

Subject: Request for Salary Review

Dear suraj patel,

I hope this message finds you well. I am writing to formally request a review of my current salary. Over the past 6 month, I have taken on additional responsibilities and contributed to financial projects and meeting management, which have positively impacted our team and the organization.

Given these contributions and my continued commitment to delivering high-quality work, I believe a salary adjustment would more accurately reflect my current role and performance. I have also taken the time to research industry standards for similar positions, and my request aligns with the market range for my experience and responsibilities.

I would appreciate the opportunity to discuss this further at your convenience. Thank you for considering my request and for your continued support and guidance.

Kind regards,

Akash pol

Prompt Engineer