




FREYA LEE

NURSE MANAGER

CONTACT

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(123) 456-7890 

Philadelphia, PA 

[LinkedIn](#) 

EDUCATION

Master of Science
Nursing Administration
University of Pennsylvania
2007 - 2009
Philadelphia, PA

Bachelor of Science
Nursing
University of Pennsylvania
2003 - 2007
Philadelphia, PA

SKILLS

Cerner
Rauland Responder
Teladoc
Root Cause Analysis (RCA)
Kronos Workforce
Scheduler
Asana
Domo
Clinical Decision Support
Systems (CDSS)

LICENSES

Registered Nurse (RN)
Certified Nurse Manager and
Leader (CNML)

WORK EXPERIENCE

Nurse Manager

Temple University Hospital

October 2018 - current / Philadelphia, PA

- Implemented Cerner for EHR tracking, reducing paperwork by 73% and improving patient record accuracy by 36%
- Handled payroll and scheduling for 110+ staff members using ADP Workforce Now, eliminating payroll discrepancies
- Managed \$2.2M budget, achieving 11% cost savings through strategic resource allocation and contract negotiations
- **Improved nurse retention by 20%** by offering flexible scheduling and increasing opportunities for professional development

Clinical Nurse Specialist

Einstein Medical Center Philadelphia

August 2012 - September 2018 / Philadelphia, PA

- Developed evidence-based practice guidelines that **dropped hospital-acquired infections by 32%**
- Coordinated the introduction of a sepsis identification and treatment protocol, reducing sepsis-related mortality by 28%
- Assisted in evaluating and selecting new medical equipment, reducing equipment-related issues by 7%
- Facilitated communication that led to a 24% increase in staff engagement and satisfaction by serving as a liaison between nursing and management

Staff Nurse

Thomas Jefferson University Hospitals

August 2009 - July 2012 / Philadelphia, PA

- Contributed to the early detection of complications and decreased patient readmission rates by conducting weekly patient assessments
- Provided palliative care to terminally ill patients, maintaining dignity and comfort
- Led patient and family education initiatives to improve home care instructions adherence
- Assisted in the administration of flu vaccinations to 1,100+ patients during the flu season, contributing to a **67% drop in flu cases in the hospital**