**Meeting 1**

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| November 6, 2014 | Time: 13:00-14:00 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Product backlog refinement meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |

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|  | topic: **what should our product backlog items be?** |  |

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| Discussion | We needed to discuss our entire application and the way it’s going to communicate with the Web server. Product owner Matej Vuković had a meeting with our mentor in Graz, so he explained to the rest of the team what are the expectations and functionalities we have to implement. After that, he used Team Foundation Server (our chosen SCRUM planning tool) to put together a few product backlog items which we have to implement in our application. |
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| Conclusions | Scrum master (Martina Šestak) will use product backlog to define sprints and specific tasks for each product backlog item, after that every team member will be assigned to implement each task. |
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**Meeting 2**

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| November 7, 2014 | Time: 12:00-12:30 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint planing meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |

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|  | topic: **wHICH PRODUCT BACKLOG ITEMS CAN BE DONE IN FIRST SPRINT?** |  |

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| Discussion | With our Product Backlog defined we needed to analyze what every PBI consists of (define tasks). Scrum master assigned each task to a team member, and we decided which tasks will be done in Phase 1 sprint. |
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| Conclusions | We decided to put 3 Product Backlog Items in Phase 1 sprint, which will start on 7th November and finish on 14th November. Team member responsible for Login PBI is Goran Vodomin, for View points and status is Matej Vuković. |
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**Meeting 3**

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| November 10, 2014 | Time: 10:00-10:20 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | SCRUM daily meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | 1. Goran Vodomin finished his tasks (Create use case and activity diagrams and Create login form), he plans to describe diagrams and needs help in form design. 2. Viktor Lazar finished his tasks (Design login and main form), he created a mockup in PopApp, he didn’t have any problems and he is going to design and describe system architecture. 3. Martina Šestak is still working on her task (Describe project specification), she doesn’t have any problems and is going to continue working on her task. 4. Matej Vuković is going to start working on his task (Create main form). |
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**Meeting 4**

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| November 12, 2014 | Time: 8:00-8:15 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | SCRUM daily meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | 1. Goran Vodomin made some improvements in Login form design, and he has to make and describe class diagram. 2. Viktor Lazar has to create a web service and test database for testing Login and View points functionality. 3. Martina Šestak described user requirements and has to describe application mockup and system architecture. 4. Matej Vuković worked on View points form design and has to finish this functionality. |
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**Meeting 5**

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| November 14, 2014 | Time: 13:00-14:00 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | SCRUM daily meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | 1. Goran Vodomin finished the login form. 2. Viktor Lazar created a class for connecting to the web service. 3. Martina Šestak finished the project documentation and analyzing Scrum results. 4. Matej Vuković finished designing the activity for viewing points and friend status. |
| CONCLUSION | All PBIs that were set to be implemented in the first sprint (user login and view points and status) are now implemented and waiting to enter the following sprint. |
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**Meeting 6**

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| November 24, 2014 | Time: 9:30-9:45 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint review meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | Sprint duration in Phase 1 was too small (7 working days), so it would be more efficient if this duration were longer. Also, we’ve encountered many problems while building Android application in Eclipse IDE (constant IDE crashing), so we should consider switching to another IDE. |
| CONCLUSION | 1. Duration of sprint will be set to 14 working days. 2. Our mobile application will be built in IntelliJ IDEA. |
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**Meeting 7**

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| December 1, 2014 | Time: 10:00-10:30 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint planing meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | For the next sprint (Phase 2) we decided to implement Login and View point status PBI and write one unit and one acceptance test. Also, in this sprint we will implement scanning for beacons and connecting and retrieving data form web service and storing them to local database. |

**Meeting 8**

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| December 3, 2014 | Time: 12:00-12:30 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint daily meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | 1. Martina Šestak finished creating fragments for Login and View point status PBI and this task is complete and functional. She plans to create a fragment for Forgot password functionality. 2. Matej Vuković implemented class for parsing retrieved data and this task is complete and functional. 3. Viktor Lazar created class for storing retrieved data to local database and this task is complete and functional. 4. Goran Vodomin plans to create fragment for printing application log, so that users can see which beacons are available and which data is received. |

**Meeting 9**

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| December 10, 2014 | Time: 10:30-10:45 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint daily meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | After meeting with our mentors, we received further instructions and advice regarding our issues from our mentor in Evolaris, so now we can continue working on our project functionalities.   1. Martina Šestak is going to make some improvements in application’s design and add Back navigation. 2. Matej Vuković is going to create application’s icons. |
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**Meeting 10**

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| January 7, 2015 | Time: 11:00-12:00 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint review and planning meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | We reviewed which tasks were completed in the previous sprint Phase 2. Those who aren’t completely finished or need a few updates were moved to the current sprint Phase 3. Also, we set dates for Phase 3 sprint and concluded that we will need another (4th) sprint. In this sprint we will finish implementing Login PBI. |
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**Meeting 11**

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| January 8, 2015 | Time: 14:00-14:30 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Product backlog refinement meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | We analyzed each PBI and came to the conclusion that we will need to complete more tasks than previously defined, so we defined new tasks in Login PBI and Scrum master assigned them to team members. |
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**Meeting 12**

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| January 13, 2015 | Time: 12:00-12:30 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint daily meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | This meeting was summoned in order to analyze which functionalities are done and still in progress before our second evaluation. We concluded that we need to send another email to our mentors in Evolaris because there is a problem with the Login API they provided us with. Matej and Goran will still work on code refactoring, Martina will finish working on documentation. |
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**Meeting 12**

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| January 19, 2015 | Time: 15:00-15:30 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Product backlog refinement meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | We analyzed each PBI as our mentors recommended us to and came to the conclusion that we still need to add few PBIs, such as Logout and Register PBI, so our product backlog was updated. |
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**Meeting 13**

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| January 23, 2015 | Time: 13:00-13:30 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint daily meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | Since our last meeting we received the correct Login API which we can use to get user’s authorization token by his email and password. Matej and Goran created a class for sending the appropriate request for this purpose, and Martina began created branches for project phases on Github. Also, she began refactoring documentation by separating it into project, technical and user documentation, and updated the user info fragment and application design responsiveness.  Goran and Matej will finish working on the login, check in and logout PBI. |
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**Meeting 14**

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| January 26, 2015 | Time: 14:00-14:30 |  |

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| Meeting called by | Martina Šestak |
| Type of meeting | Sprint daily meeting |
| Attendees | Viktor Lazar, Martina Šestak, Goran Vodomin, Matej Vuković |
| SUMMARY | Goran and Matej finished working on Login, Check in and Logout PBI, while Viktor completed his task for retrieving voucher info and displaying it in voucher fragment. Martina is working on project and technical documentation and writing acceptance test, and Goran will work on user documentation. At this point all our PBIs are implemented. |
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