efforts to secure employment by making applications to all public CWS or CDSS, Child Welfare Division agencies within the State of California** **within the next six (6) months and keeping satisfactory documentation. [[4]](#footnote-4)**

1. If Student/Graduate does not secure a qualifying county public CWS, Tribal agency, or CDSS Child Welfare Division position offered within the State of California within twelve (12) months of graduation, Student may then petition to include seeking employment in a private non-profit agency serving IV-E clients and receive up to another six (6) months to search for both types of employment. Student must submit the Petition in writing to the Title IV-E Project Coordinator at the University and must provide **satisfactory documentation of a 6-month search within the 75-mile radius followed by a 6-month comprehensive employment search** of all CWS or CDSS agencies within the State of California.

If Student/Graduate fails to make reasonable efforts (as defined in Paragraph II.B.2, above) to apply for employment or declines appropriate employment, fails to qualify\* for appropriate employment, is discharged from county employment under applicable County Civil Service rules or policies, or if unsatisfactory work performance\*\* results in termination prior to completion of the employment requirement**, Student agrees to repay any support provided by University and costs incurred by University or its fiscal agent in** **securing repayment**.

\***Failure to qualify** includes failing the interview or other applicant requirements, medical or psychological examination and/or criminal clearances.

\*\***Unsatisfactory work performance** includes but is not limited to:

* inadequate professional performance,
* a felony conviction during Program participation and/or employment obligation period,
* conviction of a crime involving harm to children,
* improper conduct as described by County Code/Merit System or Classified Personnel System, or
* violation of the National Association of Social Workers (NASW) Code of Ethics.

1. If Student/Graduate does not secure a qualifying position in a county public CWS agency, Tribal agency, or in the CDSS Child Welfare Division within the State of California or in a nonprofit agency serving Title IV-E child welfare clients within eighteen (18) months of graduation, Student/Graduate **may petition for a waiver** of employment obligation requirements. Student must submit a Petition for waiver in writing to the Title IV-E Project Coordinator at the University and must provide **satisfactory documentation** **of a** **comprehensive employment search** of all relevant agencies within the State of California**.**

*An outline of the employment search requirements appears below as Table I.*

### Table I: Outline of Employment Search Requirements

|  |  |  |
| --- | --- | --- |
| **Within six (6) months of graduation** | **Within six (6) to twelve (12) months of graduation** | **Within twelve (12) to eighteen (18) months of graduation** |
| Must return to work at agency  (if employee)  Or  Search for qualifying work within a 75 mile radius of Graduate’s home and keep satisfactory documentation. | Search for qualifying employment within the state of California and keep satisfactory documentation | If within 12 months, Graduate does not secure employment within the state, may apply for a waiver to search for employment in a non-profit agency within the state. Graduate must provide satisfactory documentation. If waiver is granted, Graduate may have up to 6 months to do this search.  If Graduate does not secure employment during this time, may apply for a waiver of employment obligation requirements at 18 months after graduation. |

4. Student will **maintain the status of a citizen or permanent resident of the United States, or hold a work permit and driver’s license under federal Deferred Action for Childhood Arrival (DACA) rules** throughout **Program participation** **including the employment obligation.**

**Student/Graduate holding DACA status must disclose this status to prospective employers** and determine whether the agency has a prohibition against hiring a person with DACA status. In the event a Student/Graduate with DACA status is unable to secure qualified employment and complete the employment obligation, Student/Graduate may be liable to repay all or a portion of support received.

C. INTERRUPTION OR DELAY OF STUDIES OR DELAY OF GRADUATION

1. If Student is a county public social services employee, Tribal employee, or CDSS Child Welfare Division employee on educational leave, University will consider Student’s request for interruption or delay in completion of studies only if the agency director has approved the interruption/delay.

2. If Student interrupts studies or delays graduation, Student shall notify the University and

**either:**

* Submit a Request form to the University Project Coordinator for Interruption or Delay in completing the University program that defers completion of studies **for no more than one year**. The University **may**, with notice to CalSWEC Central, delay Program completion.

OR, in the event of non-submission or denial of Request,

* Repay support received according to University repayment procedures outlined in section G. below

D. INTERRUPTION OR DELAY OF EMPLOYMENT OBLIGATION, STUDENT HARDSHIP,

DISABILITY OR DEATH

* If Program Graduate anticipates interrupting fulfillment of the employment obligation, Graduate shall first notify the University Project Coordinator and submit a Petition form for Interruption or Delay in completing the employment obligation. In the event the Petition is denied, Graduate will be required to complete the employment obligation or repay support received as outlined in section G.
* With CalSWEC approval, and on written application by the Graduate or Graduate’s legal representative, the University may waive the employment repayment obligations in the case of death, disability or serious hardship. See 45 CFR 235.63 (b) (1).

#### E. DISCONTINUATION OF APPROVED NON-PROFIT EMPLOYMENT

* A graduate whose Petition has been granted to work in a specific qualified non-profit and is already thus employed must **notify the PC and petition**for permission to leave that position. **If the graduate does leave the position, s/he must resume a second, statewide search for CW positions pursuant to the job search guidelines.**  The second search shall begin at the point in the required search period when the prior search ended, i.e. the point at which qualified non-profit employment began.

F. EVALUATION ACTIVITIES

CalSWEC is charged with evaluating the effectiveness of the Title IV-E Social Work Training Program over time and is required by law to conduct evaluation activities. **Consequently, Student/ Graduate is expected to participate in these mandated evaluations in the following ways:**

* Provide the University and CalSWEC with current and updated contact information
* Student and/or Program Graduate consents to be contacted by University and/or CalSWEC for the purpose of conducting evaluation efforts and consents to participate in such efforts.
* Student and/or Program Graduate will complete evaluation surveys sent out at various time points in their career. Specifically, at admittance to the Title IV-E Stipend Program, upon graduation, upon completion of work/employment obligation, and at 2 years past the completion of work obligation. These surveys are designed to understand the student’s career trajectory and work experiences, and continued impact of the Title IV-E stipend.

G. MONETARY REPAYMENT OBLIGATIONS

* + - 1. Student understands and agrees that Student will be obligated to repay to University or its fiscal agent the amount of any stipend award or educational reimbursement received under this agreement in the event that:

a. Student’s enrollment from the full-time course of study in social work/social welfare at the University is terminated prior to graduation for any reason;

b. Student’s participation in the Program is terminated for any reason prior to completion or Student fails for any reason to complete the Program within the period designated by the University or within any extension of that deadline granted by University;

c**.** Student fails either to complete the Employment Obligations set forth in Paragraph II.B., above or fails to obtain a waiver of those Employment Obligations pursuant to the provisions of paragraph II.B. [[5]](#footnote-5)

* + - 1. Should Student become obligated to make repayment pursuant to paragraph II.C.1, above, Student shall repay the full amount of principal, plus interest thereon in the amount of \_\_\_% per annum, in 60 equal monthly installments. Student may at his/her option, prepay all or part of principal at any time without penalty. If Student fails to make timely payments of any scheduled installment owed pursuant to paragraph II.G.1. above, the Student’s total unpaid stipend or educational reimbursement shall become immediately due and owing. The period of repayment shall not exceed five years unless specified otherwise by the University.
      2. Should Student fail to make repayments as required under paragraph II.C.1. and 2., above, University or its fiscal agent is authorized to undertake all lawful collection efforts, including but not limited to: 1). Blocking student records and withholding transcripts pursuant to University regulations, 2). Intercepting Student’s tax returns and applying funds towards any amounts owed, and 3). Reporting delinquent repayment status to the IRS and available credit bureaus. Student shall reimburse University or its fiscal agent any costs or attorney’s fees incurred by them in securing repayment.

4. In the event that Student becomes obligated to make repayment pursuant to paragraph II.C.1.c., above, Student’s repayment obligation shall continue notwithstanding Student’s subsequent renewal of efforts to complete or obtain waiver of the Employment Obligation set forth in paragraph II.B., above, and University and its fiscal agent may continue to undertake collection efforts as set forth in paragraph II.G.3., above.

H.MAINTENANCE AND DISCLOSURE OF STUDENT INFORMATION

Student is notified that student information will be disclosed to CalSWEC and kept in the CalSWEC Student Information System (CSIS) database. Information may be disclosed to CDSS in the event of student/graduate termination from the Program or other failure to fulfill Contract requirements as agreed. In the event of monetary collections process, CalSWEC shall provide CDSS with information including, but not limited to, amounts owed and paid, transaction/account history, and all known contact information.

I. ADDITIONAL LEGAL TERMS

1. **Legal Waiver.** Any failure of University at any time, or from time to time, to enforce or require the strict keeping and performance by Student/Graduate of any of the terms or conditions of the Contract shall not constitute a legal waiver by the University of such a breach of any such terms or conditions and shall not affect or impair such terms or conditions in any way, or the right of the University at any time to avail itself of such remedies as it may have for any such breach or breaches of such terms or conditions.
2. **Severability.** In the event any portion of this Contract is declared void by a court of competent jurisdiction, such portion shall be severed from this Contract, and the remaining provisions shall remain in effect, unless the effect of such severance would be to substantially alter the Contract or obligations of the parties, in which case the Contract may be immediately terminated.
3. **Precedence.** In the event there is a conflict between any of the foregoing and the following Article III, the foregoing (Articles I and II) shall predominate.
4. **Disputes**. Any disputes or disagreements arising under this Contract shall be governed exclusively by procedures established by the University and by CalSWEC as set forth in the CalSWEC Title IV-E Program Guide. In cases involving Student appeal to CalSWEC from University decision regarding Program administration, CalSWEC decision shall be final.

#### **Article III. REVIEW AND ACKNOWLEDGEMENT**

Student will review these statements and indicate by initials that he or she has read the foregoing Contract and agrees to be bound by its provisions, including, but not limited to, the following:

Initials **Prescreening and Program Provisions**

\_\_\_\_\_ Student agrees, by the end of the first semester or quarter of Program

enrollment, to b**e pre-screened for CWS employment,** to be fingerprinted and to participate in the criminal clearance process as required by the Department of Justice and other applicable regulations.

\_\_\_\_\_ \_\_\_\_\_ **If Student is a current county public social services employee, Tribal employee, or a CDSS employee, Child Welfare Division,** Student will obtain a letter of support from agency director indicating having received educational leave to participate in this Program.

\_\_\_\_\_ Student will maintain status as a **citizen or as a permanent resident** **of the**

**U.S., or hold a work permit and driver’s license under federal Deferred Action for Childhood Arrival** (DACA) rules, throughout Program participation, including the employment obligation.

\_\_\_\_\_ Student will **satisfactorily complete the courses, training, seminars, and**

**field placements designated by the University** to satisfy the requirements of

the Program.

\_\_\_\_\_Student acknowledges receipt of the Program Completion Guide for IV-E Students

and Graduates.

\_\_\_\_ Student will maintain the use of a personal automobile as necessary for field

placement, valid driver’s license, and auto liability insurance at all times during Program participation.

\_\_\_\_ **Student hereby authorizes any CWS agency, Tribal agency, or CDSS to**

**which s/he** h**as applied for a qualified position to release to her/his or her University Project Coordinator any records and other information relating to his or her application.** Student further authorizes a CWS. Tribal Agency or CDSS Child Welfare Division with which s/he has obtained qualified employment under Article IIB. of this Contract to release to his or her University Project Coordinator any and all records or information relating to his or her employment status and any changes in that status, including the reasons for such changes.

###### Employment Repayment Obligations

\_\_\_\_\_ Student/Graduate is required to complete program requirements after

graduation through (2) two years of qualifying employment. For a

student admitted with advanced standing, the employment obligation will be

1 (one) year.

\_\_\_\_\_ After graduation, Graduate will seek and accept qualifying employment in a

public CWS Agency, Tribal agency, or CDSS as described in the Contract.

\_\_\_\_\_ Student/Graduate will provide **written documentation** of the entire

employment search as outlined in this Contract.

\_\_\_\_\_ If Graduate fails to secure a qualifying position within a 75-mile radius of his or

her residence, Graduate will be required to search for and accept the offer of **a**

**qualifying position anywhere in the state of California.**

**Monetary Repayment Obligations (If Program Requirements are not met and/or Employment Obligation is not completed)**

**\_\_\_\_** If Student/Graduate fails to complete the Program in full, is discharged from the Program or fails to fully execute the terms of the TITLE IV-E Social Work Contract, including the employment obligation, the total stipend amount and/or other support received will become immediately due and payable. At the discretion of the University, the amount may be pro-rated if portion of the employment obligation has been completed.

\_\_\_\_\_ If Student/Graduate fails, without written approval of the University, to make any

scheduled monthly payment, the total amount still owed shall, at the option of the University, become immediately due and payable.

\_\_\_\_\_ By entering this Contract with the University, Student hereby authorizes the

University or its fiscal agent to recover the total accrued amount still owed plus

interest, applicable costs, late fees, and attorney’s fees by any means provided by

law.

**\_\_\_\_\_** In the event Student becomes obligated to make monetary repayment pursuant to

paragraphII. G.1.c. above, Student will be obliged to continue repaying support received even if Student renews efforts to complete or obtain waiver of the Employment Obligations set forth inparagraph II.B, above, and University or its fiscal agent, may continue to undertake collection efforts.

**Student Information**

\_\_\_\_\_Student will inform the University of any changes in name or address until such

time as employment obligation has been fulfilled, any amount owed under this

agreement is paid in full or otherwise retired, and CalSWEC has had the opportunity

to conduct required program evaluation activities. This period will extend for a

minimum of five years following graduation or Student/Graduate’s separation from

the IV-E program.

\_\_\_\_\_ Student is notified that student information will be disclosed to CalSWEC and kept

in the CSIS database. Information may be disclosed to CDSS in the event of

Student/Graduate termination from the Program or other failure to fulfill Contract

requirements as agreed.

**Evaluation Activities**

\_\_\_\_ Student/Graduate gives consent to be contacted by University and/or CalSWEC

In order to conduct reasonable evaluation efforts and consents to participate

in such efforts. Any personal data collected will be coded and reported out in aggregate form only and every reasonable effort will be made to safeguard Graduate’s privacy, consistent with applicable State law. To allow CalSWEC and/or University to conduct these activities, Student/Graduate agrees to provide CalSWEC/University with current contact information for the period of five years following graduation or Student/Graduate’s separation from the Program.

* Student and/or Program Graduate agree to complete evaluation surveys sent out at various times points in their career: specifically, at admittance to the Title IV-E Program, upon graduation , upon completion of employment obligation, and at 2 years past the completion of employment obligation. These surveys are designed to understand the Student/ Graduate’s career trajectory and work experiences and continued impact of the Title IV-E program.

AFFIRMATION AND RELEASE OF INFORMATION:

I hereby attest that I have never been convicted of a felony or misdemeanor crime that would disqualify me from field placement or service in a County CWS or CDSS.

I hereby attest that I have never been discharged from employment at a county or other social services agency due to violation of county code/merit system rules or violation of agency or professional codes of ethics.

In accepting Title IV-E Social Work Training Program stipend, I hereby agree to adhere to the provisions of this Agreement.

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Responsible Official, CSU \_\_\_\_\_\_\_\_\_\_\_\_ or UC at \_\_\_\_\_\_\_\_\_\_\_\_\_

or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. See Contract Continuation and Amendment to the Title IV-E Social Work Training Program Agreement between the State of California Department of Social Services and the Regents of the University of California Social Work Education Center, project Summary and Scope of Work, FY 2017-18 (hereinafter cited as “Master Contract). [↑](#footnote-ref-1)
2. Prior to Program admission, Student must sign a statement indicating that s/he has no disqualifying criminal history and acknowledging that provision of false information in this regard will result in denial of support and/or repayment of support received. [↑](#footnote-ref-2)
3. For circumstances involving Program interruption due to hardship or disability, see sections D. and E. below. [↑](#footnote-ref-3)
4. # 4 **“Satisfactory documentation” or** “**Satisfactory documentation of a comprehensive employment search”** as referenced in paragraphs 1 through 3 must include names of all agencies contacted during the search period, dates of contact, positions applied for, and names and telephone numbers of persons contacted during the entire employment search period. Copies of written and/or electronic correspondence are necessary as supporting documentation. Examples of satisfactory documentation are available from Project Coordinators at participating universities.

   [↑](#footnote-ref-4)
5. [↑](#footnote-ref-5)